

**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**Laidlaw Center Board Room**  
**Wednesday, January 14, 2009**  
**2:00 p.m.**



**CALL TO ORDER** Chair Barbara Rofkar officially called the meeting to order at 2:02 p.m. Present were trustees Sue Cole, Chuck Robinson, Steve Adelstein, and Tim Douglas. Others present were President Kathi Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Ray White, Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Jason Tetzloff, Dean for Instructional and Academic Support; Anne Bowen, Executive Director for Foundation and College Advancement; Lisa Wochos, Assistant Attorney General; Bob Riesenberg, WCCFT President; John O'Neill, WSFE Representative; David Burkett, ASWCC President; guest Anne Marie Karlberg, Director of Institutional Research; and Keri Parriera, Executive Assistant to the President.

**STUDY SESSION**

**Institutional Research**

Anne Marie Karlberg, Director for Institutional Research, presented an introductory session on Institutional Research and Assessment at WCC. This is a relatively new program and position, in place for the past six months. Much has been accomplished during this time, including training on the state's system, assemblage and reorganization of data from within the college community and the State Board; working with faculty on revisiting and revamping the core learning abilities, and review of the College website for data disbursement. Current focus is on program review and preparation for a focused interim visit in the spring from the NWCCU accreditation body, as well as initial preparation for the 2011 ten-year accreditation review. Relevant information on the college and assessment is now available on the College's internal website. Confidential log-in directions were distributed to the Board members so that they may access this data. The President shared that one of the major benefits of having an IR program is that grant opportunities will be greatly enhanced by availability to data.

**CONSENT AGENDA**

➤ **Consent Agenda (Calendar)**

- a. Minutes of December 10, 2008 Board of Trustees Meeting
- b. List of Fall Quarter 2008 Graduates

Chair Rofkar stated: "If there is no objection, these items will be adopted." As there were no objections, **these items were adopted.**

**PRESIDENT'S  
REPORT/  
CORRESPONDENCE**

- President Hiyane-Brown reported on the Whatcom Transit Authority's recent dedication ceremony for their facility adjacent to the campus. A plaque and bench at the structure was dedicated to present and future students of WCC.
- Four probationary faculty will be presented to the Board in March for tenure review. Tenure books for review by Trustees will be available soon.
- The presidents and trustees of Bellingham Technical College, Skagit College and WCC will jointly host a dinner for the legislators from our districts on January 26 in Olympia. Joining Kathi from WCC will be trustees Tim Douglas and Sue Cole.

- President Hiyane-Brown, Ray White and Anne Bowen met with their counterparts at Skagit College last week by ITV with SBCTC Executive Director Charlie Earl and Deputy Executive Director of Finance, Chris Reykdal to discuss financial issues. State Board staff are working to reduce designated funding to provide more flexibility of state appropriations. Further budget reductions are likely, and our Budget Committee is developing scenarios for 5, 7 and 10% decreases from the current base in state funding for the next biennium cycle.
- The President announced that Trustee Tim Douglas is the College's representative at the Association of Community College Trustees (ACCT) National Legislative Summit in Washington DC in February. We look forward to a report on his visit.
- All of the two-year college appointments and reappointments to boards go through the Senate Higher Education and Workforce Development Committee. This session many of the confirmation hearings will be held via ITV, and the committee also plans to hold some evening meetings. Trustee Tim Douglas will be part of this confirmation process. The President and Trustee Douglas have been encouraged to contact Senator Kevin Ranker for his support.
- Bellingham Technical College has announced their new trustee, Mark Asmundson, another former mayor of Bellingham.
- President Hiyane-Brown reported that Whatcom Community College raised over \$12,000 in pledges and contributions during the 2-1/2 month Combined Fund Drive. Thanks and appreciation were extended to our campus community for their generosity and to our CFD leaders, Keri Parriera and Becky Rawlings, and the many campus coordinators who worked so hard on this campaign.

## REPORTS

- No additions to the written reports were given for the following areas:
  - ASWCC** – David Burkett, President
  - WCCFT** – Bob Riesenber, President
  - WFSE** – John O'Neill, Representative
  - TACTC** – Trustees
  - Strategic Planning** – Linda Maier, Dean
  - Instruction Office** – Ron Leatherbarrow, Vice President
- **Administrative Services** – Ray White, Vice President  
Ray White expressed his and the College's gratitude and appreciation to the classified maintenance and custodial staff who came in during the inclement weather to clear parking lots and sidewalks for the safety of the public and our staff who were working through those difficult days.
- **Educational Services** – Trish Onion, Vice President
  - Trish Onion commented on the challenging stories reported by students regarding their decisions to return to school. Increased enrollments seem to be the trend due to the weakened economy for both Whatcom and BTC.
  - Trish extended an invitation to all to attend the Martin Luther King Jr. celebration event which begins at 10 a.m. on Saturday, January 18, on the WCC campus.
- **WCC Foundation** – Anne Bowen, Executive Director; Sue Cole, Trustee  
Anne Bowen reported that the WCC Foundation Board will be meeting next week and will be planning new events and for recruitment of new members.

**DISCUSSION/ITEMS OF THE BOARD**

- Trustee Chair Barbara Rofkar reported that the Board has appointed Robert Fong to facilitate President Hiyane-Brown's evaluation process. The process will begin soon and should conclude by the May or June board meetings.
- An invitation to the attend today's Community Food Co-op Open House was extended to the Board and to those in attendance which will be held from 4-7 p.m. in their new facility adjacent to the College.
- Trustee Tim Douglas reported that he spent some time with representatives from BTC and Skagit discussing opportunities for increasing math, science and technology in the northwest. A study session or more information on this topic and the College's direction in these areas would be appreciated.

**EXECUTIVE SESSION**

The meeting was adjourned at 2:40 p.m. for a short break. The meeting reconvened at 2:50 p.m. and immediately convened in Executive Session to discuss litigation, collective bargaining and personnel. Guests included AAG Lisa Wochos, President Hiyane-Brown and Vice President Ray White.

The Executive Session adjourned at 3:37 p.m. and immediately reconvened into open session.

**DISCUSSIONS OF THE BOARD (con't)**

Trustee Sue Cole reported on the TACTC Mission Task Force meetings that she has been attending, primarily by ITV mode. This task force is looking forward 20 years, and examining many options including shared resources between neighboring institutions, consolidation opportunities, 4-year degrees, and other considerations. Many of these ideas would require legislative review and action.

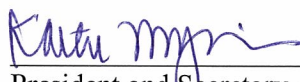
Chair Barbara Rofkar requested a Board retreat in mid April or late June. Keri was asked to coordinate with Board members to find a date acceptable for all.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 3:50 p.m.

  
\_\_\_\_\_  
Chairman of the Board

2/18/09  
Date

  
\_\_\_\_\_  
President and Secretary of the Board

2/18/09  
Date