

BOARD OF TRUSTEES

Meeting Agenda

Wednesday, February 17, 2016, 2:00 pm

Laidlaw Center Boardroom, #143

237 W. Kellogg Road, Bellingham, WA 98226

MEMBERS:

- **Steve Adelstein,**
Chair
- **Barbara Rofkar,**
Vice Chair
- **Tim Douglas**
- **John Pedlow**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

**NEXT MEETING
REMINDER
Wednesday
March 16, 2016**

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Strategic Conversation
 - Transitional Learning – Carla Gelwicks, Director for Transitional Learning Programs; Guava Jordan, Transitional Learning Faculty; Emanuel Cabrera, HS 21+ student
- III. Consent Agenda (Calendar) [Tab 1](#)
 - a. Minutes of January 13, 2016 Board of Trustees Meeting (Attachment A)
 - b. Proposed Fall Quarter Graduates (Attachment B)
- IV. Report from the President
- V. Reports [Tab 2](#)
 - ASWCC – Aldo Suseno, President
 - WCCFT – Tresha Dutton, President
 - WFSE – Michelle North, Representative
 - Administrative Services – Vice President Nate Langstraat
 - Student Services – Vice President Luca Lewis
 - Instruction – Vice President Curt Freed
 - Advancement/Foundation – Anne Bowen, Executive Director
- VI. Discussion / Items of the Board
 - ACT Conference – January 24-25
 - ACCT National Legislative Summit – February 8-11
- VII. Executive Session*
 - ... to consider the minimum price at which real estate will be offered for sale or lease...;
 - ... to evaluate the qualifications of a candidate for appointment to elective office...;
- VIII. Public Comment
- IX. Adjournment

***The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of January 13, 2016 the Board of Trustees Meeting (Attachment A)
- b. Proposed Fall Graduates (Attachment B)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom
COMMUNITY COLLEGE
MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, January 13, 2016
2:00 p.m.

- CALL TO ORDER Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:04 p.m. Present in addition to the chair were trustees Barbara Rofkar, Sue Cole, and Tim Douglas, constituting a quorum. Trustee John Pedlow was absent. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.
- Chair Adelstein announced that Chuck Robinson recently retired from the board and expressed appreciation for Robinson's service and contribution to the College and the students. John Pedlow was appointed by the Governor in December 2015 to serve as a trustee on the board. Trustee Pedlow was unable to attend the board meeting due to prior commitments.

ACTION TO ACCEPT AGENDA

- Trustee Tim Douglas moved to approve the agenda with an amendment to add under Executive Session "...to evaluate the qualifications of a candidate for appointment to elective office..." It was seconded by Trustee Barbara Rofkar and the **motion was approved.**
- Chair Adelstein announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF STUDENT AMBASSADORS

- The following Student Ambassadors were introduced:
Lili McMurtrey, Michael Elliott, Eddie Tapia, Agape Wasef, Suminder Bhangal, Lyssion Ndateba, Richardo Martinez, and Mohammad Ebrahimi.

STRATEGIC CONVERSATIONS

➤ Science & Math Education Reform at WCC

Faculty members Yumi Clark, Paul Frazey, John Rousseau, Tealia Slagle, and Dean for Instruction Ed Harri, shared a PowerPoint presentation with an overview of the Science & Math Education Reform at WCC. Key initiatives discussed included Change at the Core (C-Core), a collaborative NSF-WIDER project between Whatcom Community College, Western Washington University, and Skagit Valley College; and Partnership for Undergraduate Life Science Education (PULSE), a pilot certification program.

➤ Early Childhood Education

Director for Early Childhood Learning Sally Holloway and Early Childhood Education Coordinator Kim Doyle shared a PowerPoint presentation with an overview of the Early Childhood Education program at WCC.

CONSENT AGENDA

➤ Consent Agenda (Calendar)

- a. Minutes of the December 9, 2015 (Attachment A)

Chair Adelstein stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION ITEMS

➤ Proposed Policy 531 – Military Training Credit Evaluation

Trustee Sue Cole moved to approve proposed Policy 531 Military Training Credits Evaluation. The motion was seconded by Trustee Douglas and **the motion was approved unanimously.**

➤ Proposed Bachelor of Applied Science (BAS) in IT Networking Degree

Trustee Rofkar moved to approve the Bachelor of Applied Science degree in IT Networking. The motion was seconded by Trustee Cole and **the motion was approved unanimously.**

➤ Board of Trustees Resolution in Recognition and Profound Appreciation of the Distinguished Service by Laine Johnston, Director for Running Start

Trustee Cole moved to approve Board of Trustees Resolution 16-01. The motion was seconded

by Trustee Rofkar and **the motion was approved unanimously.**

Chair Adelstein read the board resolution and presented it to Laine Johnston, Director for Running Start, who is retiring after forty years of service.

Laine expressed appreciation for the faculty and staff at the College with a special thank you for Jan Hagen.

➤ **Proposed Institutional Master Plan**

Vice President Nate Langstraat, provided an overview of the updates in the proposed Institutional Master Plan.

Highlights of updates included:

- Formatting changes to meet city requirements
- Updated data and information
- Incorporate language potential for future Kellogg road closure and timeline
- Removal of previously included Pedestrian overpass concept
- Wetland delineation of southeast property
- Capital project schedules updated
- Incorporate language for round-about at Cordata/Stuart intersection

Chair Adelstein stated that safety of students is a top priority of the board and asked staff to continue to work with the City to identify ways to improve pedestrian safety at the crosswalk on Kellogg Road. Trustee Rofkar asked staff to explore opportunities around renewable energy.

Trustee Douglas moved to approve the Whatcom Community College Institutional Master Plan as presented in order to formally submit an application for review by the City of Bellingham with ultimate consideration for adoption into the City of Bellingham's Comprehensive Plan. The motion was seconded by Trustee Cole and **the motion was approved unanimously.**

➤ **Space Naming Nomination**

Executive Director for College Advancement Anne Bowen provided an overview of Mr. W Robert Simpson's significant contributions to the College and students which started in 1999.

Trustee Rofkar moved to approve the naming of the Intercultural Center for Students in honor of W. Robert Simpson for his significant and ongoing contributions to diversity at Whatcom Community College. The motion was seconded by Trustee Douglas and **the motion was approved unanimously.**

PRESIDENT'S REPORT

➤ President Kathi received a holiday greeting card from Sharalyn Sentinella, a WCC graduate and

Attachment A

last year's student commencement speaker. Sentinella expressed her appreciation for faculty and staff and Whatcom.

- ➔ Another WCC alumnus, Alex Parker, was visiting Whatcom County during December. He tweeted positive comments regarding his experience at Whatcom. Parker graduated from the Running Start program in 2004. He is currently a planetary astronomer at SwRI working on NASA's New Horizons mission to Pluto.
- ➔ President Kathi shared copies of the 2014-15 Annual Report with the board.
- ➔ Winter 2016 Enrollment is up 3.3% compared with last year.
- ➔ The Learning Commons project is included in the Governor Inslee's proposed 2016 supplement budget; however, approval by legislature is required. State Board staff were able to find a way to fund the project without taking resources away from other capital projects. The College is cautiously optimistic that funding for the project will be approved. The College is finalizing the construction documents and hopes to begin the bidding process in late spring. President Kathi and staff continue to advocate for the project and will be asking business leaders on the board to send letter of support to our legislators.

REPORTS

- ➔ **ASWCC –Aldo Suseno, President**
 - ASWCC funded two additional water stations; one in Kulshan and one in Syre.
- ➔ **Administrative Services – Nate Langstraat, Vice President**
 - VP Langstraat will be testifying at Senate Ways & Means Committee and House Capital Budget Committee meetings at the end of January.
 - Request for Proposals will be sent in the next 30 days for food services and vending services as both contracts is due to expire at the end of this academic year.
- ➔ **Instruction Office – Curt Freed, Vice President**
 - VP Freed passed out flyers for the 18th Annual MLK Human Rights Conference on January 16 at Syre Student Center.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- ➔ **ACT conference**
 - Chair Adelstein, and trustees Rofkar and Douglas, will be attending the Transforming Lives Award dinner and ACT conference.

EXECUTIVE SESSION

- At 3:45 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes to “...to consider the minimum price at which real estate will be offered for sale or lease...” and “...to evaluate the qualifications of a candidate for appointment to elective office...”

Chair Adelstein announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.

The Executive Session was extended at 4:15 p.m. minutes for approximately fifteen additional minutes.

- The Executive Session adjourned at 4:30 p.m. and the Board reconvened into open session at 4:30 p.m.

PUBLIC COMMENT

- Chair Adelstein called for public comment. There was none.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:32 p.m.

WHATCOM COMMUNITY COLLEGE

FALL GRADUATES

December 11, 2015

ASSOCIATE IN ARTS AND SCIENCES (HONORS PROGRAM)

Alan Alatorre-Barajas (With Honors)

Daniella C. Pentsak (With Honors)

ASSOCIATE IN LIBERAL STUDIES (HONORS PROGRAM)

Amber R. Frick (With Honors)

Nicola J. Thompson (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Eri Abe (With Honors)

Michael Kwan Lap Chan (With Honors)

Trey M. Alaniz

Dennis I. Chavira

Alex T. Allan

Ashley C. Chissus

Blake W. Allan

Colton M. Collins (With Honors)

Alyssa K. Anderson

Benjamin A. Conover

Ivan Androshchuk

Cedrick M. Cornet

Jacob H. Askew

Maya Cunningham-Carter

Annika H. Austnes

Shannon M. Delappe

Anatoliy Balko

Chase J. Drake

Katharine S. Banks

Dan G. Drayer

Ketsiri Bartholick

Amy A. Dunaway

Crystal A. Baumunk (With Honors)

Sierra K. Einarsson

Jessica K. Beam

Lyndsay M. Ekdahl

Taylor G. Beld (With Honors)

Sandi D. Eslinger (With Honors)

Edward N. Bennett (With Honors)

Jamie L. Euceda (With Honors)

Ajay J. Bilson (With Honors)

Mircedez A. Falcone

Jamsie Michael Biondi

Vasiliy A. Fandalyuk

Neva A. Bjorklund

Madison A. Fein

Jeremy S. Blatman

Joseph B. Ferkatch

Austin R. Bogue

Patrick J. Figari

Matina M. Bourm

Lianna M. Ford (With Honors)

Kaylin A. Brannen

Angela J. Freeman (With Honors)

Adam D. Bresnan

Ashley B. Frueh

Sarah J. Brooks (With Honors)

David M. Fuentes

Miriah S. Brown

Alberta Garcia

Emily K. Browning

Brittany M. Gibson

Bonnie C. Burke

Taylor K. Green

Jocelyn S. Buys

John P. Guckeen

Julia K. Buys

Meta L. Haag

Michaela R. Camarillo (With Honors)

Erika L. Hagiwa (With Honors)

Cole M. Champion

Elizabeth D. Hansen

Oanh Tran Phuong Cao (With Honors)

Kaitlyn J. Haugen (With Honors)

Rylie D. Chabot

Cassia M. Hershenow (With Honors)

Brett L. Hicks	Caleb J. Remington
Angela M. Hope (With Honors)	Caleb D. Reynolds
Sage B. Ince	Siena T. Reynolds
Alisia D. Jacobsen	Evan P. Ricci
Nolan R. Johnson	Kirsten E. Roy
Skyler K. Jones (With Honors)	Tor K. Sacco
Amarjit K. Kandola (With Honors)	Ryota Sakai
Devon A. Kaufman	Yessica Samano-Ayon
Sukhmanpreet Kaur	Melanie N. Santana
Mckinley A. Kellogg	Natalie M. Santana
Tanner G. Knight	Adrienne S. Schnabel
Nelly Kovalenko	Matthew T. Scoggins (With Honors)
Nicholas P. Kunkel	Nicole B. Seiger (With Honors)
Manjot Lail	Evelyn Shevchenko
Katy T. Lapof (With Honors)	Inna M. Shtunyuk
Kathy Le	Savannah D. Sims
Lindsay J. Lee	Trevin P. Sims
Rhela R. Leen (With Honors)	Lance G. Slyman (With Honors)
Avery T. Lewis (With Honors)	Matthew B. Smiley (With Honors)
Joshua D. Lyng	Hannah N. Snavely (With Honors)
Robert G. Mack	Riley G. Snyder
Harmin S. Mattu	Danielle D. Steele
Kyle L. Mcallister	Caitlyn M. Sullivan
Jacob D. Mcguire (With Honors)	Crista G. Swanson (With Honors)
Wilhem K. Mckee (With Honors)	Trevor J. Teschel (With Honors)
Ryan D. Moore	Tram Tran
Taylor O. Morse	Johnathan J. Trujillo
Emma L. Mutchler (With Honors)	San Vien (With Honors)
Alec L. Myers	Shaylee R. Vigil
Truc Ngo (With Honors)	Cashel P. Vincent
Madelynne L. Nore	Keegan N. Way
Jonathan M. Ossowski	Mckenna R. Welker
Jeffrey A. Ostlund	Andrew S. Wilson (With Honors)
Chandni Patel (With Honors)	Megan L. Wilson
Joseph S. Peach	Sara A. Wilson (With Honors)
Irina Pilat (With Honors)	Scott C. Younce
Joshua Price	Andrea Lynn Yu
Emily S. Ranger	

ASSOCIATE IN SCIENCE TRANSFER

Joshua C. Northouse

Cheuk Hin Michael Wai

ASSOCIATE IN LIBERAL STUDIES

Sabrina U. Boggs
Jill K. Everland (With Honors)

Stephanie M. Rambo
Erynn E. Sparks (With Honors)

ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION

Valerie J. Hamilton (With Honors)

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

Mckenzie P. Wilson (With Honors)

ASSOCIATE IN SCIENCE ACCOUNTING

Karlson K. Miller (With Honors)

Jeanne Lynn Shaver (With Honors)

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION

Pamela A. Byers

ASSOCIATE IN SCIENCE COMPUTER INFORMATION SYSTEMS

Vishal Sehijpal

ASSOCIATE IN SCIENCE CRIMINAL JUSTICE

Sarah N. Kirschman

ASSOCIATE IN SCIENCE MASSAGE PRACTITIONER

Luann Y. Strom

ASSOCIATE IN SCIENCE PARALEGAL STUDIES

Bree L. Gorsegner

Dana M. Oviedo (With Honors)

Matthew D. Macduff

Bruce Yunker

ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT

Catherine L. Baillie (With Honors)

Kaitlin M. Luna (With Honors)

Micah Z. Bartlett (With Honors)

Rachel M. Passavant (With Honors)

Molly M. Benjamin (With Honors)

Jill R. Ratcliff (With Honors)

Tess L. Bladies (With Honors)

John D. Sloan (With Honors)

Holly J. Davidson

Amber J. Speer (With Honors)

Cassidy R. Gunst (With Honors)

Emily R. Stamm (With Honors)

Dennis D. Huber (With Honors)

Adison G. Stewart

Melissa J. Krieg (With Honors)

Chelsea D. Torvik

CERTIFICATE ACCOUNTING

Austin L. Jager

CERTIFICATE CRIMINAL JUSTICE

Lauren L. Kilday

CERTIFICATE HOSPITALITY AND TOURISM BUSINESS MANAGEMENT

Wendy A. Lantzy

Na Wang

CERTIFICATE MASSAGE PRACTITIONER

Maribeth J. Demuynck

Kayla S. McIntyre

Kayla T. Lopez

Pavlina Ortiz

April I. McGovern

Sabine C. Shannon

CERTIFICATE MEDICAL ASSISTING

Sandi G. Atwal

CERTIFICATE MEDICAL BILLING AND CODING

Chene D. Harding

Esthela Ramer

CERTIFICATE MEDICAL FRONT OFFICE RECEPTION

Kristen L. Butler

HIGH SCHOOL DIPLOMA

Hannah L. Arroyo

Wei-Hao Hung

Anatoliy Balko

Hyegwan Kim

Taylor G. Beld

Tu Thicam Le

Michaela R. Camarillo

Truc Ngo

Oanh Tran Phuong Cao

Thuy Cao Nguyen

Brynn B. Ecalbarger

Hardeep Kaur Sanghera

Angela J. Freeman

Evelyn Shevchenko

Matt C. Gullikson

Tram Tran

Miranda F. Hinkle

San Vien

**Reports to the Board of Trustees
February 17, 2016 Meeting**

➔ **ASWCC– Aldo Suseno, President**

- **SOJEP Sexual Assault Awareness Presentations** (*Goal 1.3. Increase access for diverse and nontraditional student populations; Goal 5.3. Promote a safe environment for teaching, learning, and working*)
 - Jan. 20th : Panel Discussion
Almost 80 students attended this event to learn about Title IX, WCC and local resources, and what people can do as a witness or a survivor.
Facilitators: Margaret Vlahos and Paul Curd
WCC Title IX Coordinator: Becky Rawlings
WWU CASAS – Men’s Violence Prevention & Mental Health Promotion
Specialist: Jon Dukes
Bellingham PD, Family Crimes Sergeant: Sergeant Claudia Murphy
St. Joseph Hospital, Trauma Center Nurse: Kathy Hanbury
 - Jan. 21st : The Hunting Ground (documentary)
Attended by more than 30 students.

- **Voter Registration Drives** (*Goal 2.3. Improve student learning; Goal 3.1. increase College stature as a community and educational partner*)
 - The ASWCC worked with Instruction to distribute packets of Voter Registration Forms to faculty willing to share with their classes. Over 600 forms were distributed to participating faculty.

- **Student Rally** (*Goal 2.4. Establish a Center for strengthening instructional delivery; Goal 1.4. Introduce new opportunities for student learning and engagement*)
 - The ASWCC sent representatives from Student Government and the Learning Center to Olympia for the Student Rally. The team of students observed higher education hearings and spoke with several Senators and Representative to advocate for the Learning Commons.

- **Understanding ISIS** (*Goal 1.4. Introduce new opportunities for student learning and engagement*)
 - Feb. 3rd: Understanding ISIS
The ASWC hosted Phyllis Bennis, author of “Understanding ISIS and the New Global War on Terror,” who spoke about ISIS and responded to questions on the topic. The event was attended by roughly 130 WCC students and community members (including Western students).

➔ **WCCFT—Tresha Dutton, President**

- A subset of the faculty and administrative negotiating teams are currently conducting site visits at a few community colleges in Washington. The 4 person site-team is meeting with faculty and administrators at these colleges to learn more about how they structure the leadership in their departments and divisions to promote effective communication and instructional processes. Next, the faculty are pleased with the number of full-time, tenure track faculty positions the College is currently recruiting for. Many faculty across disciplines are serving on these search committees. Finally, the faculty are anxiously awaiting the March Board of Trustee meeting where 5 of our probationary faculty will be up for tenure. These March board meetings are always a nervous and exciting time for the probationary faculty.

➔ **Administrative Services—Nate Langstraat, Vice President**

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - The August 2015 windstorm damage claim to FEMA has been submitted, requesting reimbursement for almost \$7,000. The Business Office and Facilities Management have learned the claim process and are better equipped to process claims in the future in the event another incident occurs.
 - SBCTC has sent closing financial figures for year-end 2015. The Business Office is beginning the process of preparing the College's financial statements and notes, in preparation for the audit by the State Auditor's Office.
 - The final request for reimbursement to draw funds from the COP for work on the new Student Rec Center was submitted in January. The full authorized amount of \$11 million has now been drawn to pay for completion of this project.
- **Facilities & Operations** (*5.1: Create and manage growth through fiscal, capital, technological and human resource development*)
 - The Phyllis and Charles Self Learning Commons project continues through the 2016 supplemental budget process. Presently, bidding documents are being finalized, a permitting pre-application meeting is scheduled with the City on February 16, and the Cordata Design Review Committee will review the project on February 24.
 - The Cascade re-roof project is in design development with bidding in spring for summer 2016 construction.
 - Laidlaw boiler replacement is at 80% construction documents, bidding in March for summer 2016 construction.
 - A team of college employees and students will be formed to begin discussions related to space vacancies and opportunities created due to the realization of the Phyllis & Charles Self Learning Commons. The pre-programming work will take 3-6 months and will be led by RMC Architects.
 - Scoping efforts are proceeding for several potential projects including Laidlaw 216 – construct additional office/meeting space; Cascade Hall – emergency generator for Information Technology server room; and pedestrian safety improvements at Kellogg Road and Cordata Parkway.

- **Emergency Preparedness, Safety & Security** (5.3: *Promote a safe environment for teaching, learning, and working*)
 - The new Emergency Preparedness, Safety & Security manager, Raquel Vernola, started on January 4, 2016.
 - Review of faculty and staff training has commenced and a training implementation plan is under development.
- **Conference & Event Services** (3.1 *Increase College Stature as a community and educational partner*)
 - Internally, Conference & Event Services (CES) will support the Annual Scholarship workshop and Professional Development Day. CES will also support WCC co-sponsored events, including the Chuckanut Radio Hour, the Chinese New Year, and the two-day State Board IT Commission meeting.
 - Externally, CES continues to support WWU Athletics as they finish up their basketball season.
- **Bookstore** (Goal 5.1 *Create and manage growth through fiscal, capital, technological and human resource development*)
 - Course material sales at the Bookstore for the combined fall and winter period are up 6% over the comparable period last year. The percentage of enrolled students purchasing or renting their book from the Bookstore (market share) is up 8%, both over last year.
 - The Bookstore attended the Math department's January area meeting to assess current course material fulfillment processes and improved services for faculty and WCC students. The cost of course materials, existing faculty services on the Bookstore's website, availability of solution manuals and study guides as well as ordering methods and strategies were discussed.
- **Technology** (5.1 *Create and manage growth through fiscal, capital, technological and human resource development*)
 - IT has completed a new online graduation application for registration.
 - The budget development tool has been enhanced with new features for the 2016-17 budget development process.
 - SBCTC IT Commission meeting will be hosted at WCC on February 11-12.

➔ **Student Services—Luca Lewis, Vice President**

- **Veteran Services** (1.1 *Increase student achievement in transfer and career preparation, 1.2 Increase access for diverse and nontraditional student populations, 1.3 Introduce new opportunities for student learning and engagement*)
 - New Part-Time Veteran Advisor and Military Credential Evaluator – Katie Chugg
 - VA will be reviewing Whatcom's prospective Bachelor of Applied Science IT Networking Degree, pending implementation of the new degree in our catalog. This review will determine if Whatcom is eligible to offer VA education benefits for students pursuing the BAS-IT degree. Veterans Services will be working closely with the Instruction Office and Marketing to ensure approval for Fall 2017 student veterans.
- **Running Start** (1.3 *Increase access and support for diverse and nontraditional student populations*)

- Amy Hammons was appointed Interim Director for Running Start and Karla Coglizer was appointment Interim Associate Director for Running Start.
- This year Running Start staff will be delivering Information Sessions around the community including at Bellingham High School, Sehome High School, Squalicum High School and Ferndale High School as well as at the Lynden, Deming and Blaine libraries.
- The Book Loan Program in Running Start is thriving. For Winter 2016, 283 students were supported with 535 books on loan. In addition to books, 10 students are receiving support with developmental math course tuition to connect them with the College's curriculum in support of their pursuit for a WCC degree.
- **Student Recreation Center/PAV** *(1.3 Increase access and support for diverse and nontraditional student populations; 2.5 Increase professional development opportunities for faculty and staff)*
 - Since September 1st, the SRC has been accessed 21,415 times by students, including 8360 times from December 1, 2016 to February 4, 2016.
 - 50 staff/faculty have purchased memberships this quarter. The SRC has been accessed by faculty/staff 473 times since December 1, 2015.
- **Financial Aid** *(1.3 Financial Assistance increasing access for diverse and nontraditional student populations)*
 - Financial aid staff participated in FAFSA and WASFA completion events at all local high schools during the month of January. This effort in partnership with Futures North West, WCC Outreach, and other area colleges and universities is focused on increasing access to college for needy and nontraditional students by increasing the number of high school students who complete the FAFSA or WASFA. The Financial aid office is now busy beginning the financial aid awarding process for the 2016-2017 year to unsure these applicants have the funds available to attend WCC.
- **Basic Food Employment & Training (BFET)** *(1.1 Increase student achievement in transfer and career preparation, 1.2 Increase academic support for students, 1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce opportunities for student learning and engagement, 4.3 Increase access for under-represented populations)*
 - Peak record enrollments include fall quarter caseload of 156 student headcount
 - Current winter enrollment is 145 students in BFET with a quarterly FTE of 108, an increase of 9% FTE since fall quarter.
 - Currently mentoring vocational educational pathways for 85% of the winter quarter BFET caseload. Currently mentoring basic educational pathways for 15% of the winter quarter BFET caseload, with an emphasis of transitioning to college-level coursework. This is an increase of 4% from fall quarter, indicating improved access and transition to college-level coursework.
 - Developed academic and career pathways with every BFET student, 100% of which have Agile Grad plans.
 - Outreach to Intercultural Center yielded BFET enrollment of two transgender students, both reported appreciation for the academic and career pathway development and advising, reflecting our ongoing commitment to serve underrepresented student populations and intentional outreach.

- Completed fall quarter BFET grant invoicing, including 50% match yielding funding to contribute \$10,000 to the WCC Emergency Scholarship fund.
- Awarded \$13, 054.66 to BFET students for winter quarter tuition and textbooks and two WTA quarterly student bus passes and awarded \$1,455.84 to High School 21+ student for tuition.
- Paid tuition for six (6) adult basic education BFET students for winter quarter, totaling \$150 and purchased four (4) math books for loan to BFET students that will be reusable for future quarters.
- **Outreach Services** (*1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement*)
 - Grace Jones has taken on additional duties and responsibilities and is now the Associate Director for Outreach and Orientation.
 - We are excited to welcome Tanya Zaragoza-Rosas as WCC’s new Latin Outreach Coordinator; she will focus on K-12 outreach.
- **Student Access and First Year Experience** (*1.1 Increase student achievement in transfer and career preparation; 1.2 Increase academic support for students; 1.3 Increase access for diverse and nontraditional student populations; 2.3 Improve student learning; 4.3 Increase access for under-represented populations*)
 - Tawny Townsend, Director for Student Access and First Year Experience, has been appointed as a 2-Year/Community College Representative on the Association for Orientation, Transition, and Retention in Higher Education’s Regional Leadership Team.
 - Title III CAD Grant - Postings for the Student Completion Specialist and Student Completion Specialist/Manager positions have closed. Application review is underway with an anticipated start date for all three positions in April 2016.
- **Student Conduct** (*1.2 Increase academic support for students; 1.4 Introduce new opportunities for student learning and engagement; 2.5 Increase professional development opportunities for faculty and staff; 3.1 Increase College stature as a community and educational partner; 5.4 foster an evidence-based culture of continuous improvement*)
 - Collaborating with our International Program’s leadership to monitor and support their marginalized student and provided training sessions to ESLA / international students on “Academic Integrity”.
 - Established a new partnership with The Language Exchange, Inc. to ensure students are fully informed, in their native language, when engaged and participating in the Student Judicial Process.
- **Admissions and Registration** (*2.2 Improve instructional delivery; 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - Assisted the English department in the implementation of a new pathway to English 101. Registration created a new process to notify and track the students who become eligible to take English 101.

➔ **Instruction—Curt Freed, Vice President; Ed Harri, Dean for Instruction; Janice Walker, Dean for Workforce Education**

- **Enrollment** *(1.3 Increase access for diverse and nontraditional student populations; 5.1 Create and manage growth through fiscal, capital, technological and human resource development)*
 - WCC's enrollment continues to exceed last year's numbers. For winter quarter, total full-time equivalent students (FTEs) were up 1.5% over winter quarter 2015. There are enrollment increases in online students, Running Start students, international students. Total state FTE continues to decline, however, primarily due to a shift in student enrollment from face-to-face to online courses.
- **International Programs** *(1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement)*
 - Plans are being finalized for the annual International Week celebration the week of February 22-26. Events will include:
 - "Safe Haven in a Storm?—Understanding the European Immigration Crisis" presented by Dr. David Feller, retired Assistant Provost for International Education, University of Washington.
 - Film screening of "Our Sacred Obligation" by Freddi Lane and the Lummi Nation
 - "Crossing Borders—Immigrants & Refugees" poetry reading event
 - Panel Discussion on local implications of the global refugee crisis
 - A display of posters debunking international stereotypes
 - An international music presentation
 - A Study Abroad Q&A session presented by WCC Barcelona Study Abroad participants
- **English as a Second Language-Academic** *(1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement)*
 - Planning has begun for the Global Citizens Association student group's panel presentation on Islam as part of Islam Awareness Week (March 16-22).
 - Connections are being strengthened between the Writing Center and the ESLA program. Quarterly training sessions for ESLA students with Writing Center tutors are being held, along with follow-up meetings. Additionally, at the request of the Writing Center, tutors are visiting ESLA grammar and writing classes.
- **Library** *(1.2 Increase academic support for students; 3.2 Lead collaborative efforts with other educational institutions)*
 - The library was awarded a Library as Open Education Leader (LOEL) planning grant and a collaboration grant in January. The LOEL is a grant project of the Washington Library Leadership Council with support from the e-Learning Council and State Board for Community & Technical Colleges (SBCTC). The grant is funded by the Office of the Secretary of State and the Federal Institute of Museum and Library Services. This project supports cyclical planning for open education programs and advocacy, creates opportunities for librarians to

become leaders in open education in Washington State, and encourages collaboration between faculty and librarians on OE adoption.

- **STEM Division** (3.1 Increase College stature as a community and educational partner; 3.2 Lead collaborative efforts with other educational institutions)
 - Bernie Dougan was recognized as outstanding adjunct faculty honoree for fall quarter by the National Association of Geoscience Teachers, Geo2YC division.
 - Mark Price, science lab supervisor, coauthored an original research article titled “Biogeography and evolution of Thermococcus isolates from hydrothermal vent systems of the Pacific,” which was recently published in the journal *Frontiers in Microbiology*.
- **Aspen Prize** (3.1 Increase college stature as a community and educational partner)
 - For the third consecutive time, WCC has been recognized as one of the top 150 community colleges in the United States by the Aspen Institute. The recognition is based on student performance, improvement in performance, and equity on student retention and completion measures. WCC was one of nine Washington colleges recognized. The College is in the process of completing the application to be recognized as one of the ten finalist colleges.
- **Grants** (2.2 Improve instructional delivery; 2.3 Improve student learning; 5.2 Diversify and secure funding/resources from external sources)
 - WCC submitted an Active Learning Center grant to Steelcase (a leading classroom furniture manufacturer) to secure an active learning center valued at \$62,000. The grant, if awarded, will provide the furniture, integrated technology, design, installation, and post-occupancy measurement tool to transform one classroom on campus. This grant aligns with the shift in instructional practice demonstrated at the January Board of Trustees meeting.
 - WCC Foundation submitted a preproposal to United Way of Whatcom County requesting funding to pilot a proposed Physical Therapy Assistant (PTA) student clinic at the College’s Health Professions Education Center building. The PTA Student Clinic Perkins Innovation project convened a focus group of employers to identify challenges, benefits and logistics of starting a student PTA clinic. A “how to” guide is under development, as well as research on a variety of operational issues. If accepted, WCC Foundation may be asked to submit a full proposal in late March for funding consideration. The tentative plan is to launch a pilot clinic in winter 2017, assuming no significant barriers arise and all appropriate approvals are in place.
 - Progress on the Hospital Employee Education & Training (HEET 8) grant continues with 15 students enrolled in the Winter Care Navigation course. The project is on target to meet the required FTE. The WCC Foundation provided scholarship funds to four current healthcare students to offset their cost of tuition. Instructors are being hired for two new courses on Navigating Behavioral Health and Navigating for Older Adults. All navigation curriculum is being augmented with oral health content funded by the Washington Dental Service Foundation. The project director, Cindy Burman-Woods, has been invited to present about the project at multiple venues, including the Migrant and Community Health Centers Association; a Rural Health Conference in Spokane on March 16; the Latina Health Conference in Skagit County on April 21; and a Medical Assisting Conference in Portland on April 29.

- The Behavioral Health Perkins Innovation project is in the process of creating a 5-credit “Integration of Behavioral Health into Primary Care” course. Content was informed by a focus group of community behavioral health specialists.
- CyberWatch West’s National Visiting Committee (NVC) and leadership team, including CyberWatch West’s National Science Foundation program officer, will be visiting Whatcom’s campus March 9-11 for the annual NVC meeting. An industry night of around 50 people is planned for the first evening; it will include a panel presentation by cybersecurity professionals, as well as networking opportunities for faculty, regional employers, students and other invited guests.
- **Employer Connections** *(3.1 Increase college stature as a community and educational partner; 3.3 Be an active partner in economic development)*
 - Workforce staff have held several recent meetings with PeaceHealth Medical Center human resources personnel to discuss trends and workforce needs and gaps, and to identify collaborative opportunities.
 - Community and Continuing Education is working with a number of potential clients to deliver contract training for employees, including Ferndale School District, Acme Valley Foods, Birch Equipment, Peoples Bank, and Birch Bay Waterslides.

➔ **College Advancement – Anne Bowen, Executive Director**

- **Foundation 5.2.1 – Increase external revenue sources through grants and Foundation fundraising.**
 - Fundraising Progress Update:
 - Draft reports show that \$26,648 in year-end gifts were received in the first week of January and we have received 13 gifts totaling \$10,475 for the month of January. Year to date as of January 31st, we have received \$477,361 in gifts and pledges.
 - Foundation News:
 - **Save the date: May 14th, 2016 – The Magic of Whatcom** An elegant evening of surprise and delight benefitting Whatcom Community College students and programs. The electronic save the date was sent to over 800 Foundation constituents. Printed Save the Date version to follow with the actual invitation to be mailed in March.
 - **Scholarship Applications are open!** Applications opened for the 2016-17 academic year on January 25th and will close on February 29th.
 - **Foundation Retreat** Foundation staff spent 1 ½ days in a work style retreat with a professional consultant, the second week of January.
- **Community Engagement 1.2 – Expand partnerships with community and business organizations; 3.3 – Expand College and Foundation activities with local and regional development organizations and initiatives.**

Attended the following:

 - Rotary Meetings – Sunrise Club, Club of Bellingham, and Bellingham Bay Club
 - TAG NW – Women in Tech luncheon series
 - Boys & Girls Club Youth of the Year

- **Communications, Marketing and Publications 3.1 – Increase College stature as a community and educational partner**
 - **Digital Communication**
 - The most popular post on social media last month was a link to the Seattle Times article announcing WCC had made the Aspen list of top community colleges. The Facebook post reached 7,300 people, had 153 likes, 22 shares, and numerous positive comments.
 - The College's [Facebook](#) has 4,326 likes; [Twitter](#) is at 2,457 followers; LinkedIn [university page](#) has 6,078 followers; LinkedIn [company page](#) has 915 followers and [Instagram](#) is at 672 followers.
 - **Media Coverage Highlights**
 - [Whatcom Community College Named Among Nation's Top Community Colleges](#), Whatcom Talk, 1/29/16
 - [WCC receives approval to offer four-year degree](#), The Chamber, 1/29/16
 - [9 Washington community colleges on list of 150 best](#), Bellingham Herald, 1/27/16
 - [WCC recognized as one of the top community colleges in US](#), KGMI.com, 1/27/16
 - [Nine Washington community colleges on list of 150 best in country](#), Seattle Times, 1/26/16
 - [Artist profile: Traveler Piper Mertle offers intro to France](#), Bellingham Herald, 1/20/16
 - [Cybersecurity programs working together](#), Western front, 1/15/16
 - [Year in Review: Blaine Public Library](#), The Northern Light, 1/13/16
 - [Governor Inslee Appoints John Pedlow to Whatcom Community College Board of Trustees](#), Whatcom Talk, 1/13/16
 - [Whatcom View: Finding reconciliation, redemption in King's words](#), Bellingham Herald, 1/8/16
 - [WCC cybersecurity program has become national leader](#), Bellingham Herald, 1/7/16
 - [Photo, drawing and aluminum combined](#), The Register-Guard (Eugene, OR), 1/7/2016
 - [Technology prediction luncheon in Bellingham Jan. 15](#), Bellingham herald, 1/5/16
 - [Former campus presidents, war hero among Whatcom County notables who died in 2015](#), Bellingham Herald, 12/30/15