

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Thursday, November 12, 2015

Work Session 1:00 - 2:00 p.m.

Regular Board Meeting – 2:00 pm

- ➔ **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 1:08 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, Tim Douglas, and Sue Cole, constituting a quorum. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

WORK SESSION

➔ **2015- 2017 College Work Plan**

The 2015-17 work plan has been developed around the strategic goals. Priorities identified by the Board of Trustees at the August Board of Trustees Retreat were incorporated into the work plan. In addition, the work plan included recommendations from a work group who reviewed PACE survey results over the summer.

A PowerPoint presentation was shared with an overview and some key highlights of the 2015-2017 College work plan.

There three key areas of focus:

- Engage Students and Community
- Advance Programs and Services
- Demonstrate leadership

The finalized 2015-17 College work plan will be posted on WCC's public website:

www.whatcom.edu by the end of December 2015.

ACTION TO ACCEPT AGENDA

- Trustee Chuck Robinson moved to alter the order of the agenda by adding two additional items under Executive Session: "... to evaluate the performance of a public employee" and "discuss with legal counsel matters involving attorney/client privilege..." It was seconded by Trustee Sue Cole and the **motion was approved**.
- Chair Adelstein announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF ASWCC EXECUTIVE BOARD

- Members of the ASWCC Executive Board were introduced.
Laura Albert, Alva Putra, Dan Eun Kim, Garrett Moser, Celine Natalia Marciadi, Landan Campbell, Erin McCoy, Jack Hensley

INTRODUCTION OF NEW EMPLOYEES

- New employees from Instruction and Administrative Services were introduced.

Instruction:

Michelle Heitmann, Student Navigator

Brett Straka, Library & Archives Paraprofessional 4

Dennis Christman, Library & Archives Paraprofessional 2

Wendy Davis, Math Center Coordinator

Tommaso Vannelli, Chemistry Instructor

Bob Rodgers, Instruction and Classroom Support Tech 2

Rachel Myer, Program Coordinator Community Education

Mallory Opel, Program Coordinator Community Education

Howard Fuller, Library Director

Carrie Muir, Math Instructor

Mark Price, Instruction & Classroom Support Tech 4

Kristina Blake, Program Assistant – Assessment & Institutional Research/Instruction

Administrative Services:

Randall Cross, Custodian 3

Sam Anthony, Custodian 2

Dan Andreason, Maintenance Mechanic 1

Gaston Kouadio, Custodian 2

CONSENT AGENDA

➔ Consent Agenda (Calendar)

- a. Minutes of the August 27-28, 2015 Board of Trustees Retreat (Attachment A)

Chair Adelstein stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- ➔ President Kathi thanked staff involved with the various hosted events on campus; events included but not limited to commission meetings, and Dr. Harold Heiner Memorial Service.
- ➔ The College's website and quarterly publication received Gold in the National Council for Marketing and Public Relations (NCMPR) annual awards. In addition, Marisa Ellis won the Rising Star Award for special creativity that shows evidence of a promising future in community college marketing and public relations. Marisa's outstanding work on the website launch as well as her leadership in social media and campus messaging projects made her a natural choice for this honor. Kudos to members of the marketing department for all of their great work: Marisa Ellis, James Zyon, and Mary Vermillion.
- ➔ At the recent Washington Community & Technical Community College (WACTC) meetings, the presidents spent a significant amount of time discussing the new allocation model, ctclink, and applied baccalaureate degrees.
- ➔ President Kathi is chairing WACTC's Strategic Visioning Committee and is pleased to see WACTC putting efforts into addressing diversity issues.
- ➔ State Representative Chris Reykdal with the 22nd legislative district, spoke at WACTC dinner meeting on November 3rd. He encouraged community and technical colleges to advocate for College in the High School.
- ➔ President Kathi recently participated in a conference call initiated by State Senator Doug Ericksen to discuss Alcoa's recent announcement. Other participants on the call included Marty Brown with the State Board, Jim Richardson, President of Wenatchee Valley College and other state legislators. There are tremendous support at both state and federal level to support the dislocated workers.
- ➔ Faculty and Staff of Color Conference was held in Bellingham on November 4-6. President Kathi along with approximately ten faculty and staff members attended. The College hopes to participate in next year's conference in Spokane.
- ➔ The College received a final letter from Achieving The Dream. They were very complimentary of the work of faculty and staff at the College.
- ➔ At a recent Women CEO Conference held in Baltimore, President Kathi met the new CEO from

Achieving The Dream, Dr. Karen Stout. Dr. Stout served as president of Montgomery County Community College for 14 years prior to joining Achieving The Dream.

- ➔ Whatcom has been invited by State Representative Drew Hansen to present information about AgileGrad at the House Higher Education Committee on November 20. Tawny Townsend, Director for Student Access and First Year Experience and two WCC students will present at the meeting.
- ➔ The College hosted the Washington Technology Industry Association's First Look Forum on campus. Corrinne Sande was invited to present information on CyberWatch West and the College's CIS and cybersecurity programs.
- ➔ President Kathi has been asked to serve on Western Washington University Presidential Search Committee.

REPORTS

- ➔ **ASWCC –Aldo Suseno, President**
 - Voter Registration Initiative generated an additional 60 plus new voters; the goal is to have a total 100 new voters by the end of the year.
 - ASWCC recently hosted successful pumpkin carving and haunted house events.
- ➔ **Administrative Services – Nate Langstraat, Vice President**
 - An offer was made and accepted for the full time position of Emergency and Safety Manager. An announcement will be sent in the near future.
 - Two campus safety forums scheduled on Nov 4 and November 13.

DISCUSSION/ACT/ITEMS OF THE BOARD

- ➔ **Transforming Lives Nomination**
 - Trustee Douglas moved to nominate Tyler Gilmore to represent Whatcom for the Transforming Lives Award. The motion was seconded by Trustee Rofkar and **the motion was approved unanimously.**
- ➔ **Proposed 2016 Meeting Schedule of the Board of Trustees**
 - Trustee Cole moved to approve the proposed 2016 Meeting Schedule of the Board of Trustees. The motion was seconded by Trustee Douglas and **the motion was approved unanimously.**

➤ **Board Representation**

- WCC Foundation Board
 - Chair Adelstein appointed Trustee Douglas to serve as a liaison to the WCC Foundation Board and thanked Trustees Robinson for serving in the role for the past several years.
- ACT Legislative Action Committee
 - Chair Adelstein appointed trustees Rofkar and Douglas to represent Whatcom on the ACT Legislative Action Committee for an additional year.

BREAK

- The meeting was adjourned for a five minute break at 2:40 p.m.

EXECUTIVE SESSION

- At 2:45 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately sixty minutes to “(g) ...as provided in RCW 42.30.240 (4)(a), to discuss collective bargaining...”; “...to discuss the performance of a public employee...”; and “...discuss with legal counsel matters involving attorney/client privilege...”

Chair Adelstein announced that a possible action may be anticipated. Guests included President Kathi Hiyane-Brown, VP Luca Lewis, VP Nate Langstraat, VP Curt Freed, and Assistant Attorney General Kerena Higgins.

The Executive Session was extended at 3:45 p.m. minutes for approximately thirty additional minutes.

- The Executive Session adjourned at 4:15 p.m. and the Board reconvened into open session at 4:17 p.m.

ACTION

- Trustee Robinson moved that President Kathi Hiyane-Brown has been an invaluable resource to this campus community and the Board is very concerned that unless her compensation is increased to remain competitive with other, similarly situated institutions, that the College faces a significant and legitimate risk that she will accept employment elsewhere. This increase is intended to ensure retention of the president so that she may continue to serve as

president of Whatcom Community College in the future. The motion was seconded by Trustee Rofkar and the motion was approved unanimously.

PUBLIC COMMENT

→ Chair Adelstein called for public comment. There was none.

ADJOURNMENT

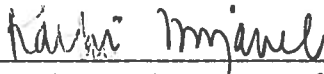
→ There being no further business, the meeting was adjourned at 4:25 pm.



Chair of the Board

12/9/15

Date



President and Secretary of the Board

12/9/15

Date