

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, May 11, 2016

2:00 p.m.

- **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:01 p.m. Present in addition to the chair were trustees Barbara Rofkar, Diane Staves, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Kathi Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Rofkar moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Adelstein announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- **Proposed ASWCC Services and Activities Budget 2016-17**

Tyler Gilmore, ASWCC Director for Operations and Budget Committee Chair, shared a PowerPoint presentation of the proposed 2016-17 ASWCC Service and Activities Budget. Chair Adelstein asked that the actual expenditures for 2015-16 be provided to the Board at the June meeting. The proposed budget will be presented to the board for approval at the June meeting.

- **Proposed 2016-17 WCC Operating Budget**

Nate Langstraat, Vice President for Administrative Services, shared a PowerPoint presentation which provided an overview of the budget process, fiscal climate, and the proposed 2016-17 WCC Operating Budget.

Notable budget impacts included:

- HCA vs Moore settlement totaling \$32.4 million for Community and Technical College system, with \$19 million state appropriation CTCs are required to cover the remaining

\$13.4 million with local funds. Whatcom's share is estimated at \$270,000.

- Nearly \$13 million shortfalls created from inadequate backfills for compensation increases and tuition reductions.

The finalized proposed 2016-17 Operating Budget will be presented to the board for action at the June meeting.

CONSENT AGENDA

➔ Consent Agenda (Calendar)

- a. Minutes of the April 20, 2016 Board of Trustees Meeting (Attachment A)
- b. Proposed Winter Quarter Graduates (Attachment B)

Chair Adelstein stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- ➔ Na Eun Kim and members of the Social Justice Equity and Pluralism Committee did a wonderful job on the Student Leading Change Conference. There was an impressed with the slate of student speakers from Whatcom Community College and Western Washington University. Trustee Staves added that she enjoyed the conference and were impressed with the topics and presenters.
- ➔ Mr. Robert Simpson, a longtime supporter of WCC students and the College passed away recently. The College hosted a private reception for the Simpson family after the memorial service on May 7, 2016.
- ➔ During the 2015-16 academic year, the College submitted 61 grants, received 32 grant awards, and have 19 grants pending. Kudos to Alison Scherer, Grant Manager, and a number of faculty and staff for their exceptional work on grants solicitation.
- ➔ The College received a one year grant renewal for the College Access Corps program through Washington Campus Compact. Lucas Nydam, former WCC student, has been serving as College Access Coach through this grant and will remain in his position for another year.
- ➔ The College has been invited to submit an application for a student scholarship project with a private foundation and the Aspen Institute. It is specifically for students enrolled in the Physical Therapist Assistant program.
- ➔ WCC has been selected as one of nine colleges to be interviewed by the state board and College Sparks for Guided Pathways grant. A total of five colleges will be selected to receive a grant of \$100,000 per year for five years.

- ➔ The Learning Commons is included on the list of capital projects for the 2017-19 system capital funding requests.
- ➔ A study to look at pedestrian safety improvements will be completed by end of spring quarter.
- ➔ President Kathi recently presented at Bellingham Bay Rotary club. Thank you to Tresha Dutton for providing the opportunity.

REPORTS

- ➔ **ASWCC** – Na Eun Kim , Vice President
 - 125 people attended the 3rd Annual Student Leading Change Conference.
 - Student Senate funded two additional water stations on campus.
- ➔ **Student Services** – Luca Lewis, Vice President
 - Approximately 50% of students who attended WAVE orientations were first time students at Whatcom. The College has not made WAVE orientations mandatory at this time. Staff is working to ensure that we have sufficient capacity and ability to provide other avenues to engage students besides WAVE orientations.
- ➔ **Advancement/Foundation Office** – Sue Cole, Executive Director
 - Magic of Whatcom event is sold out with 210 tickets sold.
 - The Foundation is currently working on WCC 50th Anniversary celebration.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- ➔ **August Board Retreat -topics**
 - Chair Adelstein will work with President Kathi on the agenda for the board retreat. He encouraged board members to send ideas to him, President Kathi, or Rafeeka Kloke.
 - Trustee Douglas suggested two items for board discussion at the retreat: 1. Enhancing outreach for board to engage the community 2. The College's role in economic development.
 - Trustee Staves said she would like some talking points for board members to use to promote the College.

BREAK

- ➔ The meeting was adjourned for a five-minute break at 3:35 p.m.
- ➔ The meeting reconvened into open session at 3:40 p.m.

EXECUTIVE SESSION

- ➔ At 3:40 p.m. the meeting was adjourned for a closed Executive Session of the Board for

approximately 20 minutes to “... as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining”

Chair Adelstein announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Nate Langstraat, Vice President of Administrative Service, Curt Freed, Vice President of Instruction, and Assistant Attorney General Melissa Nelson.

The Executive Session adjourned and the Board reconvened into open session at 4:00 pm.

PUBLIC COMMENT

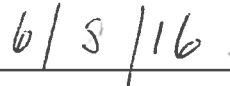
- Dan Andreason, Maintenance Mechanic at WCC, who is part of the WFSE negotiating team, read a statement to the Board.
- Mark Hamilton, WFSE state labor rep, stated that WCC is great example of a campus with good labor management relations.

ADJOURNMENT

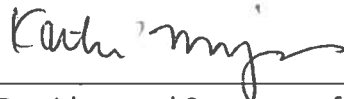
- There being no further business, the meeting was adjourned at 4:08 p.m.



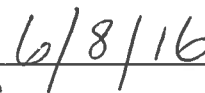
Chair of the Board



Date



President and Secretary of the Board



Date