

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, June 8, 2016

2:00 p.m.

- **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:03 p.m. Present in addition to the chair were trustees Barbara Rofkar, John Pedlow, Diane Staves, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Rofkar moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Adelstein announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- **Emergency Preparedness Update – Raquel Vernola, Emergency Preparedness, Safety and Security Manager**

Nate Langstraat, Vice President for Administrative Services, introduced Raquel (Rocky) Vernola. Vernola provided a brief update on the College's emergency preparedness plan. She reported that the College has a good plan. She has been meeting with department leads, faculty, and staff and will continue to enhance the existing plan.
- **Nursing and Allied Health Program Update – Annette Flanders, Director for Nursing; Margaret Anderson, PTA Faculty; Cindy Burman-Woods, Director for Workforce Projects; Sarah Jordan, WCC Student**

Curt Freed, Vice President for Instruction, introduced Annette Flanders, Director for Nursing; Margaret Anderson, PTA Faculty; Cindy Burman-Woods, Director for Workforce Projects; Sarah Jordan, WCC Student.

A PowerPoint presentation was shared which provided an overview of current programs and

upcoming initiatives.

CONSENT AGENDA

➔ Consent Agenda

- a. Minutes of the May 11, 2016 Board of Trustees Retreat (Attachment A)

Chair Adelstein stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION ITEMS

➔ Proposed 2016-17 WCC Operating Budget (second Reading, possible action)

Trustee Douglas moved to approve the 2016-17 WCC Operating Budget as proposed. It was seconded by Trustee Rofkar. The motion was passed unanimously.

➔ Proposed ASWCC Services and Activities Budget 2016-17 (second reading, possible action)

Trustee Rofkar moved to approve the 2016-17 ASWCC Services and Activities Budget as proposed. It was seconded by Trustee Pedlow. The motion was passed unanimously.

➔ Proposed WTA Universal Bus Pass (first reading, possible action)

Aldo Suseno, ASWCC President, shared a PowerPoint presentation with an overview of the proposed WTA Universal Bus Pass. The proposal includes an additional student fee of \$20 per quarter to all students excluding students in Adult Basic Education, English as a Second Language, and Parent Education; beginning winter quarter 2017. Suseno thanked college leadership for their support of the project.

Chair Adelstein stated no action will be taken. This proposal will be discussed at the next meeting.

BREAK

- ➔ The meeting was adjourned for a 15 minute break at 3:50 p.m.
- ➔ The meeting reconvened into open session at 4:05 p.m.

PRESIDENT'S REPORT

- ➔ President Kathi thanked Aldo Suseno for his leadership and hard work serving as president of ASWCC. Suseno is graduating from WCC and transferring to UC Berkeley in the fall.
- ➔ President Kathi thanked Trustee Steve Adelstein for his leadership serving as chair of the board this past year.
- ➔ Sharalyn Sentinella, WCC graduate and student speaker at 2015 WCC Commencement will be transferring to WWU after attending University of Portland.
- ➔ The College was not selected to receive the Guided Pathways grant through College Spark and State Board for Community and Technical Colleges. The College received faculty support in pursuing the grant and staff will be looking for opportunities to advance the work.
- ➔ Ferndale School District Visioning meeting coordinated by Luca Lewis, Vice President for Student Services was successful with strong participation from parents, students, teachers, and school administrators. The College plans to expand this type of meetings to other school districts.
- ➔ Staff recently met with Senator Patty Murray's Education Policy staff and NW Regional director to provide an update on key initiatives at Whatcom and discuss challenges and opportunities for the two-year colleges.
- ➔ The College received notice from National Science Foundation that the collaborative project submitted by faculty member Sarah Julin was accepted. A number of our faculty will be working with WWU on student support research around energy.

REPORTS

- ➔ **ASWCC –Aldo Suseno, President**
 - Jarrett Martin provided a summary report of all student club activities to the board.
 - Voter Registration Initiative resulted in a total of 506 new registered voters which exceeded the original target of 214.

- ➔ **WCCFT – Tresha Dutton, President**

Faculty union voted to rectify the contract and would like thank Nate Langstraat, Vice President for Administrative Services for his work as the chief negotiator.

➔ **Instruction Office – Curt Freed, Vice President**

Spring Concert 2016 is scheduled on June 8 at 7:30 pm at Heiner Theater.

➔ **Advancement/Foundation Office – Sue Cole, Executive Director**

Magic of Whatcom was successful in raising over \$130,000 for scholarships and college initiatives.

DISCUSSION/ITEMS OF THE BOARD

➔ **Election of Officers**

Trustee Douglas moved to nominate Barbara Rofkar to serve as board chair for 2016-17 academic year. It was seconded by Trustee Pedlow. The motion was passed unanimously.

Trustee Pedlow moved to nominate Tim Douglas to serve as board vice-chair for 2016-17 academic year. It was seconded by Trustee Staves. The motion was passed unanimously.

➔ **July Board Meeting**

There will be no July board meeting. The Board of Trustees Retreat is scheduled on August 4 and 5. The College has contracted with Jack Oharah to provide facilitation services.

EXECUTIVE SESSION

- ➔ At 4:31 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to "...as provided in RCW 42.30140 (4)(a), to discuss collective bargaining..."

Chair Adelstein announced that a possible action may be anticipated. Guests included President Kathi Hiyane-Brown, vice presidents Nate Langstraat and Curt Freed, and Assistant Attorney General Melissa Nelson.

The Executive Session adjourned at 4:51 p.m. and the Board reconvened into open session at 4:51 p.m.

ACTION

- ➔ Trustee Douglas moved to approve the amended negotiated agreement between the Board of

Trustees of Whatcom Community College and the Whatcom Community College Federation of Teachers, which is to be in effect from July 1, 2016 through August 31, 2016. It was seconded by Trustee Rofkar. The motion passed unanimously.

PUBLIC COMMENT

➤ Chair Adelstein called for public comment. There was none.

ADJOURNMENT

➤ There being no further business, the meeting was adjourned at 5:00 p.m.



Chair of the Board



Date



President and Secretary of the Board



Date