**ASWCC Executive Board Meeting Minutes** 

Date: May 13th, 2024

Location: Syre 108

* Alaina Hirsch – ASWCC President, chair

**Voting members**

* Mariam Mohd – ASWCC Executive VP
* Krystan Andreason – ASWCC VP for Campus Advocacy
* Matthew Valencia – ASWCC VP for Clubs
* Bella Nguyen – ASWCC VP for Operations, minute taker

5 out of 5 Executive Board members presented, quorum met

Votes needed for simple majority: 3

**Meeting called to order at 3 pm**

**Welcome, Land Acknowledgement and Pronoun Statement were read by Alaina Hirsch**

**Approval of meeting minutes**

* Krystan moved to approve the meeting minutes from 4/15 and 4/29 – Matthew seconded
* Unanimous vote to approve the meeting minutes from 4/15 and 4/29

**Approval of agenda**

* Bella moved to approve the agenda – Mariam seconded
* Unanimous vote to approve the agenda

**Engagement**

Governance Committee Reports

a. Budget Review Committee – Alaina Hirsch

* The memorandum details ongoing efforts to balance the 2024-2025 operating budget at WCC, following the closure of the legislative session and budget requests; Several steps have been taken
* Non-essential budget requests, including new staffing and travel have been removed, but ongoing recruitments remain unchanged
* Instructional costs and benefits rates have been adjusted based on new projections and actuals
* Tuition revenue forecasts have been updated to reflect new class offerings
* Despite these adjustments, there is still a significant budget shortfall of $2.2 million, representing about 7% of the budget. To address this, all budget managers are instructed to identify 7% in cost savings by 5/17. The budget process includes several review stages, culminating in a final presentation to the Board of Trustees on 6/12

b. Campus Planning Advisory Committee – Alaina Hirsch

* The space planning request for the expansion of the Intercultural Center has been approved along with the space planning request for the OSLD staff to take over Syre 211
* The IC will expand into Syre 216, part of which will be repurposed into a prayer/meditation space. The math classes that were being held in Syre 211 will be relocated

c. Library Advisory Committee – Mariam Mohd

* For Mental Health Awareness Month, mental health books/resources will be displayed on the second floor in the Learning Commons, this is in collaboration with the counselling department
* Citing resources workshop occurred on 5/10
* Library instruction update
* 31 classes have been taught by/with librarians including journalism and library sciences pathways
* OER (Open Educational Resources) update
* There have been new OER forms made to help faculty report their OERSs used, to be turned into the CTC (Community & Technical Colleges) system
* Many books, CDs have been stolen from the library. The tags are taken away from the books, CDs are taken out of their cases, most of the stolen items are history related

Club Report – Matthew Valencia

* Fully chartered clubs: Volleyball Club, CCF (Campus Christian Fellowship) Club, S.O.S (Sustainability Oriented Students) Club, Japanese Club, Robotics Club, NISA (Native & Indigenous Student Association, SOCS (Students of Color in STEM), Rocketry & Propulsion Club, Astronomy Club, Philosophy Club, Criminal Justice Club, Women in Cybersecurity Club
* The next InterClub Council will be on 5/20 at 1 pm in Syre 216

Civic Engagement Report

* Voice Academy was held in person for the first time since Covid-19, around 11 colleges attended; The purpose of this event is to decide and caucus on WACTCSA (Washington Community and Technical Colleges Student Association) next year legislative agenda; 4 students from the ASWCC student government went and presented the agenda item on Housing Affordability/ Accessibility
* Next year WACTCSA legislative agenda
* Textbook Affordability
* Free 2-year college
* Housing Affordability/Accessibility

**Advocacy**

Social Justice Committee Report – Krystan Andreason

* The Students Leading Change Conference was a success, the keynote speaker and workshop presenters were amazing, the League of Women Voters also came to tabling for the day, lunch was provided from the New Mexico Tamale Company, and there was a Q&A with prizes at the end
* The committee will move on with other topics as well as having a debrief session from the SLCC, the next meeting will be on 5/20 at 1 pm in Syre 212

ASWCC Health & Wellness Committee – Krystan Andreason

* The event for Mental Health Awareness Month will be on 5/22 in Syre Foyer from 11 am – 1 pm, therapy dogs will also be present at the event
* Looking into planning another food drive to have donations for the Orca Food Pantry
* Wellness Week planning is well under way, for far the Wellness Week Breakfast has been confirmed
* Will reach out to S.O.S (Sustainability Oriented Students) Club for an experimental project about turning plastic eating mushroom
* The next meeting will be on 6/10 at 1 pm in Syre 216

**Legacy**

Bylaws Review Committee – Bella Nguyen

* The ASWCC Senate and Board of Trustees have approved the new ASWCC Bylaws & Constitution, this will go into effect for the next academic year, 2024-2025

President’s Report – Alaina Hirsch

a. S&A Fee Budget Committee – Budget Approval

* The 2024-2025 S&A Fee Budget Proposal was taken to the Senate and didn’t get an approval, Alaina took it to the Board of Trustees on 5/8 for the first reading. The S&A Fee Budget Committee has approved to take extra $7000.00 from reserve to go into the Learning Center allocation. The Executive Board needs to make motion so that the budget proposal can go through
* Matthew moved to approve the 2024-2025 S&A Budget Proposal without the $7000.00 added to the Learning Center – Bella seconded
* Discussion
* Matthew expressed that programming is more important than students’ academic support, as it is also stated in the S&A Fee Guideline
* Bella didn’t want to take more from the reserve, as it is only reserved for capital project
* 3 Yes, 1 Oppose, unanimous vote to approve the 2024-2025 S&A Fee Budget Proposal without the $700.00 added to the Learning Center
* This will be taken to be Board of Trustees on 6/12 for a second reading

**Advisory Report**

* Some positions for the 2024-2025 Executive Board have already been filled, still have some left. This is why the application will go out again for the unfilled positions
* For Senator positions, don’t usually hire until Fall quarter but always accept application
* Some of the Executive Board and Senators went to Voice Academy, this is the first time it has happened since Covid-19, 11 out of 34 Community and Technical Colleges in Washington state went
* On 5/15, ASWCC Leadership Celebration will start at 4 pm in Syre Auditorium

**Adjournment**

* Bella moved to adjourn – Matthew seconded
* Unanimous vote to adjourn

**Meeting adjourned at 3:26 pm**