

MEMBERS:

- **Tim Douglas,**
Chair
- **Chuck Robinson,**
Vice Chair
- **Steve Adelstein**
- **Sue Cole**
- **Barbara Rofkar**

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Introduction of New Employees (Instruction)
- III. Consent Agenda (Calendar)
 - a. Minutes of September 17, 2014 Board of Trustees Meeting (Attachment A)
 - b. Proposed Summer Quarter Graduates (Attachment B)
- IV. Report from the President
- V. Reports
 - ASWCC –Lucas Nydam, President
 - WCCFT – Tresha Dutton, President
 - WFSE – Michelle North, Representative
 - Administrative Services –Vice President Nate Langstraat
 - Student Services – Vice President John Baker
 - Instruction – Vice President Ron Leatherbarrow
 - Advancement/Foundation – Anne Bowen, Executive Director
- VI. Discussion / Items of the Board
 - Proposed Board Meeting Dates for Calendar Year 2015
 - Board of Trustees Draft Work Plan 2014-2015
 - Open Public Meetings Act Training – Melissa Nelson
- VII. Public Comment
- VIII. Adjournment
- IX. Strategic Conversations
 - “Hard Hat” Tour of Student Pavilion and Recreation Center (all goals)

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

**NEXT MEETING
REMINDER
Wednesday,
November 13, 2014**

***The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of August 14-15, 2014 meeting of the Board of Trustees (Attachment A)
- b. Proposed Summer Quarter Graduates (Attachment B)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: “If there are no objections, these items will be adopted”. After pausing for any objections, the chair states, “As there are no objections, these items are adopted.”

Whatcom
COMMUNITY COLLEGE
MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, September 17, 2014
2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, Steve Adelstein, and Sue Cole, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; John Baker, Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Chuck Robinson moved to approve the meeting agenda as proposed. It was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously**.
- Chair Tim Douglas announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF CLASSIFIED EXCELLENCE AWARD RECIPIENT

- President Kathi Hiyane-Brown introduced Julie Hagin, 2014 Classified Excellence Award recipient. Julie Hagin is a Program Assistant in Entry and Advising Center, and has been serving the College since 1992. She started as a work study student before graduating from Whatcom and taking on a full time position. Hagin is an outstanding customer service professional with a passion in serving our students.
- Chair Douglas commented that Hagin received a standing ovation on Opening Day when her name was announced as this year's Classified Excellence Award recipient.

STRATEGIC CONVERSATION

- **Tour of CIS Lab, Intercultural Center, and Advising Center**
Chair Douglas invited everyone to join the trustees in touring the new Career and Transfer Center in Laidlaw Room 118 and the new Intercultural Center in Syre Student Center Room 217. He noted the tour of the CIS Lab will take place at the conclusion of the board meeting at approximately 4:30 pm.

The group reconvened in the boardroom after touring the Career and Transfer Center and Intercultural Center at 2:40 pm.

➔ **Accreditation**

Dean for Instruction, Ed Harri, shared a PowerPoint presentation providing a summary of 2013-2014 Accreditation. He noted the College received four commendations, two recommendations and nine compliments.

Additional details can be found at

<http://www.faculty.whatcom.ctc.edu/InstResearch/IR/Accreditation/WCCReports/AccreditationYearThreeReportSummary--18-2014.doc>

Commendations:

- Engagement, energy, and commitment to professional development leading to data-informed decision making
- Resilience, resourcefulness, and steadfast focus on what is best for students
- Comprehensive faculty evaluation process
- Effective advising program that empowers students to take charge of their own educational and career planning

Recommendations:

- Continued progress on outcomes assessment, including the completion of all course outcomes and putting assessment measures in place for outcomes
- External financial audit

Compliments:

- Development of new core themes, objectives, and indicators
- Commitment to participatory governance and collaborative decision-making that is focused on student success
- Hiring of new full-time faculty and development of faculty promotion system
- Comprehensive faculty evaluation process
- Culture of evidence and improved assessment infrastructure
- Staff attitudes across the College reflect a focus on student-centeredness
- Maintenance and support of the career center during a time of resource scarcity
- Development of an effective advising program
- Library has a deliberate approach to data collection and assessment to improve programs and services

Next steps included:

- An ad hoc report on progress of the two recommendation in Winter/Spring 2015
- Continued assessment and refinement of indicators of success, and tracking of mission fulfillment in 2014-2018;
- Submission of Year 7 comprehensive report in 2018

CONSENT AGENDA

➤ Consent Agenda (Calendar)

a. Minutes of the August 14-15, 2014, Board of Trustees Meeting (Attachment A)

Chair Douglas stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

PRESIDENT’S REPORT

- Opening Day was on September 10, it was exciting to welcome back faculty and staff. President Kathi thanked trustees Steve Adelstein, Chuck Robinson and Chair Douglas for attending the morning session. Similar to last year, the student panel was well received. It was a great opportunity to acknowledge changes and accomplishments from the past year.
- We received a letter from Achieving the Dream acknowledging the appreciation of WCC’s continued commitment to student success and engagement. The letter included favorable comments about WCC’s leadership commitment, intake process and curriculum reform.
- WCC received the Progress and Success Award at the Hobsons University national conference in July. This award recognizes WCC’s expertise in managing and improving online student advising to help them achieve their academic and career goals.
- The Disability Support Services Council sent a letter expressing appreciation for Kerri Holferty’s work on the Council’s board and serving as President Elect.
- WCC has been selected as a program partner for the 2014-2015 Washington Campus Compact College Access Corps Program. The goal of the program is to support local economically disadvantaged K-12 youth to become more academically engaged; increase academic preparedness for post-secondary education; and become more knowledgeable about the college application and financial aid process. As a program partner, we will be allocated one full-time AmeriCorps member.
- A one-day workshop, “Building Inclusive Communities for Learning and Leading at Whatcom Community College” is scheduled for September 20. The workshop will be led by Patricia Fabiano, and is based on the principles of the National Coalition Building Institute. The primary focus of this workshop will be on student leadership.
- The College is working on the renewal of the Cybersecurity grant as well as applying for Title III and TRIO grants to further support student success strategies.
- The State Board forwarded the 2015 Legislative Priorities to all college presidents which included increase emphasis on student success and STEM education.
- The Northwest Higher Education Coalition is planning to host a regional legislative reception in late November/early December in Skagit or Everett. It was noted that Rafeeka Kloke will be coordinating all legislative affairs for WCC.
- WCC is hosting a site review for continuing accreditation of the ASN Nursing Program by Accreditation Commission for Education in Nursing (ACEN) on October 21-23, 2014.
- President Kathi presented to the Board a petition she received from members of the classified union. The purpose of the petition was to notify the president and the board of trustees the union’s request for the 2015-2017 contract which include a meaningful cost of living adjustment, stable (no increase)

monthly healthcare premium, and better working conditions for part-time hourly employees, such as access to paid sick leave and fairer pay.

REPORTS

➤ ASWCC – Allie Smith , Vice President

- Members of ASWCC participated in the North Sound Leadership Institute; approximately 500 students from around the state attended the conference.
- Upcoming event:
 - Beyond Disability Workshop presented by the Programming and Diversity Board is scheduled for October 1.
 - Move it Mondays (Jazzercise) in Syre Student Center starting September 22nd
- The Executive Board is working on setting 2014-2015 goals. Lucas Nydam, President, will present the goals to the Board at the next meeting.

➤ WFSE – Willy Grimes, Representative

Willy Grimes thanked President Kathi for accepting the petition.

ITEMS OF THE BOARD

➤ Proposed Board Meeting Dates for Calendar Year 2015

Chair Douglas asked trustee members to review the proposed meeting schedule and provide feedback to Rafeeka Kloke.

➤ Board of Trustees Draft Work Plan 2014-2015

Chair Douglas presented the first draft of the Board of Trustee 2014-2015 for board review and hope the board will finalize and approve the plan at the next meeting.

➤ List of possible Strategic Conversations topics

President Kathi shared a list of potential strategic conversations topics generated by cabinet members:

- Mission fulfillment indicators
- Evaluation process – programs and personnel
- Strategic Enrollment
- Diversity Committee – update on initiatives such as Bento Box Series

Trustee members suggested adding the following:

- Student projects – presentation from student groups
- Intercultural Center – Progress report

- Overview of certificate programs, connections with industry...
- International program

➔ **Upcoming events**

Review of the list of upcoming events:

- Donor Appreciation Breakfast – October 3
- Annual WCC Advisory Committee Fall Kick off – October 7
- Accreditation Review Visit by ACEN – October 21
- ACCT Pre-Congress Academy- October 21-25
- TACTC meetings – November 13-14, January 28-29, May 14-15
- ACCT National Legislative Summit – February 9-12

- ➔ Chair Douglas asked members to consider serving on TACTC’s Legislative Action Committee. He will follow up with members individually after the meeting.
- ➔ Trustee Sue Cole informed the Board that Trustee Barbara Rofkar will be honored with Howard Harris Lifetime Peacemaker Award at the September 21 International Day of Peace Celebration.

ACTION

- ➔ Trustee Sue Cole moved to nominate Trustee Chuck Robinson to serve on the WCC Foundation Board. The motion was seconded by Trustee Barbara Rofkar and was approved unanimously.

PUBLIC COMMENT

- ➔ Chair Douglas called for public comment. There was none.

EXECUTIVE SESSION

- ➔ At 3:35 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to “(g) ...as provided in RCW 42.30.140 (4) (a), to discuss collective bargaining...”

Chair Douglas announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, VP Ron Leatherbarrow, Director for Human Resources Becky Rawlings, and Assistant Attorney General Melissa Nelson.

The Executive Session was extended at 3:55 p.m. minutes for approximately fifteen additional minutes.

- ➔ The Executive Session adjourned at 4:10 p.m. and the Board immediately reconvened into open

session.

ADJOURNMENT

➤ There being no further business, the meeting was adjourned at 4:10 p.m.

WHATCOM COMMUNITY COLLEGE

SUMMER GRADUATES August 28, 2014

ASSOCIATE IN ARTS AND SCIENCES (HONORS PROGRAM)

Jakob O. Frisch (With Honors)
Mirei Imai (With Honors)
April S. Mahoney (With Honors)

Yu-Wen Tu (With Honors)
Hannah Inmi Western (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Dillon T. Alexander (With Honors)
Elizabeth M. Awadalla
Tiffany C. Bailey
Amy L. Ball
Alexa R. Barket
Bijay Kumar Basy
Lauren M. Burns
Meredith A. Carrington (With Honors)
Salvator J. Caruso (With Honors)
Edward F. Clem
Jordan S. Corbin
Elias B. Douglas
Eric E. Fiore
Adam P. Gaines
Adam C. Gelatt
Kelsie M. Gordon
June L. Greene
Kaitlyn A. Gruce
Zachary Lee Guay
Monika Halmo (With Honors)
Sophia K. Harris (With Honors)
Braelyn D. Henderson
Perry C. Hendricks
Rachel L. Hibdon (With Honors)
Benjamin T. Hill
Kristin N. Hill (With Honors)
Bailey K. Hodges
Rachel K. Hower (With Honors)
Yasser Hussaini
Kyle R. Impero
Michael J. Jenkins
Stephanie M. Johnson
Daniel D. Jones
Talon R. Jorgenson (With Honors)
Maxwell D. Kahn
Bennett A. Knebel (With Honors)
Erik T. Lawrence
Tsz Yan Nicol Lee (With Honors)
Brendan Lehman (With Honors)
Shannon L. Lentz

Celia Laine Roger Lesh (With Honors)
Mark L. Litovchenko (With Honors)
Samantha G. Logan (With Honors)
Brianna A. Lopez
Danny Ly
Stepan V. Lyashenko
Aileen F. MacKay (With Honors)
Ross P. MacKenzie
Karan Malhotra (With Honors)
Ryo Matsubara (With Honors)
Matthew J. Mattox
Katie I. McCahon
Anna G. McCleery-Watts (With Honors)
Tara M. McGrath
Michael R. Meier (With Honors)
Mystra J. Mezo (With Honors)
Kathryn E. Morley (With Honors)
Aaron T. Morris
Kathleen R. Morton
Katherine M. Mullen (With Honors)
David W. Mullins
Ayesha Nadeem (With Honors)
Sunny S. Nahal
Sunaho Nedachi
Phuong Minh Nguyen (With Honors)
Tabitha M. Nieuwsma (With Honors)
Zachary C. Oliver
Heidi J. Olson (With Honors)
Sverre Oseberg-Finney
Ruth Mae L. Palumbo (With Honors)
Irina P. Pasechnik (With Honors)
Jaswant Kaur Patara (With Honors)
Arpan V. Patel
Kyle W. Peterson
Warute Phanthumkomol (With Honors)
Gabriela G. Pinedo (With Honors)
Julie M. Powell (With Honors)
Chelsey Dean Preszler
Fadil Z. Ramadhan
Alexander B. Ray

Joshua A. Reavis (With Honors)
Aurora L. Reyes
Hadia Rezai (With Honors)
Roger R. Rossmiller
Sheylin J. Sennett (With Honors)
Michael B.C. Sibarani
Alixandra L. Steffan (With Honors)
Carollee K. Stipe (With Honors)
Kirsten M. Stout
Jonathan A. Sturgeon (With Honors)
Melisa Putri Susanto
John L. Szrejter

Sarah D. Taubenheim
Patrick R. Taylor (With Honors)
Benjamin J. Toomey (With Honors)
Katie J. Vandenbos (With Honors)
Zoe J. VanFossen
Erica J. Virata (With Honors)
Bethany M. Wahlquist (With Honors)
Briana C. Walsh
Acy E. Wood
Denali D. Wood (With Honors)
Amy D. Yi (With Honors)
Torrey H. Yost (With Honors)

ASSOCIATE IN LIBERAL STUDIES

John M. Blackburn
Taylor D. Brown (With Honors)

Manis Pierre
Alivia G. Simon

ASSOCIATE IN ARTS EDUCATION PARAPROFESSIONAL

Amy E. Mulligan

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

Andrea M. Akers (With Honors)
Rory J. Anderson
Cherlynn Bennett-Gates
Kristin L. Borst (With Honors)
Rebecca J. Bradley (With Honors)
Pamela A. Byers (With Honors)
Heather D. Cook

Melanie M. Fair
Harminderpal S. Grewal (With Honors)
Stephanie M. Hooper
Constance A. Naseth
Daniel R. Pinkerton (With Honors)
Kate D. Smith
David Voye (With Honors)

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION

Justine M. Larsen

Steven K. Lyman (With Honors)

ASSOCIATE IN SCIENCE COMPUTER INFORMATION SYSTEMS

Paul T. Carr (With Honors)
Benjamin Z. Chapman

Stephanie A. Marchant

ASSOCIATE IN SCIENCE CRIMINAL JUSTICE

Patric B. Ethier
Justin D. James

William M. Walker

**ASSOCIATE IN SCIENCE HOSPITALITY AND TOURISM BUSINESS
MANAGEMENT**

Maki Ohrui

ASSOCIATE IN SCIENCE MASSAGE PRACTITIONER

Kimberly A. Halwachs
Satori B. Hanson (With Honors)
Mary A. Reimann

Anna M. Schemstad
Stephanie D. Wear (With Honors)

ASSOCIATE IN SCIENCE MEDICAL ASSISTING

Cleo A. Boyce
Simone D. Griffin (With Honors)
Shannon L. Harkness (With Honors)
Sherry Hjelseth (With Honors)
Anthony J. Ilyin
Dee A. Kentner

Saipan Lorn
Lichun Lu (With Honors)
Sophie Nichols
Stephanie M. O'Connor (With Honors)
Benjamin T. White (With Honors)

ASSOCIATE IN SCIENCE PARALEGAL STUDIES

Maria K. Johnson (With Honors)

CERTIFICATE MASSAGE PRACTITIONER

Ashley A. Duffus
Mary A. Reimann

Nicole M. Wallace

CERTIFICATE MEDICAL ASSISTING

Sandra D. Biemold
Lisa J. Booth
Cleo A. Boyce
Heidi G. Ehlers
Cornelia E. Hay

Melissa C. Jensen
Saipan Lorn
Keyani S. Rieland
Nidia Rosales-Murillo

CERTIFICATE MEDICAL BILLING AND CODING

Tayla M. Lowry

Sherri J. Smit

CERTIFICATE MEDICAL FRONT OFFICE RECEPTION

Tylean Fox

Chene D. Harding

CERTIFICATE PARALEGAL STUDIES

Elizabeth C. Miller

HIGH SCHOOL DIPLOMA

Elizabeth M. Awadalla
Sophia K. Harris
Rachel K. Hower
Justin D. James
Michael J. Jenkins
Stephanie M. Johnson
Celia Laine Roger Lesh
Mark L. Litovchenko
Brianna A. Lopez
Phuong Minh Nguyen
Sheylin J. Sennett
Jonathan A. Sturgeon
William M. Walker

Reports to the Board of Trustees October 8, 2014 Meeting

ASWCC—Lycas Nydam, President

Student Government

- Appointed students to College Committees.
- In process of finalizing ASWCC 2014-2015 Goals.
- Funded and endorsed Student Leader Grant to provide financial support and access to leadership opportunities for marginalized student population.
- Began selection process for Student Senators (12 positions) and Campus Leadership Coordinator of Campus Advocacy (1 position).
- Provided funding for the nursing pinning ceremony.

Student Involvement

- Programming and Diversity Board hosted Fall Welcome Fair and served coffee and Rocket Doughnuts to students while student clubs recruited new members.
- Programming and Diversity Board will be presenting “Beyond Disability” on October 1st, an educational lecture by community college student Steve Ferreira about ability, attitude and the spirit of determination.
- Student Ambassadors are assisting with three middle school and high school visits planned for fall quarter.
- Student Ambassadors will be assisting in the College Bound Scholarship kickoff next week.

Athletics

- Women’s Volleyball program is competing at Meridian HS. The transition from WCC to Meridian HS has been smooth.
- Men’s Soccer leads the North Region.

WCCFT—Tresha Dutton, President

Since the entire faculty contract is open for negotiation this year, we look forward to beginning negotiations soon. Will Webber, the faculty’s chief negotiator, will be in contact with the administrative team to begin talks, hopefully in October.

Administrative Services—Nate Langstraat, Vice President

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - The Nelnet tuition payment plan for fall quarter currently has 264 enrolled, an increase of 37 students from last fall. Students appreciate the option of scheduling monthly tuition payments.

- **Facilities & Operations** (5.1: *Create and manage growth through fiscal, capital, technological and human resource development*)
 - With the remodel of the Pavilion & Student Recreation Center, a successful “You’ll Love it Up North” campaign to redirect parking to the north lot was kicked off. A welcome celebration in the north lot was held on Tuesday and Wednesday, September 16 and 17. Students, faculty, and staff walking from the north lot to campus, stopped by to pick up a free cup of coffee and a muffin (courtesy of Costco) as well as WCC and KAFE swag. KAFE broadcasted live on-site Tuesday morning. Alternative transportation information was also available. Information on the College’s after hours escort service was provided along with information on how to stay current on campus construction projects by visiting www.whatcom.ctc.edu/news.
 - Design Development (DD) is progressing for the Phyllis and Charles Self Learning Commons. Design has commenced on the site and building systems and there will be several more sessions with the user group during the design development phase. DD will be complete at the beginning of the year.
- **Emergency and Safety Preparedness** (5.3. *Promote a safe environment for teaching, learning, and working*)
 - A two hour all-campus active shooter training and drill was conducted during All College Day. The training included presentations by our Emergency Preparedness & Safety Manager, a lockdown drill for all employees, and a panel session featuring Bellingham Police representatives. The Facilities Department is working to document any specific facility-related issues that were discovered during the lockdown drill. Comments and feedback are being gathered and reviewed as part of the training assessment process to highlight lessons learned and future needs.
 - Virtual orientation collaboration continues and revised safety, security, access, and emergency information will be shared with incoming students in a new and accessible format.
- **Conference & Event Services** (3.1.2 *Expand partnerships with community and business organizations. 3.1.3- Develop the College’s and Foundation’s community involvement and presence*)
 - Internally, Conference & Event Services (CES) will be supporting Outreach’s Transfer Fair and College Bound Kickoff. CES will also be supporting many college-sponsored events including WCC ECE & Loving Space Preschool presents: guest speaker Bev Bos, the Quarterly Meeting of representatives from the CTC’s of Washington and the Cyber Security/TAG Northwest Conference.
 - Externally CES will welcome back returning client Costco, for a one day warehouse meeting, Department of Labor and Industries, and returning client Clan Heather Dancers.
- **Bookstore** (Goal 5.1 *Create and manage growth through fiscal, capital, technological and human resource development*)
 - Since July, the Bookstore’s new website has generated over 6,700 unique views from 11 foreign countries (Canada, China, and Japan as leaders) and 34 U.S. states resulting in over 100 fulfilled orders. Website traffic analytics currently show the most popular area of the website is class/course material information.
 - Textbook rentals continue to be very popular with students. The most frequently rented books are those for English 100-102 courses. So far this quarter alone, choosing renting over purchasing texts has saved students over \$50,000 in course material costs.

➤ **Student Services—John Baker, Interim Vice President**

Worker Retraining (Goal 1: *Expand opportunities for students to achieve their potential*)

The entire local WRT plan was rewritten to include new eligible students as dictated by recent changes at the SBCTC. Included developing outreach strategies for newly eligible students within the college community. This will improve the numbers in some programs and also increase the economic labor developments in the greater community.

- **Opportunity Grant Students** (*Goal 1.1.3. Increase access for diverse and nontraditional student populations*)

Fall 2014 36 students funded by \$59,468 in scholarship support

Fall 2013 31 students funded by \$57,902 in scholarship support

All of these students require wrap around services and mentoring. Student's needs and lives are more complicated than ever before and this intensifies the advising sessions to address student concerns. We are also looking at possibly adding more professional/technical programs that could possibly meet eligibility to fund more students in other WCC programs.

- **Running Start** (*1.2 Increase academic support for students; 1.3 Increase access for diverse and nontraditional student populations.*)

Over eighty percent (416) of the new Running Start students attended an orientation or a WAVE session, with many parents participating as well. Fifteen RS students were trained as orientation leaders; four of the current Ambassadors are RS students. Running Start numbers decreased slightly over last year with 884 students enrolled on the first day of classes. Several RS student leaders staffed a table at the Welcome Back Fair on September 24th promoting campus resources for student engagement and success.

➤ **Instruction—Ron Leatherbarrow, Vice President; Ed Harri, Dean for Instruction; Janice Walker, Workforce Education Director**

- **Hiring** (*2.1 Maintain currency in college curriculum and delivery, 2.3 Improve student learning, and 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)

We will soon start planning for faculty hiring for next year. The division chairs, in consultation with Human Resources, President's Cabinet, and faculty union leadership, will soon plan the timeline for hiring as well as the process for prioritizing requests for positions. With the continuing sober news on the state budget picture, we will hope to replace vacant positions but not plan on additional faculty positions.

This year, as reported previously on several occasions, we hired a significant number of positions across the college, including faculty, administrators, and staff. To accomplish all of this has required the mobilization of the entire campus. We have filled numerous key positions, and in the near future, we will probably not again undertake hiring of such large numbers.

- **Reading Apprenticeship** (*2.2 Improve instructional delivery; 2.3 Improve student learning*)

On September 19, thirteen faculty attended a Reading Apprenticeship workshop at Bellingham Technical College. Reading apprenticeship is an approach to teaching academic reading to students across the disciplines. Faculty attending the workshop teach in disciplines such as English, developmental education, basic skills, psychology, and sociology. The workshop went very well, and the participants are developing plans to implement the lessons into their own classes and share their ideas with other faculty across the College.

- **Community and Continuing Education** (*3.1 Increase College stature as a community and educational partner; 3.3. Be an active partner in economic development*)

Community and Continuing Education (CCE) has added exciting new courses this fall on Introduction to 3D Printing and a new consumer technology series on Android tablets and phones. CCE and

Village Books are also launching their new partnership to offer personal enrichment writing courses. In contract training, courses are being scheduled for local employers at Tesoro refinery, WECU, SPIE, and Peoples Bank (new client).

Grants and Appropriations *(1.1 Increase student achievement in transfer and career preparation; 1.2 Increase academic support for students; 1.3 Increase access for diverse and nontraditional student populations; 2.1 Maintain currency in college curriculum and delivery; 2.3 Improve student learning; 3.1 Increase College stature as a community and educational partner; 3.2 Lead collaborative efforts with other educational institutions; 4.3 Increase access for under-represented populations)*

Paraeducation: The newly signed Substitute Senate Bill (SSB 6129) has potential to significantly impact paraeducation programs at community colleges. This bill encourages the alignment of all paraeducation certificate/degree programs in the state to create a seamless pipeline for paraeducators to earn teacher certification. The SBCTC has contracted with WCC for \$155,000, asking project director Sally Holloway to:

- Analyze the current pathways for paraeducators at state colleges
- Identify gaps in the pipeline
- Convene a work group of community and technical college representative to create common course credits that transfer and incorporate teacher standards and competencies with an emphasis on principles of cultural competence and language acquisition
- Outline strategies for ensuring BA degree programs that lead to teacher certification build on and do not duplicate AA degree Paraeducation courses
- Meet deliverables by June 30, 2015

Currently WCC's Education Paraprofessional program of study is on "inactive status," pending an upswing in local job opportunities. This effort is an indication that demand for prepared/credentialed paraeducators may be on the increase. The ECE/EDUC department is ready to investigate establishing an advisory committee and offering this program of study.

CyberWatch West (CWW) renewal grant: WCC is applying to the National Science Foundation (NSF) for approximately \$2.3 million to renew the CWW grant for an additional three years (2015-2018). The focus of the renewal is to expand the number of colleges achieving a Center of Academic Excellence designation for cybersecurity programs; to expand outreach and engagement of veterans and women in these programs; to increase faculty and student support and resources; and to increase engagement of industry, middle school and high school partners in the 13 state western region of the U.S. Grant partners on this project include Cal Poly Pomona, Cal State University San Bernardino and Coastline Community College (based in southern California).

WCC has been invited to join two additional collaborative networking NSF grant proposals. One is a collaboration of CyberWatch West with the three other NSF ATE cybersecurity education centers in the nation to develop and disseminate industry-specific cybersecurity curriculum such as industrial control systems security for critical infrastructure and health information security. The other proposal partners WCC with Edmonds Community College to provide local educational workshops in additive manufacturing (3D printing) for local high school instructors, college faculty, entrepreneurs, and other interested community members in our region.

➤ **Foundation and College Advancement – Anne Bowen, Executive Director**

- **Foundation/Advancement** *(3.1.2 – Expand partnerships with community and business organizations; 3.1.3 – Develop the College's and Foundation's community involvement and presence; and 5.2 – Diversify and secure funding/resources from external sources.)*
 - **Fundraising Progress Update:**

- Draft reports indicate that the Foundation received \$61,277 in donor gifts in the first quarter of fiscal year 2014/2015 which include \$14,989 in the month of September. In the first quarter there was \$3,175 in endowments, \$6,534 in annual scholarships, \$8,367 in event sponsorships, and \$43,201 for other college support.
- The 2013-14 Fiscal Year ended well with over \$1,214,000 raised to support \$147,000 in annual scholarships, \$966,000 in endowments, and \$102,000 for other college support. The endowment contributions included the establishment of 5 new funds.
- **WCCF Events:**
 - Presidents Circle Reception, September 17th - About 100 people enjoyed conversation and brief speeches by WCC President Kathi Hiyane-Brown, Foundation Chair, Troy Wills and WCC ASB President Lucas Nydam at the President's Circle Reception at Lairmont Manor.
- **2014 Scholarships** - The Foundation awarded a total of \$313,927 in scholarships to 219 students for the 2014-2015 academic year. This includes approximately \$150,000 in annual scholarships (general & named), and nearly \$90,000 in endowed scholarships and just over \$70,000 in athletic scholarships.
- **College Support** - In addition to scholarship support, the Foundation has recently provided \$201,850 for other College Support. This funding has helped support important College programs and initiatives such as: Turning Point, the Intercultural Center and Diversity Initiatives, Faculty & Staff Development, Presidential Hosting and the President's Innovation Fund, and more.
- **Communications, Marketing and Publications** *(3.1: Increase College stature as a community and educational partner)*
 - **College marketing highlights –**
 - Marketing team and Administrative Services implemented a campaign to encourage faculty, staff and students to change their parking habits to accommodate campus construction. The plan included two morning events near Kelly Hall to celebrate the start of fall quarter and to raise awareness of the north lot.
 - Production has begun on three new College videos (College-wide, CIS and eLearning)
 - **Press Releases/Media Relations – Summary/Highlights Of Media Coverage**
 - [TAG, Whatcom partner to bring Cyber Risk Summit to Bellingham](#)
 - [Legal pot still banned on Bellingham's college campuses](#), Bellingham Herald, 9/22/14
 - [Classes and activities help keep Whatcom seniors sharp](#), Bellingham Herald, 9/15/14
 - [Class on 3D printing available at WCC](#), KGMI.com, 9/11/14
 - [WCC Offers Free Community Classes](#), The Chamber, 9/11/14
 - [Quality early childhood education provides students keys to lifelong success](#) (Bellingham Herald), 9/9/14
 - [Whatcom Community College Offers Free Community Classes](#), WhatcomTalk, 9/2/14

Whatcom

COMMUNITY COLLEGE

Proposed 2015 Meeting Schedule of
The Board of Trustees

**Second Wednesday of the Month (per WAC 132U-104)
2:00 p.m. (unless otherwise noted with an *)**

**Whatcom Community College
Laidlaw Center Board Room (LDC 143), 237 W Kellogg Road
Bellingham, WA 98226**

Wednesday, January 14

Thursday, February 19* (Board Retreat)

Wednesday, March 11

Wednesday, April 8

Wednesday, May 20*

**Wednesday, June 10
(6/19 commencement ceremony)**

Wednesday, July 8

Thursday & Friday, August 13 & 14* (Board Retreat)

**Wednesday, September 9
(quarter begins on, September 11)**

Wednesday, October 14

Thursday, November 12 (work session; start at 12 noon)*

Wednesday, December 9 (quarter ends on December 4)