

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, March 11, 2015

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:02 p.m. Present in addition to the chair were trustees Barbara Rofkar, Steve Adelstein and Sue Cole, constituting a quorum. Chuck Robinson was absent. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; John Baker, Interim Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.
- Chair Douglas commented on the successful Turban Awareness Day and congratulated Sukhdip Singh and staff for organizing the event.
- President Kathi introduced Howard Fuller, the newly hired Library Director.

ACTION TO ACCEPT AGENDA

- Trustee Barbara Rofkar moved to approve the meeting agenda as proposed. It was seconded by Trustee Sue Cole and the motion was approved unanimously.
- Chair Douglas announced that there is a designated time for public comment on the agenda.

EXECUTIVE SESSION

- At 2:06 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately fifteen minutes to “(g) ...to review the performance of a public employee...”

Chair Douglas announced that action is anticipated. Guests included President Kathi Hiyane-Brown, VP Ron Leatherbarrow, Karen Blakely, Angela Lochridge, and Assistant Attorney General Melissa Nelson.

- The Executive Session was extended at 2:21 p.m. for approximately ten additional minutes.
- ➔ The Executive Session adjourned at 2:31 p.m. and the Board reconvened into open session immediately.

ACTION

- ➔ Trustee Rofkar moved to award tenure to Angela Lochridge. The motion was seconded by Trustee Cole and **the motion was approved unanimously.**

BREAK

- ➔ The meeting was adjourned for a ten-minute break at 2:31 p.m.
- ➔ The meeting reconvened into open session at 2:41 p.m.

CONSENT AGENDA

- ➔ **Consent Agenda (Calendar)**

- a. Minutes of the February 18, 2015, Board of Trustees Meeting (Attachment A)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

STRATEGIC CONVERSATION

- ➔ **Mission Fulfillment (All goals)**

Ed Harri, Dean of Instruction, and Anne Marie Karlberg, Director for Institutional Research provided an overview of the data used to measure the College's progress relating to mission fulfillment. Board members were asked to provide feedback on the data presented.

- ➔ **Measuring up student success data (Goal 1: Expand opportunities for students to achieve their potential)**

Ed Harri, Dean of Instructions provided an overview of Measuring Up which uses student achievement data to measure college performance. There are three key areas of focus: 1. Completion 2. Pre-college math student who complete a college level math course 3. Percent of basic skills students who transition into college level course. WCC is in the top quartile for student achievements.

PRESIDENT'S REPORT

- President Kathi congratulated Angela Lochridge, Nursing faculty, for receiving tenure and thanked Karen Blakley and the tenure committee members for their guidance.
- Turban Awareness Day was well attended. The president of Seattle Central Community College (SCCC) reached out to President Kathi inquiring about the event as SCCC is considering hosting a similar event.
- President Kathi thanked Trustee Sue Cole for speaking at the International Women's Day event at WCC.
- Two vice president searches are currently in process. The search committee for Vice Presidents for Student Services is planning to interview the semi-finalists via Skype and anticipating inviting the finalists to campus in mid to late April. Ron Leatherbarrow, Vice President for Instruction, recently announced his retirement. The College worked quickly and diligently to post the VP for Instruction position opening. Vice President for Administration Nate Langstraat is chairing both search committees.
- President Kathi has had a couple of Informal Coffee Chats on campus. Conversations have revolved around the legislature, faculty salary concerns, and lack of clinical sites. Another series of Informal Coffee Chats will be scheduled in spring quarter.
- Washington Association for Community and Technical Colleges (WACTC) continue to focus its discussion on the allocation formula and impact on colleges.
- President Kathi, Corrinne Sande, Lead Faculty in CIS Program, and Janice Walker, Director for Workforce Education recently attended a meeting for CyberWatch West annual review. The results were favorable, the group was engaged in conversations about curriculum and business and industry connections.

There have been significant accomplishments in terms of expanding memberships and curriculum. This is largely the result of the leadership of Corrinne Sande and the leadership team.

- State Board for Community and Technical Colleges is hosting a Legislative Reception on March 26. Whatcom's Nursing Program is one of eight programs being featured at this event.
- The 42nd Legislative District is hosting a Legislative Town Hall on March 14 in the Syre Auditorium on campus.

REPORTS

➔ ASWCC – Fahren Mansour, President

- There has been a lot of positive feedback from students regarding Turban Awareness Day event.
- Mansour gave thank you cards to board members and college leadership as part of the Giving Thanks Whatcom Wednesday initiative.
- Student leaders attended the Northwest Student Leadership Conference in Portland OR.
- ASWCC has been working with College Administration in identifying and designating specific restrooms as Gender Inclusive restrooms. They are working on putting them in place by spring quarter.

➔ WCCFT – Tresha Dutton, President

- Dutton shared that faculty are happy that the College is moving forward to find a new Vice President for Instruction. She has been meeting with President Kathi on a regular basis. There have been good conversations between college leadership and the faculty union.

➔ Student Services – John Baker, Interim Vice President

- John Baker, Interim Vice President for Student Services asked Michael Singletary, Registrar, to share an update on the Achieving the Dream Conference in Baltimore. Eight staff and faculty from Whatcom attended the conference. It was a great opportunity to network and share ideas with other colleges.
- The pilot project of expanding service hours received positive response and will continue in spring quarter.

DISCUSSION/TACTC/ITEMS OF THE BOARD

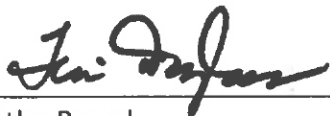
- ➔ Chair Douglas encouraged board members to attend the March 26th SBCTC Legislative Reception in Olympia.
- ➔ Chair Douglas has been having conversations with individual members of BTC Board of Trustees. He feels it is important to establish positive working relationships and to look for opportunities to collaborate.
- ➔ The Half day Board Retreat is scheduled for May 21, 2015 in the morning. Chair Douglas asked board members to send him agenda items.

PUBLIC COMMENT

- ➔ Chair Douglas called for public comment. There was none.

ADJOURNMENT

- ➔ There being no further business, the meeting was adjourned at 3:47 p.m. Board member went on a tour of the Student Pavilion.



Chair of the Board

4-8-15

Date



President and Secretary of the Board

4-8-15

Date