

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, September 8, 2010
12:00 p.m.



CALL TO ORDER Chair Chuck Robinson officially called the meeting to order at 12:02 p.m. Present were trustees Barbara Rofkar, Sue Cole, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present were President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Ray White, Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Anne Bowen, Executive Director for Advancement and Foundation; Lisa Wochos, Assistant Attorney General; Wayne Erickson, WCCFT President; John O'Neill, WSFE Representative; Brad Widman, ASWCC President; guests: Division Chairs Bob Winters and Barry Maxwell, and Keri Parriera, Executive Assistant to the President.

STRATEGIC DISCUSSIONS

➔ **Review of the 2009-2010 Strategic Work Plan Progress**—President's Cabinet

- Each of the Cabinet members reported on the progress of a specific goal from the 2009-2010 Work Plan. Goal 1, Trish Onion; Goal 2, Ron Leatherbarrow; Goal 3, Anne Bowen; Goal 4, Linda Maier; and Goal 5, Ray White.
- President Hiyane-Brown shared the College's Goals that the Cabinet has developed for the 2010-11 academic year.

CONSENT AGENDA

Consent Agenda (Calendar)

- a. Minutes of July 14-15, 2010, Special Session Planning Board of Trustees Meeting (Attachment A)
- b. Minutes of July 21, 2010 Regularly Scheduled Board of Trustees Meeting (Attachment B)
- c. Spring Quarter Graduates (Attachment C)

Chair Robinson stated: "If there are no objections, these items will be adopted." As there were no objections, **these items were adopted.**

PRESIDENT'S REPORT

- ➔ On behalf of the international students and the Cabinet, the President extended thanks and appreciation to Trustee Steve Adelstein and his wife Debbie for hosting the recent get-together. It was enjoyed by all.
- ➔ The President shared the ACCT renewal certificate that was sent to the Board.
- ➔ A letter from Senator Randi Becker was shared regarding the retire/rehire practice in the state system.
- ➔ The President spoke about the successful partnership with Campus Compact which has resulted in a significant amount of grant dollars, about \$115,000.
- ➔ The St Luke's Foundation has established two nursing scholarships for WCC students, which are received with many thanks.
- ➔ The Classified Appreciation and Professional Development Day, held in August, was very well received and was attended by 97% of the classified staff.
- ➔ The budget news for community colleges is very disheartening. The College is developing strategies scenarios for possible budget reductions of 3.6 to 4 percent yet this year, and a possible 6 to 10 percent for the next biennium.
- ➔ The College is finalizing the lease agreement with the Opportunity Council for its Head Start program using the College's CDC facility.

- The President has been appointed to the State Board's Efficiency Study Steering Committee which has met and has been given the charge of identifying efficiencies in the SBCTC system that will result in cost savings. An inventory is being developed of the existing collaborations and the Committee will be submitting a report to the legislature in December. The Committee is comprised of presidents, trustees, and representatives from the various unions.
- BTC President Patty Mckeown and President Kathi are drafting a letter to Jim Bricker, Chair of the SBTCT, requesting a \$40,000 grant for research on collaborative best practices. Additionally, the two Colleges' Cabinets will meet in early October to continue discussions on collaborative efficiencies. Trustees Chuck Robinson and Sue Cole will meet soon with BTC's Board Chair to discuss efficiencies also.
- The President recognized Vice President Ray White for his work with WWU to develop and implement a collaborative printing/copying solution. This is a one-year trial venture that will be reviewed periodically throughout the year.
- The President continues to meet with the Whatcom County school district superintendents. Scheduled meetings include Greg Baker of Bellingham SD, Lynn Quinn, Ferndale SD and Jim Frey, Lynden SD
- The Trustees are invited to attend Opening Day on September 15. A listing of upcoming activities was shared with the Board with an open invitation to participate.

REPORTS

- **ASWCC** – Brad Widman, President
 - ASWCC President Brad Widman introduced himself to the Board and shared that he is looking forward to working with them this year.
- **WCCFT** – Wayne Erickson, President
 - Nothing to report
- **WFSE** – John O'Neill, Representative
 - Nothing to report
- **TACTC** – Trustees
 - Trustee Tim Douglas reported on the TACTC Legislative Action Committee meeting and the TACTC Fall Conference.
- **Administrative Services** – Ray White, Vice President for Adm Svcs.
 - Nothing to report
- **Educational Services** – Trish Onion, Vice President for Ed Svcs
 - Vice President Onion gave an update on the increase in financial aid awards, which are 14 percent over last year, with was 19 percent over the previous year. She also shared information on two of the opening week presentations on bullying behavior and classroom management.
- **Instruction Office** – Ron Leatherbarrow, Vice President for Instruction
 - Vice President Leatherbarrow thanked the Board members for their support and notes during his recent personal loss.
- **WCC Foundation** – Anne Bowen, Executive Director for Advancement
 - Director Anne Bowen announced that a Foundation donor recognition event will be held in mid-October. An invitation will be forthcoming.

**DISCUSSION/
ITEMS OF THE
BOARD**

➤ **Legislative Luncheon Preparation**
The program development information was shared by Nate Langstraat.

➤ **Waterfront Development Discussion**
President Kathi asked that this topic be deferred to the next meeting and it was agreed to do so.

ACTION

➤ **Proposed Board Work Plan for 2010-11**
The plan was reviewed and discussed. Trustee Tim Douglas moved that the Proposed Board Work Plan for 2010-11 as presented by adopted. It was seconded by Trustee Steve Adelstein **and the motion passed by unanimous consent.**

Implementation lead assignments were made: Goal 1, Tim Douglas; Goal 2, Barbara Rofkar; Goal 3, Chuck Robinson; Goal 4, Steve Adelstein; Goal 5, Sue Cole.

➤ **ACCT National Legislative Summit, February 13-16, 2011, Washington DC**
The consensus of the Board was that at least one trustee should attend this summit. A determination will be made at a later meeting.

BREAK

The meeting recessed at 2:25 p.m. for a short break and reconvened at 2:30 p.m.

**EXECUTIVE
SESSION**

The meeting was adjourned at 2:30 p.m. and immediately reconvened into Executive Session to consider the selection of a site or acquisition of real estate by lease or purchase.... and, ... to review the performance of a public employee... Guests included AAG Lisa Wochos, President Kathi Hiyane-Brown, and Vice President Ray White. Vice President White was excused from the Executive Session at 2:50, and President Hiyane-Brown was excused from the Executive Session at 3:10 p.m.


The Executive Session adjourned at 3:20 p.m. and the Board immediately reconvened into open session.

ACTION

- Trustee Sue Cole moved to add Amendment # 3 to the employment contract for President Hiyane-Brown. This amendment extends the term through June 30, 2014, and establishes the annual leave benefit for the President at 46 days per year. The motion was seconded by Trustee Steve Adelstein and the **motion was passed by unanimous consent.**

ADJOURNMENT

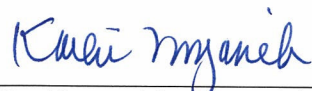
There being no further business, the meeting was adjourned at 3:21 p.m.



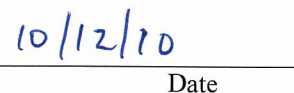
Chair of the Board



Date



President and Secretary of the Board



Date