

# Whatcom

COMMUNITY COLLEGE

## MINUTES

### BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, May 14, 2014

1:00 p.m.

- **CALL TO ORDER** Chair Sue Cole officially called the Board of Trustees meeting to order at 1:04 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement; ; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.
- Chair Sue Cole announced that there is no executive session and Congressman Rick Larsen is stopping by at 3 pm to meet with the Board prior to meeting with the Dream Team Club.

### ACTION TO ACCEPT AGENDA

- Trustee Steve Adelstein moved to approve the meeting agenda as proposed. It was seconded by Trustee Chuck Robinson and the **motion was approved unanimously**.
- Chair Sue Cole announced that there is a designated time for public comment on the agenda.

### STRATEGIC CONVERSATIONS

- Integrated Planning and Advising System (IPAS) (*Goal 1 – Expand opportunities for students to achieve their potential*)

A PowerPoint presentation of the College's accomplishments and progress was presented by David Knapp, Tawny Townsend and Ward Naf.

- Achieving the Dream (ATD) Coaches

Frank Renz and Bruce McComb, Achieving the Dream (ATD) coaches, were introduced. They provided an overview of Achieving the Dream, a national, nonprofit organization that leads the most comprehensive non-governmental reform movement for student success in higher education history.

Mr. Renz and Mr. McComb commended the College for securing the IPAS grant and its work on

providing additional support to students. They noted the presentation by Dean Ed Harri and Anne Marie Karlberg at the Achieving the Dream Conference provided great information and resources to other community colleges around the nation.

## CONSENT AGENDA

### ➤ Consent Agenda (Calendar)

- a. Minutes of the March 18, 2014, Board of Trustees Meeting (Attachment A)
- b. Proposed Winter Graduates (Attachment B)

Chair Cole stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

## ACTION

### ➤ TAB A -- LGIP Resolution – *Resolution authorizing investment of Whatcom Community College monies in the local government investment pool.*

Trustee Tim Douglas moved to approve the resolution. The motion was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously.**

## PRESIDENT'S REPORT

- Senator Patty Murray met with student veterans and veteran coordinators from Whatcom Community College, Bellingham Technical College, Skagit Valley Community College, Everett Community College and Western Washington University. The senator appreciated directly hearing from students about their experiences transitioning to college. The senator pledge her continue support to veterans.
- Patricia Onion, VP of Educational Services, recently announced her retirement plans. President Kathi expressed her sincere appreciation on behalf of students and staff for Trish's service to the College and the students. The position will be advertised nationally starting in early June with an anticipated start date in early fall. President Kathi is currently working on appointing an interim which will start in July and stay on until a new permanent VP is hired.
- The Associated Students of Whatcom Community College submitted a resolution regarding on Tobacco Use on Campus, recommending the courtyard in front of Syre Student Center be designated as a smoke free area and a covered smoking shelter be placed behind Syre Student Center. Administration sent an email to the campus community requesting feedback.
- WWU entered into an agreement with Peninsula College and Olympic College to bring upper division courses to the Olympic Peninsula area. This fall, they will offer three bachelor's degree programs in Business Administration, Environmental Policy, and

Environmental Science.

- President Kathi attended an Associated General Contractor (AGC) luncheon and provided brief updates on the capital projects.
- Hiring is almost complete for full time faculty positions. In addition to replacements, we have added new full time faculty positions in CIS, English, Math and ABE.
- President Kathi announced the list of upcoming events:
  - Running Start Graduation Reception: June 2, 2014 ♦ 4 pm-5:30 pm ♦ Heiner Center
  - Seed of Change Conference: June 7, 2014 ♦ 8 am-3 pm ♦ Heiner Center
  - WCC Institutional Master Plan Meeting (Public meeting): June 10, 2014 ♦ 5:30 pm ♦ Syre Student Center
  - Honors and Awards Ceremony: June 12, 2014 ♦ 6:30 pm-8:30 pm ♦ Heiner Center
  - Retiree Recognition: June 13, 2014 ♦ 2:30pm-4:30 pm ♦ Syre Student Center
  - Pavilion Groundbreaking: June 18, 2014 ♦ 4 pm-5 pm ♦ Pavilion
  - Nurse Pinning Ceremony: June 18, 2014 ♦ 6 pm-7:30 pm ♦ Syre Student Center
  - Commencement: June 20, 2014 ♦ 6:30 pm-8:30 pm ♦ Pavilion
  - NWCCI Farewell Celebration: June 22, 2014 ♦ 6 pm-9 pm ♦ Squalicum Boathouse, 2600 N. Harbor Loop Dr., Bellingham
  - Chuckanut Writers Conference: June 27 & 28, 2014 ♦ Syre Student Center & Heiner Center
- David Aguilar is this year's Commencement student speaker. Aguilar is a student veteran and first-generation college student. He will graduate this spring with a transfer degree and has been accepted at Western Washington University. He plans to become an accountant.
- The Accreditation Review Committee sent the draft accreditation report to President Kathi and VP Ron Leatherbarrow for "errors of fact" review. The draft report is required to be kept confidential until the Committee finalized the report for submission to the Northwest Commission on Colleges and Universities in June.

## REPORTS

- **ASWCC –Marco Morales, Vice President**
  - The Student Senate recently passed the 2014-2015 Service and Activity Fee Budget.
  - Seed of Change Conference is scheduled on June 7<sup>th</sup>. This is a conference created and facilitated by students. The conference will include a variety of workshops focused on social justice issues.
  - The WCC Ambassadors constructed an Orca-themed float and will be participating in the Ski-to-Sea parade.
  - Students are excited about their new multicultural space in Syre Student Center.

➔ **Administrative Services – Nate Langstraat, Vice President**

Through PowerPoint slides, VP Nate Langstraat presented the College's preliminary operating budget for 2014-15 and questions and discussion ensued. The finalized proposed 2014-15 Operating Budget will be presented to the Board at the June 18<sup>th</sup> meeting for approval.

➔ **Instruction Office – Ron Leatherbarrow, Vice President**

VP Ron Leatherbarrow expressed that this has been the most positive accreditation process he has been part of in his career.

### **DISCUSSION/TACTC/ITEMS OF THE BOARD**

- ➔ Chair Sue Cole announced that President Kathi Hiyane-Brown is the winner of the 2014 Chief Executive Officer Award and will be receiving her award at the TACTC Annual Conference in Yakima.
- ➔ The Board of Trustees Summer Retreat is scheduled for August 14 and 15.
- ➔ The Student Pavilion Groundbreaking Ceremony is scheduled for June 18th at 4 pm.

### **BREAK**

- ➔ The meeting was adjourned for a fifteen minute break at 2:50.
- ➔ The meeting reconvened into open session at 3:05 p.m.

### **PUBLIC COMMENT**

- ➔ Chair Sue Cole called for public comment. There was none.

### **SPECIAL GUEST**

Chair Sue Cole welcomed and introduced Congressman Rick Larsen. Congressman Larsen provided a brief update on his work in Congress which includes a bill he recently introduced to end automatic default rules on student loans, strengthening protections for student loan borrowers.

**ADJOURNMENT**

➤ There being no further business, the meeting was adjourned at 3:55 p.m.

*Sue Cole*

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Chair of the Board

*June 20, 2014*

\_\_\_\_\_  
Date

*Kathryn*

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President and Secretary of the Board

*June 23, 2014*

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Date