

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, October 8, 2014

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:04 p.m. Present in addition to the chair were trustees Barbara Rofkar and Sue Cole, constituting a quorum. Trustees Chuck Robinson and Steve Adelstein were absent. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Anne Bowen, Executive Director for Advancement; Kerena Haggins, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Barbara Rofkar moved to approve the meeting agenda as proposed. It was seconded by Trustee Sue Cole and the **motion was approved unanimously**.
- Trustee Tim Douglas announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF NEW EMPLOYEES

- The following new faculty and staff from Instruction were introduced.

Amy Riedel, Advisor/Special Projects Coordinator
Jada Ginnett, Nursing Instructor
Guava Jordan, ABE Instructor
Jill Ludlow, PTA Instructor
Marylou Papich, Nursing Instructor
Heather Williams, Library
Jason Babcock, Director for the Learning Center
Laura Boynton, International Student Housing Coordinator
Siobhan Chaney, Program Coordinator – Division 1
Betsy Hasegawa, Intercultural Affairs & Leadership Director
Alison Scherer, Grant Writer/Coordinator
Amy Shavelson, International High School Completion Advisor
Melissa Talbot, Program Coordinator – Division 4
Natalie Reilly, HeW Grant Project Manager
Justin Ericksen, English Instructor

Ines Poblet, ESLA Instructor
Anna Wolff, English Instructor
Rachel Wolf, English Adjunct
Glen Nesse, Philosophy Adjunct
Ron Correll, Economic Instructor
Jennifer Zovar, Anthropology Instructor
Nathan Hall, Math Instructor
Kaatje Kraft, Geology Instructor
Travis McEwen, CIS Instructor
Julian Trujillo, Math Adjunct
Grace Adams, Instruction & Classroom Support Tech 1
Shannon Dunn, Program Assistant – Nursing/HPC
Courtney Kendall, Program Coordinator
Stephanie Marchant, CyberWatch West Coordinator
Barbara Owens, Child Care Subsidy Training Coordinator

CONSENT AGENDA

➔ Consent Agenda (Calendar)

- a. Minutes of the September 17, 2014 Board of Trustees Meeting (Attachment A)
- b. Proposed Summer Quarter Graduates (Attachment B)

Chair Douglas stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

PRESIDENT’S REPORT

- ➔ Marian Yunghas is donating Nigerian artifacts to the College’s art department. She recently attended the President’s Circle event and was excited to hear about the different College’s initiatives.
- ➔ President Kathi praised facilities staff, IT staff and CIS Program staff for their work to get the new CIS Lab ready for classes. An open house for the campus community is scheduled for October 27th at 2:30 pm.
- ➔ Workshop entitled “Building Inclusive Communities for Learning and Leading at Whatcom Community College” was held on September 20. The event was well attended. The workshop leadership team included Betsy Hasegawa, Johnny Hu, Laura Singletary, and Amy Riedel. Pat Fabiano, education consultant and former WWU faculty, facilitated the workshop. It was a great experience created to increase understanding of diversity and inclusiveness.

- ➔ Enrollment update for the tenth day of fall quarter 2014:
 - WCC FTE was down 5.2% compared to fall 2013 (State FTE was down 8.8% compared to fall 2013)
 - International student headcount was up 11% from fall 2013
 - Running start headcount is down 1.1% from fall 2013
 - Online FTE is down 1% from fall 2013
 - Hybrid FTE is up 5% from fall 2013

Staff are closely monitoring enrollment data. The Strategic Enrollment Management Committee (SEM) will be convening in the next few weeks to examine factors causing enrollment decline. Members of the committee include a cross section of faculty and staff throughout the College with key staff representatives from marketing and outreach.

- ➔ Whatcom has been designated by the National Security Agency (NSA) and the Department of Homeland Security as the National center of Academic Excellence in Information Assurance/CyberDefense. We are one of only three community colleges in the Western US to have this designation.
- ➔ The College completed the grant renewal application for CyberWatch West.
- ➔ Whatcom ranks 6th overall and 3rd within the division for the academic performance of our student athletes.
- ➔ Annette Flanders, Nursing Program Director, received official notification from the Nursing Commission that Whatcom's 2014 graduating class had a 100% pass rate.
- ➔ The College will be conducting an institutional climate survey to better identify and understand campus issues, to measure change in institutional climate and effectiveness, and to improve the campus environment (goals and services). Conducted by the National Initiative for Leadership and Institutional effectiveness in Raleigh, NC; the survey titled Personal Assessment of the College Environment (PACE) asks questions associated with four climate factors: institutional structure, supervisory relationship, teamwork, and student focus.
- ➔ President Kathi will be visiting two universities in Tokyo, Japan – Kanda University of International Studies and Daito Bunka University. Both universities have been sending students to Whatcom since 2006. Japan is emerging as a leader in international education. This visit will further enhance the relationship between Whatcom and these universities.
- ➔ Trustee Sue Cole and President Kathi will be attending the ACCT national conference in Chicago. President Kathi will be facilitating and hosting on behalf of the Presidents Academy, a pre-convention workshop.
- ➔ President Kathi met with Mayor Kelli Linville regarding the College's traffic concerns. The College will continue to work with city staff to address the concerns.

REPORTS

➔ ASWCC –Lucas Nydam, President

- Student government is working on finalizing its 2014 goals which include items such as gender neutral bathroom, additional water station and a Student Life podcast. President Nydam hopes to present the finalized goals to the board in a future meeting.
- ASWCC received 26 applications for 13 position openings resulting from increased efforts to reach out to students.
- Programming and Diversity Board recently sponsored a Beyond Disability workshop which received great feedback from faculty, staff, and students who attended.

➔ WSFE - Carolyn Jovag, Representative

- Negotiations of 2015-2017 Tentative Agreement concluded in September. It included a 3% increase; the union hopes the state legislature will fund it.

➔ Administrative Services – Nate Langstraat, Vice President

- The State is providing financial statement training to all college trustees in December.
- At the recent WACTC meeting, presidents decided to limit the number of capital projects for 2017-2019 to colleges that did not receive funding prior to 2017-2019. The next time Whatcom is eligible to apply is in 2019-2021.

DISCUSSION/TACTC/ITEMS OF THE BOARD

➔ Board of Trustees Draft Work Plan 2014-2015

This agenda item was moved to the next board meeting.

➔ Open Public Meeting Act Training

This agenda item was moved to the next board meeting.

➔ TACTC – Legislative Action Committee

Trustee Rofkar agreed to serve as WCC Board of Trustees representative on the TACTC Legislative Action Committee.

➔ Transforming Lives Award Nomination

Chair Douglas would like to ask two trustees to review the nominations and present a select one student. He plans to contact board members individually after the meeting to discuss.

ACTION

➔ Proposed Board Meeting Dates for Calendar Year 2015


Trustee Cole moved to approve the Board Meeting Dates for Calendar 2015 as proposed with the option for staff to adjust the dates as needed. The motion was seconded by Trustee Rofkar, and the motion was approved unanimously.

PUBLIC COMMENT

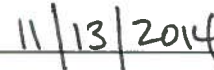
- ➔ Chair Douglas called for public comment.
- ➔ Michael Singletary informed the board of the Indigenous Peoples' Day celebration on October 13, 9:30-11:30 am in the Syre Auditorium.

ADJOURNMENT

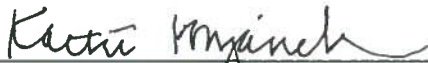
- ➔ There being no further business, the meeting was adjourned at 3:00 p.m.



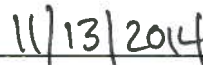
Chair of the Board



Date



President and Secretary of the Board



Date