

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Tuesday, May 18, 2010
2:00 p.m.

CALL TO ORDER Chair Sue Cole officially called the meeting to order at 2:05 p.m. Present were trustees Barbara Rofkar, Chuck Robinson, and Steve Adelstein, constituting a quorum. Trustee Tim Douglas was absent. Others present were President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Ray White, Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Anne Bowen, Executive Director for Foundation and College Advancement; Lisa Wochos, Assistant Attorney General; Charles Tompkins, WCCFT President; John O’Neill, WSFE Representative; Danielle Way, ASWCC President; Division Chair Barry Maxwell; and Keri Parriera, Executive Assistant to the President.

STUDY SESSION ➤ **Budget Development**—Ray White, *Objective 5.1.3.1 (regular budget updates)*
Vice President Ray White provided a PowerPoint presentation on the status of the 2010-2011 budget development process. Due to the delay of the state legislature in providing a budget to the Governor, the College must extend its development timeline. Discussions and campus forums are being conducted, and efforts are being undertaken to identify measures to increase efficiencies while retaining the College's core academic mission.

RESOLUTION ACTION ➤ **Proposed Resolution**
Vice President Ray White presented Resolution 10-01 to the Board which proposes a continuance of the 2009-2010 Budget into the 2010-2011 academic year. Trustee Steve Adelstein moved to adopt the resolution with an amendment clarifying in the fourth paragraph that this is an extension to continue the 2009-2010 Budget until August 1, 2010 or until approved by the Board, whichever occurs first. The motion was seconded by Trustee Barbara Rofkar and **the motion was approved unanimously.**

CONSENT AGENDA ➤ **Consent Agenda (Calendar)**

- a. Minutes of the April 14, 2010, Board of Trustees Meeting (Attachment A)
- b. Proposed Winter Quarter 2010 Grads (Attachment B)

Chair Cole stated: “If there are no objections, these items will be adopted.” As there were no objections, **these items were adopted.**

PRESIDENT’S REPORT

- A letter was shared from the medical assisting accreditation board affirming that the College has met the goals as put forth by the board.
- The CAPTE accreditation body phoned to inform faculty member Margaret Anderson that the College's accreditation for the Physical Therapy Assistant program has been reinstated. The College is awaiting the written notification of this communication.
- Registrar Michael Singletary, nominated by the College, has been accepted into the Washington Executive Leadership Academy (WELA) program.
- Several grants from the State Board were awarded to the College.

- President Hiyane-Brown spoke about the State Board's recent survey of college system-wide needs which includes the need for a sound infrastructure.
- The National American Association of Community College's recent convention in Seattle was discussed. President Kathi spoke about the successful pre-convention workshop she hosted to prepare young people of color who aspire to become administrators at community colleges.
- President Kathi reported that a strong proponent and supporter of higher education in Whatcom County, Earl Settlemyer, recently passed away.

ACTION

- ➔ TAB A – Proposed Amendments to WCC Foundation Agreement with College (2nd Reading, Possible Action)

Anne Bowen spoke about the proposed amendments and shared that the WCC Foundation Executive Committee has recommended approval to the Board. These amendments should satisfy the State Auditor's concerns expressed at their recent review.

Trustee Steve Adelstein moved to approve the amendments to Articles III and IV of the Agreement between Whatcom Community College and the Whatcom Community College Foundation contingent upon approval by the WCC Foundation Board of Directors. It was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously.**

**REPORTS
Additions to the
written reports
submitted with
the agenda**

- ➔ ASWCC – Danielle Way, President

- Danielle Way reported that the proposed ASWCC Budget will be voted on by the Executive Committee next Thursday. If approved, it will be presented to the Board of Trustees next month.
- Other actions by the ASWCC Executive Board included some minor changes to their bylaws, and the election of officers. Brad Whitman is the new president. Many students are running for positions and the interest in student government this year is incredible.

- ➔ WCCFT – Charles Tompkins, President

- Charles Tompkins spoke about a candidate forum regarding educational issues to be held at Western Washington next Tuesday, May 25.

- ➔ Educational **Services** – Trish Onion, Vice President

- Trish Onion provided an update on the Child Development Center closure conversations.

**DISCUSSION/
ITEMS OF THE
BOARD**

- ➔ A draft board evaluation tool was shared. It will be used as a discussion tool at the Board's summer retreat. Possible dates for the retreat were discussed and Keri was asked to poll the trustees. Potential locales were also discussed.
- ➔ The draft agenda for joint Board meeting with the Bellingham Technical College on June 1 was reviewed.
- ➔ Board chair and vice chair elections will be held at the June Board meeting.
- ➔ A written report on TACTC committee work from Trustee Tim Douglas on was shared.
- ➔ TACTC election proxy votes were distributed to the trustees who will not be able to attend the TACTC Conference in Wenatchee this week.
- ➔ Dates of upcoming College end-of year events were shared.

**EXECUTIVE
SESSION**

The meeting was adjourned at 3:20 p.m. for a five-minute break. The meeting convened into Executive Session at 3:25 p.m. for approximately 45 minutes to discuss collective bargaining as provided under RCW 42.30.140 (4)(a). Guests included Vice Presidents Ray White and Ron Leatherbarrow. At 4:05 p.m. the Executive Session was extended for approximately 45 additional minutes.

**Whatcom Community College
RESOLUTION AUTHORIZING
CONTINUATION OF BUDGET**

Resolution No. 10-01

WHEREAS, the Washington State Legislature produced a budget at the close of its special extended session;

WHEREAS, the State Board for Community and Technical Colleges, delegated with the authority to allocate and disseminate the state budget to the community and technical colleges, provided the allocation to Whatcom Community College on May 6, 2010;

WHEREAS, an extension is being requested by the Budget Review Committee, as it is the judgment of the College administration that the campus community will require additional opportunity to thoroughly evaluate and respond to the proposed operating budget. Additionally, the Trustees may require additional opportunity for analysis and review subsequent to its first reading of the budget at the June 9, 2010, Board of Trustees meeting;

THEREFORE, BE IT RESOLVED, that should the Board be unable to adopt a 2010-2011 Whatcom Community College budget prior to July 1, 2010, the Board hereby authorizes the College President to proceed with normal operations of the College using available funds or legislative appropriations until August 1, 2010, or until formal adoption of the 2010-2011 budget by the Board of Trustees, whichever event occurs first.

APPROVED in the regular meeting by the Board this 18th day of May, 2010.

Board of Trustees
Whatcom Community College



By: Sue Cole
Sue Cole, Board Chair

The Executive Session adjourned at 4:35 p.m. and the Board reconvened into open session at 4:35 p.m.

ADJOURNMENT There being no further business, the meeting was adjourned at 4:35 p.m.

Sue Cole 6/9/10
Chair of the Board Date

Kathleen Myanich 6/9/10
President and Secretary of the Board Date