**S&A Budget Review Committee Meeting Minutes**

Date: March 1st, 2024

Location: Syre 216

* Alaina Hirsch – President, chair
* Heidi Farani – Advisor

**Voting members**

* Jovanka Wong – ASWCC Senator and ASWCC Event Support
* Krystan Andreason – ASWCC VP for Campus Advocacy
* Hans Nelson – ASWCC Executive Support Coordinator and ASWCC Senator
* Kerri B. Holferty – VP for Student Services
* Mariam Mohd – ASWCC Executive VP (minute taker)

**Call to order**

**Approval of agenda:**

* Agenda approved by a unanimous vote.

**New business:**

VP of Administration S&A Presentation

* Key components
	+ S&A Fees are a part of tuition, alongside Operating Fees and Building Fees.
	+ S&A revenue forecast for next year, as of winter quarter, is $902,700.
	+ S&A current fund balance is $2,900,000.
		- $400,000 for the Orca Field.
			* The Orca Field is usually re-done every 7 years
			* This costs around $1,000,000.
* Clarifications/Observations
	+ S&A budgets/allocations
		- S&A fees were increased due to legislation
		- Historically, the S&A committee would contribute 10% of the allocations to the S&A fund balance
	+ Orca Field/Athletics spending
		- The Orca Field can be reserved/leased
		- Orca Athletics has gone over budget this year
		- There are no spring sports, so Orca Athletics tend to spend less in spring quarter

Performing Arts Funding Request

* Committee members looked over the Performing Arts Department S&A Funding Request of $12,893.76, and scored the request based off the ASWCC S&A Budget Committee Proposal Score Sheet
* The funding request was for student keyboard lab monitors wages and benefits
	+ Clarifications
		- Minimum wage was no longer accurate and was stated to be $16.28.
		- The committee will also receive a presentation of the funding request from the Performing Arts Department
		- The request is for 20 hours a week
		- Last year, this Performing Arts Department received half of what they had requested
		- Open Lab hours would receive no operational funds
		- Open Lab employees offer music tutoring, so this could be considered as special tutoring
		- Currently offer Piano and Guitar tutoring
	+ Discussion
		- It was estimated that the around 4.5 students visit weekly, which was considered to be low in regards to funding for 20 hours a week
		- Concerns were raised over student awareness of this program/lack of effective marketing
		- It was expressed how Performing Arts is an important aspect of higher education
* This funding request will be revisited

Nursing Department Pinning Ceremony Funding Request

* This year, this was funded by senate.
* S&A Committee had not funded this last year.
* Discussion
* Is this an event or program? Better for us or Senate?
* Since it happens every year, it is strange it goes to Senate.

Public Comment

Gallery members had suggestions/requests on behalf of students on campus.

* Suggestions for campus:
* Monthly food truck
* Coffee maker and microwave in Kelly Hall
* Setting up traditional Celebrations from every culture.

**Adjourned**