

BOARD OF TRUSTEES
Board Planning Retreat
AGENDA

August 29-30, 2023

Tuesday: 11:30 am – 5:00 pm.; 6:30 p.m. – 8:00 p.m.

Wednesday: 8:30 a.m. – 4:00 p.m.

Willows Lodge, 14580 NE 145th St., Woodinville, WA

MEMBERS:

Teresa Taylor
Chair
John Pedlow
Vice Chair
Wendy Bohlke
Jeff Fairchild
Rebecca Johnson

Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the President's Office at 360.383.3330 (or TDD at 360.647.3279)

**NEXT MEETING
REMINDER**

October 11, 2023

Tuesday, August 29, 2023

- Call to Order, Approval of Agenda, and Notice of Public Comment Time
- Consent Agenda Tab 1
 - a. Minutes of June 14, 2023 Board of Trustees Meeting Minutes (Attachment A)
- Public Comment
- Strategic Conversations
 - Draft New Strategic Plan
 - Fiscal Health
- Executive Session*
 - ...as provided in RCW 42.30.110 and 42.30.140 (4)(a), to discuss collective bargaining...
 - ...to review the performance of a public employee...;
- Adjournment

Wednesday, August 30, 2023

- Call to Order
- Public Comment
- 2022-23 work plan and 2023-24 Priorities
- Board Discussions
 - Development of board goals and work plan
 - Board Self Evaluation
 - Identify a list of study topics for future board sessions
- Executive Session*
 - "...to review the performance of a public employee...;"
- Adjournment

***The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
 - (d) to review negotiations on the performance of a publicly bid contract...;
 - (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
 - (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
 - (h) to evaluate the qualifications of a candidate for appointment to elective office...;
 - (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...
- Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.**



CONSENT AGENDA

- Minutes of June 14, 2023 meeting of the Board of Trustees (Attachment A)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: “If there are no objections, these items will be adopted”. After pausing for any objections, the chair states, “As there are no objections, these items are adopted.”

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

237 W. Kellogg Road, Bellingham

Laidlaw 143

Wednesday, June 14, 2023

2:00 p.m.

- **CALL TO ORDER** Chair Wendy Bohlke officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Jeff Fairchild, Rebecca Johnson, and Teresa Taylor, constituting a quorum. Trustee John Pedlow was absent. Others present included President Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Barry Robinson, Vice President for Instruction; James Siegel, Vice President for Student Services; Julie Nicoll, Assistant Attorney General; Julianna deHaan Rice, Assistant Attorney General; and Rafeeka Kloke, Executive Director for the Office of the President.

Chair Bohlke began with a land acknowledgement to recognize and pay respect to the Coast Salish Peoples as traditional stewards of this land and the enduring relationship that exists between Indigenous Peoples and their traditional territories.

ACTION TO ACCEPT AGENDA

- Trustee Johnson moved to accept the agenda. It was seconded by Trustee Taylor and the **motion was approved.**
- Chair Bohlke announced that there is a designated time for public comment on the agenda.

CONSENT AGENDA

➤ Consent Agenda

Minutes of May 10, 2023 Board of Trustees Meeting and WCC Graduates Winter 2023.

Chair Bohlke stated: "If there are no objections, items in the consent agenda will be adopted." As there was no objection, these items were adopted.

PUBLIC COMMENT

- Chair Bohlke called for public comment. She announced a 15-minute public comment period with 2 minutes allocated to each person.
 - Carlyn Finerty, WCC student, provided comments relating to student complaint process.
 - Kaatje Kraft, Faculty, provided comments relating to Science and Engineering department faculty excellence awards.
 - Carrie, Muir, Faculty, provided comments relating to Math department faculty excellence award.

ACTION ITEMS

➤ **Proposed 2023-2024 S&A Budget – Katelyn Upson, ASWCC Vice President**

Upson shared a PowerPoint presentation with an overview of the proposed 2023-24 S&A Budget.

Highlighted changes since the May board meeting presentation included:

- Additional funding for Learning Center and Intercultural Center
- Removed funding for Men and Women Cross Country as the college was unable to hire coaches.

Trustee Johnson moved to approve the 2023-24 S&A Budget. It was seconded by Trustee Taylor. The motion was approved.

➤ **Proposed Telework Policy – Nate Langstraat, VP for Administrative Services**

Trustee Taylor moved to approve the proposed Telework Policy. It was seconded by Trustee Johnson. The motion was approved.

➤ **Proposed Ground Lease with Bellingham Public School – Nate Langstraat, Vice President for Administrative Services**

Trustee Johnson moved to approve the ground lease with Bellingham Public School. It was seconded by Trustee Taylor. The motion was approved.

➤ **Proposed WCC 2023-24 Operating Budget – Nate Langstraat, VP for Administrative Services**

Langstraat shared a PowerPoint presentation with an overview of the proposed operating budget. Specific changes between the first reading and second reading were highlighted. A copy of the

presentation is available on [Compass](#).

Trustee Johnson moved to approve the 2023-2024 Operating Budget. It was seconded by Trustee Fairchild. The motion was approved.

➤ **Proposed Faculty Emeritus for Sherri Winans – Barry Robinson, Vice President for Instruction**

Robinson presented the proposal and introduced Sherri Winans. Winans has been with the college for over 35 years. She was commended for her work with the writing center.

Trustee Johnson moved to approve faculty emeritus for Sherri Winans. It was seconded by Trustee Taylor. The motion was passed.

PRESIDENT'S REPORT

- President Kathi introduced Juliana deHaan Rice, new AAG assigned to Whatcom Community College.
- Final draft of the Strategic Plan was shared with the college community for additional feedback including a survey and listening sessions in fall quarter.
- President Kathi asked James Siegel, Vice President for Student Services, to provide an overview of the recent challenges with fraudulent registrations. Siegel shared that this was a statewide issue impacting all colleges in our system. Strategies being deployed to address fraudulent registrations included: mandatory advising, sharing fraudulent names and emails with centralized state database.
- President Kathi shared recent events recognizing student leaders, student mentors, student scholarship recipients -- Student Leaders Celebration, Honors and Awards, Athletic Celebration.
- President Kathi, Trustee Taylor, and Rafeeka Kloke, Executive Director for the Office of the President, attended the Government-to-Government Summit on June 7, 2023. Topics included collaboration opportunities between colleges and tribes; strategies to recruit and support Indigenous students, acknowledging tribal sovereignty.
- President Kathi was invited to present at the NICE conference in Seattle. Corrinne Sande, Director for NCyTE was recognized at the conference for her leadership and contribution to cybersecurity training and education.

REPORT

➤ **WCCFT – Anna Wolff, President**

Wolff announced next year's union executive team.

- Tresha Dutton, Co-President
- Barry Maxwell, Co-President
- Leslie Glen, Vice President for Full-time Faculty Affairs

- Cynthia Kuhn, Vice President for Adjunct Affairs
- Tara Blanton Hughes, Secretary
- Seth Greendale, Treasurer
- Darcie Donegan, Membership Chair
- Erin Graham, Bargaining Chair

DISCUSSION/ITEMS OF THE BOARD

➤ Election of officers

Trustee Johnson nominated Trustee Teresa Taylor to serve as chair. It was seconded by Trustee Fairchild. The motion was approved.

Trustee Taylor nominated Trustee John Pedlow to serve as vice chair. It was seconded by Trustee Johnson. The motion was approved.

EXECUTIVE SESSION

- At 3:45 p.m. the meeting was adjourned for a closed session of the Board for forty five minutes as provided in RCW 42.31.110, to discuss collective bargaining and a Executive Session immediately after the closed session... and to discuss with legal counsel representing the agency matters relating to litigation or legal risks of a proposed action or current practice the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency...

Chair Bohlke announced that action was not anticipated. Guests included President Kathi Hiyane-Brown, Vice Presidents Nate Langstraat, Executive Director Rafeeka Kloke and Assistant Attorney General Julie Nicoll and Juliana deHaan Rice.

The Executive Session was adjourned at 4:30 p.m. and the Board reconvened into open session at 4:30 p.m.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:30 p.m.