



**MINUTES
BOARD OF TRUSTEES MEETING
Syre Student Center, Room 107/108
Monday, March 9, 2009
2:00 p.m.**

CALL TO ORDER Chair Barbara Rofkar officially called the meeting to order at 2:05 p.m. Present were trustees Sue Cole, Steve Adelstein and Tim Douglas. Absent: Chuck Robinson. Others present were President Kathi Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Ray White, Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Jason Tetzloff, Dean for Instructional and Academic Support; Anne Bowen, Executive Director for Foundation and College Advancement; Lisa Wochos, Assistant Attorney General; Bob Riesenberg, WCCFT President; John O’Neill, WSFE Representative; David Burkett, ASWCC President; guests: Angela Enderberg, Grace Kolodychuk, Barry Maxwell, Sally Sheedy; and Keri Parriera, Executive Assistant to the President.

BOARD ACTION ➔ **TAB A – Consideration of Tenure for Probationary Faculty** (Action)
Presentation of Candidates for Tenure Consideration by Vice President Ron Leatherbarrow:

- Dr. Angela Enderberg was presented by Committee Chair Courtenay Chadwell-Gatz. Courtenay shared highlights of Angela’s probationary interval as an outstanding Spanish instructor as well as being the faculty advisor for Whatcom’s award winning Phi Theta Kappa chapter, and establishing the Spanish Club. Her enthusiasm is infectious.

ACTION Trustee Sue Cole moved to award tenure to **Angela Enderberg**, and Trustee Tim Douglas seconded the motion, and **the motion was passed unanimously**.

- Committee Chair Fred Tabor introduced Grace Kolodychuk and spoke about her strengths and dedication to Whatcom’s nursing program, our students and community outreach. Connie Rockstad, co-chair of the committee also shared to Grace’s unquestionable integrity and extraordinary work ethic.

ACTION Trustee Sue Cole moved to award tenure to **Grace Kolodychuk**, and Trustee Tim Douglas seconded the motion, and **the motion was passed unanimously**.

- Barry Maxwell was introduced by his committee chair, Dr. Bob Riesenberg. Bob talked about the diverse areas of interest that Barry embraces including committee assignments and becoming a leader and moving force in sustainability on campus in curriculum and other practices. Political science is his academic area of expertise, but Barry has also expanded his knowledgebase and proficiency to include economics.

ACTION Trustee Steve Adelstein moved to award tenure to **Barry Maxwell**, and Trustee Sue Cole seconded the motion, and **the motion was passed unanimously**.

- Sally Sheedy was introduced by John Gonzales, chair of her probationary review committee. John shared that during the process he learned so much about what library services entail from Sally. Along with Sally’s exceptional library skills is her

expert technological proficiency. Her innovative methodology has been adopted by other libraries in the state. Additionally, Sally is heavily involved with outreach for students and has helped in coordinating national poetry events.

ACTION

Trustee Tim Douglas moved to award tenure to **Sally Sheedy**, and Trustee Steve Adelstein seconded the motion, and **the motion was passed unanimously**.

BREAK

The meeting was recessed at 2:35 p.m. for a short reception to honor these newly tenured faculty members. The meeting reconvened at 2:50 p.m.

**BOARD ACTION
(continued)**

➔ **TAB B – Second WCCFT Extension on Faculty Agreement** (first reading)
Vice President Ray White reported to the Board on behalf of the both parties of the negotiating team. The team continues to make progress in many of the key areas of the contract, and would appreciate the opportunity to continue with the process through the end of the academic quarter.

ACTION

Trustee Steve Adelstein moved to approve that the existing WCCFT Collective Bargaining Agreement in effect from June 17, 2006, through March 25, 2009, be extended in full force and effect from March 25, 2009, through June 19, 2009, or until a new agreement is ratified and signed into effect by both parties, whichever occurs first as provided for in the Memorandum of Understanding dated and signed on March 9, 2009, by parties for the union and the employer. Trustee Tim Douglas seconded the motion and **the motion was passed unanimously**.

**CONSENT
AGENDA**

➔ **Consent Agenda (Calendar)**

- Minutes of the February 18, 2009, Board of Trustees Meeting (Attachment A)

Chair Rofkar stated: “If there are no objections, this item will be adopted.” As there were no objections, **the item was adopted**.

**PRESIDENT’S
REPORT**

- ➔ President Hiyane-Brown reported on her recent visits with the state legislators while in Olympia attending the WACTC meeting. The budget process is currently their main point of interest. Kathi thanked the Board members for the time they have taken to also meet with the legislators to reiterate and reinforce the concerns of our College and its initiatives.
- ➔ The Professional Development Day on February 27th was a success. Trustee Tim Douglas attended some sessions and the luncheon. He expressed his awe as he felt a sense of community spirit, partnership and pride in the institution, and was very impressed by the the work of the VA office on campus. President Hiyane- Brown expressed her thanks to Doug McKeever and his Professional Development Committee for their great job on planning and implementing the day’s program. She also thanked the Combined Fund Drive committee for hosting the delicious luncheon which was very tasty and well received.
- ➔ President Kathi and Vice President Ray White have been hosting budget road shows, personal, one-on-one sessions with individual departments scheduled at their request. The Budget Committee continues to meet every two weeks and is working on budget reduction scenarios.
- ➔ The President continues to meet with various members of community’s industries and educational institutions. Collaborative conversations continue with various departments

at WWU, as well as at BTC.

- Whatcom Community College hosted the mathematics competition with students participating from our county schools. The event is sponsored by Conoco Phillips and faculty member Doug Mooers gave the opening remarks.
- Federal legislation – The state is anticipating federal stimulus funds to be available as early as April—about \$44 billion dollars. President Kathi is contacting the State Board to determine what steps are needed to have some of these funds directed to our institution.
- Kathi provided an update on some of the State legislative bills. The Running Start bill is out of committee and has strong probability of passing. It will enable colleges to count Running Start FTE toward meeting enrollment targets. However, the costs involved may financially affect needs-based students.

REPORTS

- No additions to the written reports were given for the following area(s):
ASWCC – David Burkett, President—not present
- **WCCFT** – Bob Riesenber, President
Dr. Riesenber reported that the contract negotiations team is making progress and that the faculty are ready to propose an alternative to the restructuring proposal. He also reported that several faculty attended a sustainability program, funded at their own expense. Professional development has been impeded due to the state mandated travel restrictions.
- **WFSE** – John O’Neill, Representative
John O’Neill reported that the state-wide negotiations team will revive negotiations with the Governor’s team on March 19.
- **TACTC** –Trustees
Trustee Sue Cole reported that she will be attending a ITV Mission Task Force meeting on Wednesday, March 11.
- **Administrative Services** – Ray White, Vice President
Vice President Ray White reported that he and Vice President Onion have made several presentations to the student government providing information on services that are included in the self-assessed student fees. The student government has been working on a proposed for an increase to the student fees. Student Grace Jones has been a strong proponent of this proposal. A motion was presented last week to the Council and they will be voting this week. If passed, the students will bring a proposal to the Board in April.
- **Educational Services** – Trish Onion, Vice President
Vice President Trish Onion presented a short highlight on student profile presentation “Who Are Our Students?” from Professional Development Day.
- **Instruction Office** – Ron Leatherbarrow, Vice President
Vice President Leatherbarrow spoke about the tenure documents, the structural format of which was more consistent this year. Ron, Jason Tetzloff and some past probationary committee chairs worked together to revise the format of the notebooks, which was implemented with these recent probationary committees. This effort was much appreciated by the Board.

- ✦ **Communications and WCC Foundation** – Anne Bowen, Executive Director
 - Director Anne Bowen reported that the Foundation will be beginning a series of friend-raising events. The first event will be held in April, hosted by Phyllis and Charles Self.
 - The initial conversion to the College’s public web platform has been accomplished and work continues on refinements in its structure.
 - Anne shared a list of upcoming events that have been or will be held on the WCC campus including the student math competition, the Business Conference and lecture presentations by Sherman Alexie.

**DISCUSSION/
ITEMS OF THE
BOARD**

- ✦ **Board Policies Proposed Restructure Review**
 The Board reviewed the proposed restructuring of the College’s Policies. The packet included the set of policies #1 through #7 which represent a new *Section 2. Governance Process*. After discussions, the following revisions to these documents were proposed:
 Policy #1– In the first sentence, include the word “State” in reference to the constitution and capitalize “Community”.
 Policy #3 – In section *V. Situations Which Constitute Conflicts of Interest, D. Receipt of gifts, gratuities, and favors*, insert the word “with” in the first sentence between the words “business” and “which”.
 Policy #4 – in the second section *Delegation of Development of Procedure...* delete the words “be involved by the composition of” and replace it with these words “serve on”. Also, in the section (2) after the word “objective” add a comma and the word “or” and remove the text “(4)” at the end.

ACTION

Trustee Steve Adelstein moved to revise the policies as proposed above, and to adopt the *Section 2 Governance Process* of the proposed restructure including proposed policies #1 through #7 as presented. The motion was seconded by Trustee Sue Cole and **the motion was passed unanimously.**

- ✦ Board Chair Barbara Rofkar reported that the Special Board Work Session will be held at the Whidbey Island Bank in Fairhaven on March 18th, 4:00-9:00 p.m. We will need to supply our own AV equipment and a flip chart. Topics of the session will be budget issues, a long term vision on where we want to go as an institution, and an update on the Strategic Plan. Keri was asked to include permanent copies of the Strategic Plan in the Trustee notebooks.

**EXECUTIVE
SESSION**

The meeting was adjourned at 4:00 p.m. and immediately convened in Executive Session for approximately 15 minutes to discuss personnel issues. Guests included AAG Lisa Wochos, President Hiyane-Brown and Ron Leatherbarrow.

The Executive Session adjourned at 4:30 p.m. and immediately reconvened into open session.

ADJOURNMENT

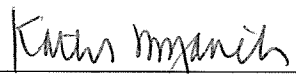
There being no further business, the meeting was adjourned at 4:30 p.m.



 Chairman of the Board

4/9/09

 Date



 President and Secretary of the Board

4/13/09

 Date