

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, January 14, 2015

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:05 p.m. Present in addition to the chair were trustees Barbara Rofkar, Steve Adelstein, and Sue Cole, constituting a quorum. Chuck Robinson was absent. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; John Baker, Interim Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.
- Chair Douglas announced that the introduction of Foundation staff will be deferred to the next meeting due to illness.

ACTION TO ACCEPT AGENDA

- Trustee Barbara Rofkar moved to approve the meeting agenda with the removal of agenda item "Introduction of New Employees." It was seconded by Trustee Steve Adelstein and the **motion was approved.**
- Chair Douglas announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- **International Program (Goal 4: Advance the college as a more diverse learning community)**

A PowerPoint presentation of International Program accomplishments and activities was presented by Kelly Kester, Director for International Program; Ulli Schraml, Associate Director for International Program; Iris Anthony, International Student Engagement Advisor; and Nicole Baker, Associate Director for Residence Life.

Highlights of the presentation:

- The program has experienced tremendous growth in the past ten years. There are 300 international students at Whatcom this fall.
- Students are recruited from a number of different countries; 24% from China, 20% from Vietnam, 12% from Japan, 10% from Hong Kong, 9% from Indonesia, 5% from Korea, 3%

- from Thailand, 3% from Taiwan, and 14% from other countries.
- 86% of our international students are transferring to universities in the US after completion at Whatcom.
 - Whatcom is working toward a more comprehensive approach to internationalizing.
 - o Scholarships set up to help resident students study abroad
 - o Mini grants available through the Northwest International Education Association to assist with curriculum development
 - o International Week scheduled for Feb 23-27 to celebrate different cultures
 - o Global Citizen Association to support campus internationalization, leadership development for international students, and opportunities for staff/faculty/students to learn about different cultures
 - Allie Smith and Joseph Santos, newly hired Resident Advisors, were introduced.
 - Several WCC students who studied abroad shared their experiences.

➔ **Consent Agenda**

- a. Minutes of the January 14, 2015, Board of Trustees Meeting (Attachment A)
- b. Proposed Fall Quarter 2014 Graduates (Attachment B)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- ➔ President Kathi stated the Governor's budget released in December will be a key topic of discussion at the upcoming WACTC meeting. Governor Inslee's proposed compensation increases for faculty and staff but only funds 65 percent of compensation increases in his budget. This amounts to a \$28 million unfunded mandate for our system. The greatest concern to the College is the exclusion of capital funding for the Learning Commons in the Governor's budget. Staff developed a one-page fact sheet with key messages on the Learning Commons project. President Kathi has reached out to our local legislators Representatives Buys and Van Werven, and Senator Ericksen. Chair Douglas will work members of the board and President Kathi to develop strategies to advocate for the project.
- ➔ President Kathi along with several key staff will be attending a State Board hearing to present information the College's application for Applied Baccalaureate in IT Networking with focus on cybersecurity on February 5th.
- ➔ President Kathi asked Ed Harri, Dean for Instruction to provide an enrollment update. Dean Harri reported that enrollment for winter quarter was down 2% from the previous year. Online FTE is up 12%, Running Start FTE is up 3% and International student headcount is up 17%. Average fall to winter fall off rate over the past four years is 3.5%, but from the fifth day of fall 2014 to the fifth day of winter 2014, the fall off rate is only 2.4 %. This likely speaks to a

combination of retaining more students as well as helping more students get started.

- Recruitment for a Vice President for Student Services has officially begun. Vice President Nate Langstraat will be chairing the search committee. Interviews are anticipated to begin in April.
- Rose Sanders, wife of Everett Sanders, and a longtime supporter of the College passed away at 101 years old. Ms. Sanders had a strong passion for lifelong learning. The Sanders family has set up a memorial scholarship fund at the Foundation.

REPORTS

➤ **ASWCC**–Fahren Monsour, President

Student leaders completed a week-long training in December and officially took office on January 7, 2015. They are currently finalizing their goals and action steps and will be sharing those with College leadership at an upcoming meeting between Student Executive Board and College Cabinet.

➤ **Administrative Services** – Nate Langstraat, Vice President

College staff met with City of Bellingham Planning Department staff regarding the traffic section of the Institutional Master Plan. It was a productive and positive meeting. City staff seemed to be receptive to reviewing the option of temporary or permanent closure of section on Kellogg Road.

The State's financial statement and accountability audit will begin on March 9 for approximately four to five weeks.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- Chair Douglas presented a Certificate of Appreciation from ACCT to Trustee Sue Cole for her work on the ACCT Financial Committee.
- TACTC Winter Conference is scheduled for January 28 and 29. The Transforming Lives Award Dinner is scheduled for January 28. WCC student, Sukhdip Singh, will be receiving the Transforming Lives Award and speaking on a student panel.
- Chair Douglas will be attending the ACCT Legislative Summit in Washington DC on February 9-12.
- Trustee Rofkar expressed appreciation for the work of WCC staff on the Martin Luther King Conference.

PUBLIC COMMENT

- Chair Douglas called for public comment. There was none.

EXECUTIVE SESSION

- At 3:36 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to "(g) ...as provided in RCW 42.30.140 (4) (a), to discuss collective bargaining..."

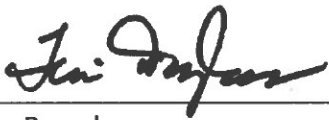
Chair Douglas announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Ron Leatherbarrow, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.

The Executive Session was extended at 3:56 p.m. minutes for approximately twenty additional minutes.

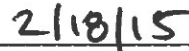
- The Executive Session adjourned at 4:17 p.m. and the Board reconvened into open session immediately.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:18 p.m.



Chair of the Board



Date



President and Secretary of the Board



Date