

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Tuesday, June 7, 2011
2:00 p.m.

CALL TO ORDER Chair Chuck Robinson officially called the meeting to order at 2:01 p.m. Present were trustees Barbara Rofkar, Sue Cole, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present were President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Ray White, Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Anne Bowen, Executive Director for Advancement and Foundation; Wendy Bohlke, Assistant Attorney General; John O'Neill, WSFE Representative; Brad Widman, ASWCC President; and Keri Parriera, Executive Assistant to the President.

BOARD ACTION ➔ **TAB A Proposed ASWCC Operating Budget** Brad Widman, ASWCC President and Melisa Nelson, ASWCC Chair of the Budget Committee.
ASWCC Executive Team members Brad Widman and Melissa Nelson introduced the proposed ASWCC Operating Budget with a PowerPoint presentation outlining the student government budgeting process and club activities from this year. The Board expressed their appreciation of the inclusion of financial assistance to the College for WorkStudy funding, an outlay that is so critical to the students and to the College.

Trustee Barbara Rofkar moved to approve the 2011-12 ASWCC Operating Budget with the contingency that the proposed state budget be signed by the governor as presented. The motion was seconded by Trustee Tim Douglas and it was approved unanimously.

- REPORTS**
- ➔ **Report from ASWCC – Brad Widman, President**
Brad Widman reported that student government elections have been held and the following individuals were elected—Isaac Shantz-Kreutzkamp, President; Melisa Nelson continuing as Budget Chair; Tiana Powell, Executive Vice President and Chair for Student Advocacy; Sarah Foss, Chair for Student Programs and Diversity, and Genady Shpak, Chair for Student Clubs and Outreach.
 - ➔ The Student Executive Team has been discussing funding options for the capital building project that was presented to the Board last month. In the fall, this project proposal will be brought to the entire student body for comments and discussion.
 - ➔ The current and future executive teams from ASWCC will be meeting with their counterparts at BTC next week to get acquainted early this year before the fall begins.
 - ➔ Brad Widman thanked the Board and expressed his appreciation for their support this year during his term as ASWCC President.
- STRATEGIC DISCUSSIONS**
- ➔ **From Theory to Practice: The Role of Service-Learning at Whatcom Community College**, Laurel Denison, Service Learning Advisor; Leah Congdon, Service Learning Coordinator; Dr. Laura Overstreet, faculty; and Vonda Dilorenzo, Student and President of Service Learning Club

(Goal 1: Expand opportunities for students to achieve their potential)

Laurel Denison introduced the topic of service learning which is a teaching method that falls under the philosophy of experiential education, integrating meaningful community service with instruction and reflection to enrich the learning experience, teaching civic responsibility, encouraging lifelong civic engagement, and strengthening communities for the common good. Leah Congdon spoke about the history of the program and Dr. Laura Overstreet spoke about the opportunities the students in her psychology classes have available for service learning projects and the percentage of participation. Vonda Dilorenzo, provided a student's perspective on the benefits of the program and the host of opportunities available in Whatcom County.

**CONSENT
AGENDA**

➤ **Consent Agenda (Calendar)**

- a. Minutes of May 11, 2011 Board of Trustees Meeting (Attachment A)

Chair Robinson stated: "If there are no objections, this item will be adopted." As there were no objections, this item was adopted.

**BOARD ACTION
(Continued)**

➤ **TAB B – Proposed Revision to the Campus Master Plan (1st reading, possible Action)**

Vice President Ray White presented the background on the Institutional Master Plan which was developed in 2004, and the rationale for adding additional options to our capital master plan.

Trustee Steve Adelstein moved to approve the revisions to the Campus Master Plan as proposed. The motion was seconded by Trustee Sue Cole **and it was approved unanimously.**

➤ **TAB C – Resolution 11-01: Proposed Extension of 2010-11 WCC Operating Budget (1st reading, possible Action)**

Trustee Sue Cole moved to approve Resolution 11-01 to extend the 2010-11 WCC Operating Budget until September 30, 2011, or as soon as signed by the Board, whichever event occurs first. The motion was seconded by Barbara Rofkar **and it was approved unanimously.**

**PRESIDENT'S
REPORT**

- President Kathi Hiyane-Brown provided a summary on the current status of the state budget. The State Board should have their initial draft allocations on Friday for dissemination to the community and technical colleges. Preliminary reviews indicate an 11.5% CTC funding reduction in 2011-12 and a 12.6% reduction in 2012-13. Although offset by a 12% per year increase in student tuition, there are additional skims and reductions that affect the allocations to the colleges which are applied in the same manner as the overall funding cut. These include the ERP financing, retirement caps funding made up by colleges, efficiency reduction skims, and student achievement initiative funding
- President Hiyane-Brown attended a recent meeting of the Efficiency Task Force. The State Board is recommending a review of governance models for the system, and looking at the Mission Study as a starting point. Several possible models were discussed. The legislature is asking for a \$5 million dollar savings through consolidation approaches and/or other efficiencies.
- Thanks were extended to Trustee Tim Douglas for his attendance at the recent college-

wide retirement recognition reception and the Running Start student reception. It was also noted that Trustee Sue Cole will be accompanying faculty member Corrinne Sande to represent WCC in Ohio for the presentation of the Center for Excellence Award for Cyber Security.

- The President reported that Representative Rick Larsen will be on campus to speak with several of our veteran students on Thursday, June 9.
- A team of administrators from Whatcom will be attending the Achieving the Dream kick-off workshop on June 12-16 in Seattle.
- Several of the trustees and the President will be attending the GISS seminar is later this month as part of the spring TACTC meeting.

REPORTS
(continued)

- **WCCFT – Wayne Erickson, President**
WCCFT Vice President Kim Reeves spoke on behalf of Wayne Erickson. She reported that the WCCFT officers have been elected for 2011-12—Co-presidents are Wayne Erickson and Kim Reeves; Vice President is Tresha Dutton; Margaret Vlahos is Secretary; Tran Phung is Treasurer; and Carol Wilkinson and Paul Schroeder are Co-Vice Presidents for Adjunct Affairs. The union is in the process of identifying the union negotiating team for the next academic year.

The faculty union executive team has been meeting to discuss budget issues. Kim expressed that it is a conflicting time for faculty who are struggling with the possible mandated salary cuts for some employment categories on campus and furloughs, relative to the faculty contract.

- **WFSE – John O’Neill, Representative**
nothing to add to his report.
- **TACTC – Trustees**
Trustees were encouraged to vote at GISS meeting and noted that Trustee Douglas is on the ballot.
- **Administrative Services – Vice President Ray White**
Vice President Ray White spoke about the minor capital improvements and the virtualization infrastructure currently being implemented. Whatcom is the first college in the system to implement this platform and several organizations are seeking our expertise in this area.
- **Educational Services – Vice President Trish Onion**
Vice President Onion thanked the Board for approving the student budget and for recognizing their decision to assist with the WorkStudy funding.
- **Instruction – Vice President Ron Leatherbarrow**
Nothing to add to his report.
- **Advancement/Foundation – Anne Bowen, Executive Director**
Anne spoke about the College Conversations friend-raising event that is being held on June 8, and expressed her thanks to those who were planning to attend.

**Whatcom Community College
RESOLUTION AUTHORIZING
CONTINUATION OF 2010-11 OPERATING BUDGET**

Resolution No. 11-01

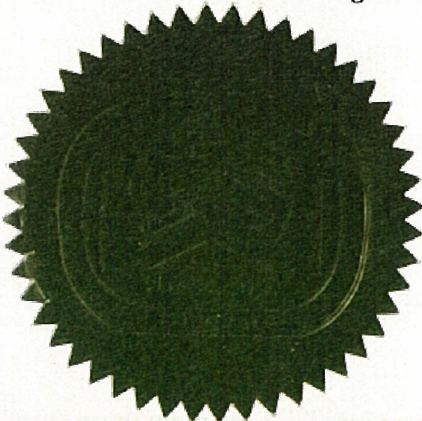
WHEREAS, the Washington State Legislature produced a state budget at the close of its special extended session on May 25, 2011, which is anticipated to be signed by the Governor by June 16, 2011;

WHEREAS, the State Board for Community and Technical Colleges, delegated with the authority to allocate and disseminate the state budget to the community and technical colleges, plans to provide the allocation to Whatcom Community College on or after it is approved at its June 23, 2011 Board meeting;


WHEREAS, an extension is being requested by the College Budget Review Committee, as it is the judgment of the College administration that the proposed 2011-2012 Whatcom Community College Operating Budget cannot be formulated and presented for review until after the June 7, 2011, regularly scheduled Board of Trustees meeting. Additionally, the campus community will require an opportunity to thoroughly evaluate and respond to the proposed College Operating Budget, and the Trustees will require time for analysis and review subsequent to its first reading of the proposed 2011-2012 Operating Budget at the July 20, 2011, Board of Trustees meeting;

THEREFORE, BE IT RESOLVED, that since the Board of Trustees is unable to adopt a 2011-2012 Whatcom Community College Operating Budget prior to June 30, 2011, the Board hereby authorizes the College President to proceed with normal operations of the College using available funds or legislative appropriations until September 1, 2011, or until formal adoption of the 2011-2012 College Operating Budget by the Board of Trustees, whichever event occurs first.

APPROVED in the regular meeting by the Board this 7th day of June, 2011.



Board of Trustees
Whatcom Community College

By: 
Chuck Robinson, Board Chair

ITEMS OF THE BOARD

Board Officer Elections

Nominations for Board Chair were solicited. Trustee Barbara Rofkar nominated Trustee Steve Adelstein for Board Chair, and the nomination was seconded by Trustee Tim Douglas. A vote was taken **and Trustee Adelstein was approved unanimously for the position of Chair of the Whatcom Community College Board of Trustees.**

A second nomination was solicited for Board Vice Chair. Trustee Tim Douglas nominated Trustee Barbara Rofkar for Vice Chair, and the nomination was seconded by Trustee Sue Cole. A vote was taken **and Trustee Barbara Rofkar was approved unanimously for the position of Vice Chair of the Whatcom Community College Board of Trustees.**

President Hiyane-Brown and the Board of Trustees took a moment to thank and show appreciation to Trustee Chuck Robinson for his service as Board Chair.


EXECUTIVE SESSION

The meeting was adjourned at 3:31 p.m. for a short break. The meeting reconvened into Executive Session at 3:40 p.m. for approximately 30 minutes to discuss a topic allowable by RCW 42.30.110 (1)(b): to consider the selection of a site or the acquisition of real estate by lease or purchase... No action is expected. Guests included President Kathi Hiyane-Brown and Vice President Ray White.

The Executive Session adjourned at 4:15 p.m. and the Board reconvened into open session at 4:15 p.m.

ADJOURNMENT

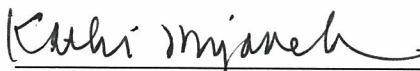
There being no further business, the meeting was adjourned at 4:15 p.m.



Chair of the Board

7-20-11

Date



President and Secretary of the Board

7/20/11

Date