



**MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, January 11, 2012
12:00 p.m.**

CALL TO ORDER Chair Steve Adelstein officially called the meeting to order at 12:01 p.m. Present were trustees Barbara Rofkar, Sue Cole, Chuck Robinson, and Tim Douglas, constituting a quorum. Others present were President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Nate Langstraat, Interim Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Anne Bowen, Executive Director for Advancement and Foundation; Lisa Wochos, Assistant Attorney General; Kimberly Reeves, WCCFT Co-President; John O’Neill, WSFE representative; and Keri Parriera, Executive Assistant to the President.

STRATEGIC DISCUSSIONS

- Work Session Luncheon – 12:00 – 12:30 p.m.
- Work Session – 12:30 – 2:00 p.m.

Achieving the Dream—Our First Exciting Steps (*Goal 1: Expand opportunities for students to achieve their potential, and Goal 2: Strengthen the culture of learning*) - members of the ATD core team

The Achieving the Dream core team was introduced which included Vice Presidents Trish Onion and Ron Leatherbarrow; Anne Marie Karlberg, Director of Intuitional Research and Assessment; Bob Winters, Division Chair and Faculty; Ed Harri, Division Chair and Faculty; Heidi Ypma, faculty; and Kim Struiksma, Program Support.

Highlights of the elements of our AtD planning year were presented to the Board through a PowerPoint presentation. The fundamental purpose of the Achieving the Dream program is to provide a catalyst to obtain data about our students. This data will be analyzed to provide an impetus for improving student success in their completion of degrees and certificates. Achieving the Dream helps to develop a culture of evidence.

CONSENT AGENDA

- **Consent Agenda (Calendar)**
 - a. Minutes of December 14, 2011 Board of Trustees Meeting (Attachment A)
 - b. Proposed Fall Quarter 2011 Graduates (Attachment B)

Chair Adelstein stated: “If there are no objections, these items will be adopted.” As there were no objections, **these items were adopted.**

ACTION

- **TAB A – Proposed Academic Calendars for 2012-13, 2013-14, 2014-15** (*1st reading, possible action*)

Trustee Time Douglas moved to approve the academic calendar for 2012-13 with revisions identified to alleviate the conflict with the Yom Kippur observance dates. The motion was seconded by Trustee Chuck Robinson and the **motion was approved unanimously.** The 2013-14 and 2014-15 calendars were tabled for future action.



PRESIDENT'S REPORT

- President Hiyane-Brown shared a thank you letter from Patricia Denga, who is the Board's nomination for the TACTC Transforming Lives Award. Ms. Denga was in attendance, and was introduced to the Board. The President announced that Patricia was selected as one of the five awardees. Additionally, it was shared that Patricia is also one of two representatives from Whatcom to the All Washington Academic Team. Many congratulations were shared with Ms. Denga.
- The publication, *International Educator*, (January- February 2012) contained an article on the skiing adventure of two of international students, Aaron and Michael, with their advisor, Iris Metzgen-Ohlswager. The article was shared with the trustees.
- President Kathi discussed a letter from WACTC to the State Board conveying that WACTC was not in support of local bond initiatives as a funding option, due to the inequality of individual districts to raise funds.
- The College's current Strategic Plan is binding through 2012. It is the administration's recommend that we implement the current Achieving the Dream initiative first, so that we have a clearer focus before we initiate a review of the Plan.
- The President reported on her recent communications with WWU and BTC administrators regarding allied health initiatives and international education. She also met with Nancy Steiger with Peace Health.
- President Kathi shared her interim administrative services area plan to meet the needs of the College through the budget process and the remainder of the academic year. A full recruitment for the Vice President position is planned for the spring.



REPORTS

- ASWCC –
 - Not in attendance
- WCCFT – Wayne Erickson and/or Kimberly Reeves, Co-Presidents
 - The faculty expressed their concern regarding the state budget, thus having no quantitative budget data to use as they begin the negotiation process.
 - Both Kim and Wayne welcomed Nate Langstraat to the negotiation table, and shared that the faculty are supportive of the interim appointments in Administrative Services that have been made.
- WFSE – John O'Neill, Representative
 - Nothing to report
- Administrative Services – Nate Langstraat, Interim Vice President
 - Nothing additional to report
- Educational Services – Trish Onion, Vice President
 - Vice President Trish Onion provided an enrollment update, which showed that enrollments are down 5.9% from the same point in time last winter. A large number of students continue to wait until the last days to enroll, primarily due to financial



constraints. The College is investigating third party lender options to assist with tuition payment processes—something new to Whatcom, but used at other institutions in the system. Given this drop, WCC is still 25% ahead of enrollment from four years ago. There was a 9% drop in Running Start, probably due to the recent added regulations and form requirements. International Education is up 7%. Financial Aid awards are over \$5 million, which have more than doubled in two years.

- Vice President Onion spoke about the transition in the ASWCC governance with the newly elected council members.

➔ Instruction Office – Ron Leatherbarrow, Vice President for Instruction

- Vice President Leatherbarrow spoke about Instruction’s response to increased efficiency of class scheduling to offset the drop in enrollment.

➔ WCC Foundation – Anne Bowen, Executive Director for Advancement

- Ms. Bowen shared additional information about the February 9th College Conversation with Chair Steve Adelstein interviewing Robert Fong at the home of Jim Swift.

ITEMS OF THE BOARD

- ➔ Information on the TACTC Winter Conference to be held in Olympia on January 22-23 was shared.

EXECUTIVE SESSION

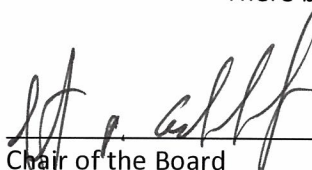
The meeting was adjourned at 3:08 p.m. for a short break. The meeting reconvened into an Executive Session at 3:15 p.m. for approximately 20 minutes to discuss the selection of a site or the acquisition of real estate by lease or purchase, and to review the performance of a public employee. No action was anticipated. Trustee Adelstein excused himself from the discussions on Real Estate. Guests included President Kathi Hiyane-Brown, Nate Langstraat, and Lisa Wochos.

ACTION

The Executive Session adjourned at 3:40 p.m. and the Board reconvened into open session at 3:40 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:40 p.m.



Chair of the Board

2-8-12

Date



President and Secretary of the Board

2-9-12

Date

Academic Calendar 2012-2013 - Final

September 2012						
Su	Mo	Tu	We	Th	Fr	Sa
						☩
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2012						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2012						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	☩
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2012						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	☩	26	27	28	29
30	31					

January 2013						
Su	Mo	Tu	We	Th	Fr	Sa
		☩	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	☩
20	21	22	23	24	25	26
27	28	29	30	31		

February 2013						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	☩
17	18	19	20	21	22	23
24	25	26	27	28		

March 2013						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2013						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2013						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	☩
26	27	28	29	30	31	

June 2013						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2013						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	☩	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2013						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Fall Quarter 2012

- 1-3 Sep Labor Day Weekend - Closed
- 27-Sep Quarter Begins
- 10-12 Nov Veterans Day Weekend - Closed
- 21-Nov No Classes - College Open
- 22-25 Nov Thanksgiving Weekend - Closed
- 14-Dec Quarter Ends
- 25-Dec Christmas - Closed

Winter Quarter 2013

- 1-Jan New Years - Closed
- 3-Jan Quarter Begins
- 19-21 Jan Martin Luther King Jr. Weekend - Closed
- 16-18 Feb Presidents Day Weekend - Closed
- 19-Feb Professional Development Day - Closed
- 22-Mar Quarter Ends

Spring Quarter 2013

- 2-Apr Quarter Begins
- 25-27 May Memorial Day Weekend - Closed
- 14-Jun Quarter Ends

Summer Quarter 2013

- 1-Jul Quarter Begins
- 4-Jul July 4th - College Closed
- 23-Aug Quarter Ends

160 Total Instructional Days

170 Total Faculty Contract Days



Quarter Begins



Quarter Ends



- College Closed



No Classes - College Open



Faculty Work Day - No Classes - College Open

WHATCOM COMMUNITY COLLEGE

FALL GRADUATES

December 9, 2011

ASSOCIATE IN ARTS AND SCIENCES (HONORS PROGRAM)

Christina L. Canton (With Honors)
Lacey E. Cratsenberg (With Honors)
Vonda L. Dilorenzo (With Honors)
Samuel L. Goldstein (With Honors)

Jesmeen Kaur (With Honors)
Robyn Larue (With Honors)
Melisa M. Nelson (With Honors)
Victor R. Volz (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Amy T. Anderson (With Honors)
David R. Anderson
Karyn A. Anderson
Tiffany M. Anderson
Michael J. Andes (With Honors)
Josh T. Bailey
Tara N. Baker (With Honors)
Nathan W. Barbo
Katie A. Bedient (With Honors)
Tetsuya Bekki
Allison M. Berg (With Honors)
Colby R. Biesheuvel (With Honors)
Rebecca L. Biesheuvel (With Honors)
Avery A. Biggerstaff
Shawna L. Bladow
Jensen J. Boehm
James E. Boychuk (With Honors)
Samantha T. Boyle (With Honors)
Vickie L. Braam (With Honors)
Kayla R. Broweleit
Svetlana Bulanov (With Honors)
Ashley M. Cabe
Arturo A. Camejo
Jorge J. Cantu
Karen M. Cayford
Lydia A. Charleston
Chao Chen (With Honors)
Yen Yen Chong
Glenn E. Clark
Jessica M. Cloud
Sandra L. Cloud
Christina Cole
Conor M. Costello (With Honors)
Doak W. Covington
Greg R. Crooks
David Defehr
Michael J. Defouw
Nicole E. Deneui (With Honors)

Alissa Devries
Jordan C. Donahue (With Honors)
Tamara H. Donohoe
Matthew S. Duenas
Brendan C. Eagan
Naomi E. Eissinger (With Honors)
Spencer K. Elwell
Andrew S. Entrikin
Nicholas A. Falcone
Nancy K. Fortier
Jacob D. Foster
Stephen J. Foster
Jenna L. Freeman (With Honors)
Katherine M. Fugate
Miykal M. Gates
Heidi K. Goodsell
Ethan R. Green (With Honors)
Patricia T. Green (With Honors)
Lisa M. Greenacre
Heather H. Greig
Heidi D. Griffin (With Honors)
Jacob J. Haas (With Honors)
Kimberly A. Halwachs
David V. Hammer (With Honors)
Emma E. Hefton
Lachlan S. Henry (With Honors)
Tyler D. Hicks (With Honors)
Man Ying Ho (With Honors)
Evan A. Hodos
Marley M. Horne
Thomas J. Hughes (With Honors)
Joel D. Jeffrey
April C. Jeffries
Gabriel N. Jolly
Meagan L. Jung
Kai Kane-Ronning (With Honors)
Anna V. Khizhnyak (With Honors)
Andrew R. Kossmann

Emily L. Kramme (With Honors)
Anna S. Kuksenko
Alexander H. Kurata (With Honors)
Evette Lee (With Honors)
Yung-Yu Lin
Irina M. Litovchenko (With Honors)
Ariel L. Logan
Paige E. Lord
Sean R. Lyons (With Honors)
Estelle R. Maassen (With Honors)
Alexander H. MacLeod
Jaime A. Madison
Salma N. Malin
Ross A. Martini
Sarah A. McCarthy (With Honors)
Holly M. McClellan
Steven N. McCoy
Andrew P. Miller
Nicolas D. Miller
Shelbie N. Miller (With Honors)
Gordon D. Misley
Mariah P. Morgan
Dylan M. Morrison
Ashleigh J. Mullins
Thomas B. Naff
Takahito Namiki
Allison C. Nieto
Keith R. Olson
Jamy M. Pearson (With Honors)
Elaina N. Perez
Andrey P. Pilat
Cheyema M. Pinley
Nicholas E. Piro
Kyle W. Reardon
Christina M. Reeve
Tsonsera S. Rhoades
Kelsi N. Rimstad
Ryan E. Roberts
Daniel B. Rogers
Phillip Rollins

Roy David Row (With Honors)
Rachel S. Sager (With Honors)
Grace A. Salisbury (With Honors)
Zackery L. Sanders
Derek D. Schmid
Luke J. Schweigert
Caroline Schwery
Timothy A. Schwisow
Megan C. Shaver (With Honors)
Nolan B. Shepherd
Vivian S. Sherman
Adam H. Slater (With Honors)
Sam B. Smith
Jackson G. Snyder
Samantha-Jo R. Spears (With Honors)
Jonathan A. Stackhouse (With Honors)
Kyle E. Stewart
Anna M. Stuart (With Honors)
David R. Sutterfield
Hannah J. Swanson (With Honors)
Jeffrey M. Terpsma
Chandra M. Thompson
Katie A. Thomson
Kjerstin M. Thorpe (With Honors)
Matthew L. Tiscornia
Terrence A. Todd (With Honors)
Cynthia Ann Totten
Kori L. Turk
Jarred W. Tyson
Megan A. Unrein
Trevor J. VanHouten
Rudy A. Vanry
Megan E. Wadkins (With Honors)
Min Wai Wang
Emily P. West
Laura J. Wigen (With Honors)
Julie L. Williams (With Honors)
Nathan T. Woods
Alexandria E. Wyandt

ASSOCIATE IN SCIENCE TRANSFER

Melissa L. Hunter

Ty A. Schepler

ASSOCIATE IN LIBERAL STUDIES

James F. Bates
Chelsie N. Clark
Rachel L. Greene
Ryan M. Jaeger (With Honors)
Nathaniel H. Kok (With Honors)
Diane M. Maurer (With Honors)

Michael A. Milfred
Keith R. Olson
Michael A. Polkus
Kelly VanderHeyden
Efren Zavala

ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION

Tiffany N. Tyler

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

Tony J. Mihovilovich
Tamara L. Pavesi

Austin E. Till (With Honors)
Jamey J. Trudeau

ASSOCIATE IN SCIENCE ADMINISTRATION OF JUSTICE

Philip T. Jackson

ASSOCIATE IN SCIENCE MEDICAL ASSISTING

Steven Joseph Brock (With Honors)
Pamela J. Clark (With Honors)

Ying Yi Lam
Rachel Rodriguez

ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT

Maria Y.B. Acevedo (With Honors)
Mikayla E. Burns (With Honors)
Steve L. Cope (With Honors)
Elia E. DeMoore (With Honors)
Darrin N. Downs
Christy M. Drayton (With Honors)
Courtney R. Ferguson (With Honors)
Yuliya V. Filimonova (With Honors)
Moritz W. Hamidou (With Honors)
Amy M. Harvie (With Honors)

Jesse D. Hofheimer
Teresa A. Maser
Jessica A. Monroe (With Honors)
Johanna C. Riddell (With Honors)
Jessica A. Roberts
Martha G. Thompson (With Honors)
Mark R. Turner (With Honors)
Chris C. Webb (With Honors)

CERTIFICATE ADMINISTRATION OF JUSTICE

Earl T. Hay

Sidar Tun

CERTIFICATE HOSPITALITY AND TOURISM MANAGEMENT

Katlyn J. Antila

CERTIFICATE MEDICAL ASSISTING

Steven Joseph Brock
Chrissy M. Kamps

Rachel Rodriguez

CERTIFICATE MEDICAL BILLING AND CODING

Diljeet Dhillon
Ekinderjit Dhillon

Patricia L. Hadeen

CERTIFICATE PARALEGAL STUDIES

Gail I. Livingston

Kathryn E. Parker

CERTIFICATE TECHNICAL SUPPORT

Jeffery M. Enriquez

HIGH SCHOOL DIPLOMA

Amy T. Anderson
Michael J. Andes
Nathan W. Barbo
Christina L. Canton
Karen M. Cayford
Yen Yen Chong
Kelley L. Gregory
Jacob J. Haas
Gabriel N. Jolly
Phillip Rollins
Timothy A. Schwisow