

BOARD OF TRUSTEES

Meeting Agenda

Wednesday, February 6, 2019

Regular Board Meeting -2:00 pm

Laidlaw Center Boardroom, #143

237 W. Kellogg Road, Bellingham, WA 98226

MEMBERS:

- **John Pedlow**
Chair
- **Steve Adelstein,**
Vice Chair
- **Wendy Bohlke**
- **Rebecca Johnson**
- **Teresa Taylor**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

NEXT MEETING REMINDER

**Board of Trustee
Retreat**

February 28, 2019

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Introduction of New Employees
- III. Strategic Conversation
 - Strategic Enrollment Management Update – Carla Gelwicks, Dean for Instruction and Michael Singletary, Registrar
- IV. Consent Agenda Tab 1
 - a. Minutes of January 9, 2018 Board of Trustees Meeting (Attachment A)
 - b. Proposed Fall 2018 Graduates (Attachment B)
- V. Report from the President
- VI. Reports Tab 2
 - ASWCC – Mason Green
 - WCCFT – Tommaso Vannelli, President
 - WFSE – Carolyn Jovag, Representative
 - Administrative Services – Vice President Nate Langstraat
 - Student Services – Vice President Luca Lewis
 - Instruction – Vice President Ed Harri
 - Advancement/Foundation – Sue Cole, Executive Director
- VII. Discussion / Items of the Board
 - ACT Legislative Conference and Transforming Lives Award Dinner Debrief
 - Legislative Visits
 - February Board of Trustee Retreat
- VIII. Executive Session
 - (g) to review the performance of a public employee...; and... as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- IX. Public Comment
- X. Adjournment

*The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of January 9, 2019 Board of Trustees Meeting (Attachment A)
- b. Proposed Fall Quarter 2018 Graduates (Attachment B)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom

COMMUNITY COLLEGE

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, January 9, 2019
2:00 p.m.

- **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 2:06 p.m. Present in addition to the chair were trustees Steve Adelstein, Rebecca Johnson, and Teresa Taylor constituting a quorum. Wendy Bohlke was absent. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Advancement; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Chair Pedlow announced that there is no executive session.
- Trustee Johnson moved to approve the agenda. It was seconded by Trustee Taylor and the **motion was approved.**
- Chair Pedlow announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATION

➤ **Accreditation Update – Ed Harri, Vice President for Instruction**

Ed Harri, Vice President for Instruction shared a PowerPoint presentation that provided an overview of the upcoming Year Seven Evaluation Visit. The College's self-evaluation report is due February 2019 and a peer review team will visit WCC from April 15-17, 2019. Harri asked for feedback on what will be useful for board members in preparation for the visit. Any additional feedback, please forward to Rafeeka Kloke

In preparation for the visit, staff will further discuss the following with the board at the February board meeting:

- Review of relevant section describing Board authority, responsibility, and role in planning process
- Overview of college planning efforts
- Core theme performance based on key performance indicators
- Mission fulfillment

➤ **TRIO Upward Bound Program Update – Darlene Snider, Director and Sarah Simpson, Career & Academic Advisor**

Luca Lewis, Vice President for Student Services, introduced Darlene Snider, Director for TRIO Upward Bound, and Sarah Simpson, Career Academic Advisor.

Snider and Simpson shared a PowerPoint presentation with an overview of the TRIO Upward Bound program. Whatcom received a five-year TRIO Upward Bound grant from the US Department of Education in fall of 2017. The program is designed to support participants in completing high school and graduating from institutions of postsecondary education. The program promotes student access and retention by providing high quality services and resources. The program current serves 60 students. The four key strategies included:

- Partnerships with K-12, parents, and higher education to maximize student’s support network
- Career and Academic Advising (coaching) provides support in completing high school and eases transition to college
- Campus tours place participants in college settings so students envision themselves as being successful in those settings
- Group activities broaden, expose, and enhance each participant’s learning experience and foster curiosity about the different ways that people experience the world.

CONSENT AGENDA

➤ **Consent Agenda**

- a. Minutes of the December 5, 2018 Board of Trustees Meeting (Attachment A)

Chair Pedlow stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

PRESIDENT’S REPORT

➤ President Kathi shared a list of college activities included:

- Seven- Year Accreditation visit in April
- A new cybersecurity initiative: Scholarship for Service
- WCC Foundation Campaign
- Strategic environment management
- New instruction program options
- Faculty tenure and hiring of new faculty and staff
- Progress on two capital projects: Phyllis and Charles Self Learning Commons and Student Housing

➤ President Kathi invited Amy Anderson, co-chair of the Diversity Committee, to introduce the winter reader as part of the equity project. Anderson provided a copy of the reader to each of the trustees. She also share a list of upcoming activities including Colonialism in this Land on January 10, 2019 3-4:15 pm in Syre 107/108 and the Treaty of Point Elliot Panel discussion on

January 25, 2019 3-5 pm in Heiner 209.

- Professional Development Day is scheduled on February 19, 2019. The College will be closed to the public. The morning sessions will include college updates, announcement of the Judy Hoover Excellence Award winner, the equity project will be hosting Juanita Jefferson, a Lummi elder, to talk about the past, present, and future of the local native community. There will be over 20 different workshops led by faculty and staff throughout the day that align with the core themes of the college's strategic plan. The Combined Fund Drive will host their annual student scholarship fundraiser luncheon.
- The College has not seen any significant impact resulting from the Federal Shutdown; however, if the shutdown continues, we will likely begin to see impacts on financial aid and grant programs.
- Corrinne Sande will be participating in Cyber Center of Academic Excellence showcase at the Capital in Washington DC on January 10, 2019. An invitation was sent to our congressional delegation and we received confirmation that Representative Rick Larsen is planning to stop by. Staff from other congressional offices are planning to stop by as well.

REPORTS

- **ASWCC – Mason Green, President**
 - ASWCC Executive Board is preparing to visit Olympia for Legislative Advocacy Day on January 24, 2019
 - The Executive Board created a postcard to gather student voices to deliver to legislators.
- **Administrative Services – Nate Langstraat, Vice President**
 - City of Bellingham approved the name change of Short Street to Olivine Street.

DISCUSSION/ITEMS OF THE BOARD

- **ACT Legislative Conference and Transforming Lives Award Dinner – January 21 -22, 2019**
Staff are working on scheduling meetings with legislators from 40th and 42nd legislative districts in Olympia. President Kathi met with Tom Keegan, Skagit Valley College president and Kimberly Perry, Bellingham Technical College president and a decision not to hold the Joint Legislative Reception this year was made as the Council of Presidents has scheduled an event with all legislators on the same date and time.

➤ **ACCT National Legislative Summit – February 10-13, 2019**

President Kathi, Chair Pedlow and Trustee Johnson are planning to attend this summit.

➤ **Winter Board of Trustees Retreat – February 28, 2019**

The retreat will be held at the Bellingham Golf & Country Club.

➤ **Upcoming Dates:**

- MLK Conference – January 19, 2019
- Professional Development Day – February 19, 2019

PUBLIC COMMENT

- Chair Pedlow called for public comment. There is no public comment.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 2:57 p.m.

WHATCOM COMMUNITY COLLEGE

FALL 2018 GRADUATES

December 14, 2018

ASSOCIATE IN ARTS AND SCIENCES

IVANA B. ANGEL	MIKA N. LASALATA ◇
JENNIFER L. ARMITAGE	PAOLA I. LAVIN
ELLISON B. ATWELL	SOPHIA L. LAZICH
ANNEMARIE C. AYTON ◇	RHEAGEN S. LEENSTRA
KELLY A. BAEDER	JANE E. LERVIK
NAVDEEP S. BAJWA	CODY A. LINT ◇
CHRISTOPHER BALTAZAR	DARANPOP LIU ◇
CHLOE L. BARNES	LUKE T. LYONS ◇
ABIGAIL F. BURK	MICHELLE L. MARTINEZ
ALYSSA B. CARTER	DIANA K. McCORNACK ◇
RACHEL A. CARTER	KYLIE N. MITCHELL
DEVIN CHAVIRA ◇	NATALIE M. MOYER ◇
JENNIFER C. COLEMAN ◇	MADISON E. MURPHY
JUSTIN S. CONNERY	DENISE NAVIDAD
CALEB A. COOPER	KATIE E. NESS
NGOC THI DANG ◇	DALLAS J. NEWBY
KAREN J. De SANTIAGO	NGAN T. NGUYEN ◇
KAMERON D. DONOHOE	VY T. NGUYEN ◇
XIANGRU DU	BRYCE P. NICHOLS ◇
TRI DUONG	NICOLE ORTEGA
ANGELA R. ELENBAAS ◇	EMILY A. PACHECO
MCHYLA A. EVANS ◇	ILYA I. POLISHCHUK
JEREMY FACER	ROYAL T. PRENDERGAST
EMILY A. FORMAN	ALEXANDER J. PROUTY
GORDON D. FOSTER	NINA PSHELENSKY ◇
CHRISTOPHER J. FREEZE	DANA L. QUENNEVILLE
NATACIA J. GRIFFITH ◇	RACHEL S. REVARD
KRISTEN J. GUYTON	KEVIN J. ROMERO
CHARLES-MICHAEL M. HAPA	STEPHANIE J. RYTTER ◇
ARNOLD F. HENRICKSON	LEXUS M. SCHROCK
BRAYTHEN M. HERNANDEZ ◇	ZANE L. SEXTON ◇
LUCAS M. HERNANDEZ	KATRENA L. SHOPBELL
KASHIA L. HICKEY	DANIEL M. SHTUNYUK
TANA H. HOLMES	BETHANY M. SMITH ◇
MINH TU-HOANG HUYNH ◇	GAGE T. SORENSEN
RACHEL M. JAMES ◇	MELISSA J. SORINSIN
JILLIAN F. JOHNSEN ◇	RANDY R. SOTO
JARUNEE JONGPUNSA ◇	JILLIAN C. STURLAUGSON
BRIGETTE A. JOURNEAY	ARIEL L. SUSANTO ◇
NATHANAEL R. KELLER	AMBER L. TERPSMA
BRYTTANIE A. KESSLER	THENIA VERENA THENY ◇
RYANN E. LACEY ◇	JEFFREY B. THOMPSON

NOTE: *These students finished in a previous quarter. ◇ These student graduated with Honors

JAZMIN R. TRIPLETT
WAYLON C. UHRIG ◇
HEATHER M. WALBRUN
NOAH WALSH
SAVANNA C. WARREN
JUSTIN W. BRESTER *
ALEC M. BUKATA *
SETH K. CAGAMPANG *
ELIJAH B. GUIDROZ *
BRIDGET C. HOFFMAN *
BROCK C. JORGENSEN *
BRINSON-LARRABEE LAURE ◇ *
JOCELYN M. MILLER ◇ *
FRANCIA E. OROZCO *
GABRYELLE M. REILLY ◇ *

NATASHA A. WEISS
ELIZABETH A. WILLIAMS
LIYUAN YANG ◇
XUAN YANG
NAJLA NABILA YUNANTO ◇
HAILEY R. RIO *
EZRA X. ROACH ◇ *
ALINA M. SEREDIAN ◇ *
KASSIE E. TAUNTON ◇ *
ASHA M. THOMAS ◇ *
THERESA-LYNN C. TUDELA ◇ *
JOHANNES J. VANROOYEN *
SCOTT M. WALTON *
MADELINE E. WHITE *

ASSOCIATE IN BUSINESS DTA/MRP

ALYCIA R. FALTER ◇
JAZMIN R. HODGE ◇
SUKHPREET KAUR
KJIRSTIN I. LARSON ◇
MADISON J. LUCKEY ◇
CAMERON G. MORA ◇
VANESSA PALMA-LOPEZ ◇

GALINA PSHELENSKY
JOVANI RAMIREZ-CUEVAS
JERRY L. RIOS
DANE A. TURNBULL
KORBIN A. VOLLMER
MICHAEL A. YASHAR
KAITLIN I. CHANDLER *

ASSOCIATE IN SCIENCE TRANSFER

JOSHUA L. CHANDLER
KEELEY N. CHIASSON
SAVANNAH G. FROGGATT
TEDDIE M. HOVANEC

GIANG NGUYEN
HOA VO ◇
KENDRA J. WARWICK
SPENCER K. WINTER

ASSOCIATE IN APPLIED SCIENCE- TRANSFER CYBERSECURITY

SCARLETTE M. ANDERSON

ASSOCIATE IN APPLIED SCIENCE- TRANSFER EARLY CHILDHOOD EDUCATION

MEGAN L. CLAY ◇
ELIZABETH S. NIELSEN ◇ *

NOTE: *These students finished in a previous quarter. ◇ These student graduated with Honors

ASSOCIATE IN LIBERAL STUDIES

NICK C. BRADY
SABRINA L. COCKRELL
LUCAS M. HERNANDEZ
KIHO KOBAYASHI ◇
ESTHER L. MATTER ◇
ROYAL T. PRENDERGAST
SAMANTHA A. SEHOLM

MISHA L. THOMPSON ◇
CLAIRE M. TREVENA
RYUGO YAMANOI
ROSE M. GUZMAN *
PAUL HOWLAND *
GABRYELLE M. REILLY ◇ *

ASSOCIATE IN SCIENCE ACCOUNTING

MARINA C. BOUWMAN ◇
MAXIE A. CABALFIN-TSUI ◇

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION

MARINA C. BOUWMAN
CAROLINA MARQUEZ
MARIE L. WAGNER

ASSOCIATE IN SCIENCE COMPUTER INFORMATION SYSTEMS

JAMES M. FELLERS ◇

ASSOCIATE IN SCIENCE CRIMINAL JUSTICE

GABRIELLE A. POWELL

ASSOCIATE IN SCIENCE MASSAGE THERAPIST

JOANNA M. LOMAS
MANUELA M. SILAN ◇ *

ASSOCIATE IN SCIENCE MEDICAL ASSISTANT

SANDI G. ATWAL *

ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT

KRISTINE M. BOUCHARD ◇
JAMES R. BROWN ◇
AMY R. CLARK ◇
NICOLE M. CONNOR ◇
TIMOTHY A. CORTANI ◇
KAYLA J. FLAIG ◇
FALLON L. FREDERICK ◇
SHAWNEE D. KESSEL ◇
TYLER N. LEDBETTER ◇
SEAN M. LOCKE ◇

MONICA E. MANN ◇
JAMES A. McKINNIS ◇
EMMA L. NEWHOUSE ◇
JESSE D. NEWMAN ◇
CHRISTIE M. STENSLAND ◇
ELIZABETH C. STROMME ◇
ISAAC J. UNGERSMA
MIKAELA M. VOPNFORD ◇
COLBY B. WELCH ◇

ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION

KIMBERLY A. HAYES ◇
ANNA C. PIMENTO ◇
KELLIE J. McBEATH ◇ *

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

IZABELLA P. KORNELIS ◇
SARAH M. WESTBY ◇

CERTIFICATE ACCOUNTING

MARINA C. BOUWMAN
MAXIE A. CABALFIN-TSUI

CERTIFICATE EARLY CHILDHOOD EDUCATION

KELLIE J. McBEATH *
ELIZABETH S. NIELSEN *

CERTIFICATE MASSAGE THERAPIST

SARAH M. LOOTENS *

CERTIFICATE MEDICAL ASSISTING

CHRISTINE L. DE WOLFF
ELIZABETH M. PRECIADO *

CERTIFICATE OFFICE ADMINISTRATION

HARMANPREET SINGH
STOWE A. REYNOLDS *

NOTE: *These students finished in a previous quarter. ◇ These student graduated with Honors

CERTIFICATE PARALEGAL STUDIES

MARGARET R. McDONALD
ANDREA P. RYCKMAN

HIGH SCHOOL DIPLOMA

MA CARMEN ALBARRAN
MIRANDA
EUNIQUE V. BLANCAS
ISAAC O. EPPS
TAYLOR M. GALLEY
JAMARIO DONTA GASKINS
MINH TU-HOANG HUYNH
VY THAO LE
DARANPOP LIU
MADISON E. MURPHY
AN VO-MINH NGUYEN
BAO NGUYEN
MARY E. NUNEZ

CHERICE R. ORTIZ
PHUC TU PHAM
ILYA I. POLISHCHUK
CHRISTOPHER C. REITER
MARCEL R. RODRIGUEZ
ZANE L. SEXTON
WAYLON C. UHRIG
HOA VOXINYU GE *
PHAT D. LUU *
SAVANNAH MAE SMITH *
ASHA M. THOMAS *
TIEN MINH VU *

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Whatcom

COMMUNITY COLLEGE

Reports to the Board of Trustees February 6, 2019 Meeting

➤ ASWCC–Mason Green, President

- **Executive Board** (*Mason Green- Executive Board Chair*)
 - Established S&A Budget Committee
 - S&A Budget Request packet available Jan. 25th – Feb. 20th
 - Completed the ASWCC selections process for the ASWCC VP for Clubs
 - Compiled leadership materials, guides and actively assisting
 - Completed a Fall quarter report for the ASWCC 2018-19 Workplan
 - Available on WWC website via Student life and Development
- **Senate** (*Rayo Suseno- Executive Board Vice President*)
 - Organized and compiled information for Legislative Advocacy Day on Jan 24th
 - Established appointments with legislators
 - Included ASWCC Senate Legislative Committee in efforts
 - Identified major student concerns to address with legislators
 - Met with 5 Legislative offices to discuss these concerns
 - Senate members are actively tabling across campus each week
 - 12 Students participating as Senators
 - Senate has awarded S&A Funds to 2 requestors so far
 - Campus Christian fellowship (\$3,518)
 - WCC Dance/Music/International Program (\$600)
- **ASWCC Clubs** (*Surabhi Subedi- ASWCC Vice President for Clubs*)
 - Chaired the first Winter Interclub Council of 2019
 - 26 Clubs were present
 - 32 Clubs actively chartered as of January 25th
 - Assisted signing clubs up for breakout sessions for ASWCC Find Your Pod
- **Orca Food Pantry** (*Julie Connell ASWCC Vice President for Campus Advocacy*)
 - General Donations 155.05 lbs.
 - Division Challenge
 - Foundation 196.28 lbs.
 - Administration 194.51 lbs.
 - Instruction 269.99 lbs.
 - Student Services **278.09 lbs.**
 - Total Food Fight Count: **1,633.69 lbs.**
 - Beat Skagit Community College!
 - Food Pantry Usage for January so far
 - 50 visits serving a total of 89 people
- **Orca Volunteers** (*Kevin Wirawan- ASWCC Vice President for Operations*)
 - 42 students participating in program
 - 3 volunteers assisted with ASWCC Winter Welcome Back
 - 8 volunteers assisted with MLK conference
- **PDB** (*Shahrul Kamil- ASWCC Vice President for Programming*)

- Winter Welcome Back 2019
 - 67 students attended
 - Various campus resources and ASWCC organizations tabled to inform of opportunities on campus
- Winter Quarter Club fair
 - 31 Clubs tabled
 - Roughly 200 people participated
- ASWCC Poetry Night
 - Read poems in 7 different languages
 - 15 people participated
- ASWCC Food Fight trip to WCC vs. Skagit Basketball game
 - 15 students participated
 - Mascot dance battle at halftime
 - Pizza provided to participants

➔ **WSFE – Carolyn Jovag, Representative**

- Luanne Peel has taken over as Secretary Treasurer for our Local.

➔ **Administrative Services—Nate Langstraat, Vice President**

- **Facilities & Operations** (*4.1 Offer programs, services and facilities that support College needs and market demands*)
 - Space vacancy planning continues to develop as stakeholders across college divisions prepare recommendations on how to repurpose vacated space due to the new construction projects coming online in 2020. Submittals are due to the campus planning advisory committee by February 15, 2019. The committee will review these requests and provide recommendations and considerations to college leadership.
- **Conference & Event Services (CES)** (*4.1 Offer programs, services, and facilities that support college needs and market demands*)
 - Agreements have been confirmed for facility use with the Mobile Consulate of Mexico, North West Chinese New Year Celebration, World Wide Dream Builders, Chuckanut Radio Hour, WFC Rangers Soccer, WCASA Soccer, Chuckanut Bay Rugby, Sehome H.S. Boys Soccer, Bellingham Raiders and the Whatcom Girls Youth LaCrosse. Internally, CES is supporting the WCC Professional Development Day, English Comp Workshop, Office of Student Life and Development's Winter Dance, International Week, Student Services Division Meeting, Finding your POD Conference and Running Start Info Sessions.
- **Bookstore** (*4.1 Offer programs, services, and facilities that support college needs and market demands, 3.1 Ensure all students have access to campus resources that support educational success*)
 - Bookstore website traffic and sales have increased significantly over this Winter Quarter book-rush period. Sales increased 18% over the winter 2018 book-rush. Overall, bookstore web sales for the first half of 2018-19 are up 12% over the same period the previous year.
 - In December, the Independent College Bookstore Association released the results of their 2017-18 financial survey of institutional college bookstores. In this report, the WCC Bookstore maintained its position as the country's number one used book selling bookstore (as a % of overall course material sales). With its focus on providing low cost options for students, the WCC Bookstore has held this honor for many years.
 - Used book sales are a great locally sourced (lower freight costs) way to, not only recycle course materials, but also save students at least 25% of their purchasing costs, while also providing

students 50% retail cash value back when books are sold back to the bookstore. Used books also offer a slightly higher margin for the bookstore, providing an increased return on investment to the College. Used books can still provide a “winning” solution to the general high cost of course materials.

- **Technology** (4.1 Offer programs, services, and facilities that support college needs and market demands, 3.1 Ensure all students have access to campus resources that support educational success)
 - The IT Advisory committee met on January 17 and provided feedback on the Technology Plan and Report. The purpose of this plan is to help Whatcom Community College to work, in a proactive manner, toward the smart and effective management of technological resources.

➔ Student Services—Luca Lewis, Vice President

- **Student Life and Development:** (Goal 1.3 Promote student access through quality services 2.1 Create teaching and learning communities, 3.1 Ensure students have access to campus resources that support educational success, 4.1 Offer programs, services, and facilities that support college needs and market demands.)
 - Hosted four events with the ASWCC Programming and Diversity Board including: Stress Less (finals week stress relief), Faculty and Staff Appreciation, Winter Welcome Back, and the Club Fair. Approximately 300 students participated in all four events.
 - Completed a successful site visit with the College’s VISTA program and received commendations on the continued development and promotion of the Orca Food Pantry, providing food security resources, and advancing community partnerships.
- **Financial Aid:** (Goal 1.3 Promote student access through quality services and resources, 3.1, Ensure all students have access to campus resources that support educational success.)
 - In collaboration with Foundation, Financial Aid offered scholarship workshops to over 120 current and prospective students.
- **K-12 Partnerships:** (Goal 1.3 Promote student access through quality services and resources, 3.1 Ensure all students have access to campus resources that support educational success, 4.2 Increase college enrollment and secure resources for the continued viability of the College.)
 - Winter 2019, Running Start enrolled 1,260 students (944 in Winter 2018) in 841 FET (831) for an average of 12.3 credits per student (12.5).
- **Academic Advising and Career Services:** (Goal 1.3 Promote student access through quality services and resources.)
 - Hired new career and academic advisor to support student success, retention, and transfer efforts.
- **Student Success and Retention:** (Goal 3.1 Ensure all students have access to campus resources that support educational success, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes.)
 - Participated with Bellingham Technical College in the US Department of Education Title III Grant Community Action Development (CAD) Year 3 External Evaluation with no compliance issues identified.
 - Officially finalized required number of participants (60) and formalized strategies for on-going academic advising and support for all US Department of Education Upward Bound student participants for each high school.
- **Access and Disabilities Services:** (Goal 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes, 3.6 Increase campus engagement in social justice education and leadership opportunities.)

- Results from a November 2018 ADS survey that went out to 420 students with disabilities was analyzed. When asked about what strengths or characteristics they possess that contribute to their success, themes emerged from the 81 responses that included hard work, tenacity, resilience, and determination.
- Students charted a new on campus club: “Meet Our Needs.” This club is open to all students and its purpose includes raising disability awareness across campus, and giving students opportunities to network and support each other.

➤ **Instruction— Ed Harri, Vice President**

- **Workforce Education:** *(4.1 Offer programs, services and facilities that support college needs and market demands)*
 - A new medical assisting online/hybrid program was launched this winter quarter with 17 students enrolled out of a possible 18 slots. The hybrid model serves working adults and those who require a more flexible schedule, thus increasing the College’s ability to recruit into the program. In addition to the College’s established face-to-face medical assisting program, which has capacity for 24 students, this second cohort significantly helps address the ongoing strong regional workforce demand.
 - Behavioral health medical interpreter project - Twenty students were recruited into the College’s new Fundamentals of Medical Interpreting course this quarter, including five students from the I-BEST (Integrated Basic Education & Skills Training) pathway. As part of a broader project to diversify the workforce and enhance career pathways in behavioral health, the course leads into the chemical dependency professional and medical assisting degree programs at Whatcom.
- **Community & Continuing Education (CCE):** *(2.5 Cultivate community awareness and support for the College, 2.6 Engage with business and industry to strengthen regional economic development, 4.2 Increase college enrollment and secure resources for the continued viability of the College.)*
 - CCE contracted with Lynden Door to provide 70.5 hours of customized training in Microsoft Office during winter quarter. In addition, they will provide 16 hours of customized MS Office training for Peoples Bank throughout 2019.
- **Adjunct Faculty Tier 2 Promotion Process:** *(4.3 Provide ongoing opportunities for faculty and staff professional growth.)*
 - As a result of faculty contract negotiations last spring, a new tier promotion system for adjunct faculty was instituted. Adjunct faculty who meet workload and evaluation activity requirements, and submit their applications by March 15, will be eligible for consideration for promotion to Tier 2 status. The Adjunct Affairs Advisory Committee (AAAC) is providing support and training to all interested faculty.

➤ **Foundation and College Advancement – Sue Cole, Executive Director**

- **Foundation 2.5.2 Complete planning for capital fundraising campaign; 3.3.3 Ensure sustainability of Orca Food Pantry.**
 - **Fundraising Update:**
 - Draft reports show that we received 22 gifts and pledges totaling \$111,668 for the month of January, a 197% increase over the previous January. Fiscal year to date as of January 28th, we have received \$903,275 in gifts and pledges, an increase of 263% over the previous year-to-date (excluding a bequest of \$581,478 in 2017).
 - The Foundation provided \$671 in cash donations to the Orca Food Pantry in January and Advancement staff contributed 196 pounds of food during the WCC/SVC Food Fight challenge.
 - **Foundation News:**

- The Foundation Scholarship application process has begun. The application is open on our website through February. Once the application is closed the Scholarship Review Committee will begin scoring the applications. We receive about 300 applications in a typical year. We hope to see that number grow this year!
 - Endowment reports have been prepared and distributed to fund representatives of endowed funds. The WCC Foundation has over 50 endowed funds and the net value of the endowment has grown over 30% in the last 2 years from \$3.6M in 2016 to \$4.8M in 2018.
 - Targeted alumni outreach has begun. We know how important it is for a college to stay in touch with its alumni. Through targeted email, telephone and personal outreach we are making connections with alumni who have not had any contact with Whatcom since they graduated. Currently we are planning focus groups for local alumni who are interested in providing feedback and guidance as we develop strong alumni relationships.
- **Community Affairs** *2.1.3 Present capital project (i.e. Learning Commons, student housing) updates to help foster ongoing mutual support with the local community; 2.5.1. Build and strengthen new and existing relationships with local businesses and community groups as college supporters to help fund initiatives and develop advocacy for the college.*
 - Supported Women Thrive Convening at Skagit Valley College for single parents
 - Whatcom County Council Business & Commerce Committee focus continues on housing affordability related to attracting businesses
 - Toured WCC engineering lab with Phillips 66 community and government reps
 - Provided input on planned WWU presence on Bellingham waterfront through Port Economic Development group
 - Met with business owner/donor to discuss a survey on quantifying the value of education in Whatcom County
- **Communications, Marketing and Publications** *1.3.1 Fully implement and evaluate a welcome center; 2.1.1 Expand communications tools and resources for increased collaboration and institutional awareness; 2.6.3 Package business-centric services/opportunities to connect with business and industry to create awareness of the college's impact on the economy.*
 - **Digital Communication Highlight:**
 - Developing a social media marketing plan and quarterly content calendar to maximize engagement and efficiency
 - Analyzing data for alumni stories to determine best practices for Foundation outreach efforts
 - Continuing to work with Community Standards staff to develop new Student Conduct webpages for students, faculty and staff
 - **Press Releases and Resulting Media Coverage:**
 - [Former prep stars get into coaching, GoSkagit.com, 1/21/19](#)
 - [WCC opens applications for cybersecurity scholarships, KGMI, 1/17/19](#)
 - [Human rights conference honors Dr. King, GoSkagit.com, 1/17/19](#)
 - [New Whatcom Community College Program Covers Tuition Costs & Pays Annual Stipend, The Chamber, 1/18/19](#)
 - [Town meeting: Can't government 'walk and chew bubble gum?', Seattle PI, 1/14/18](#)
 - [Op-Ed: It's time for the Legislature to invest in training and education beyond high school, BBJ, 1/15/19](#)
 - [Starfish Shares a Vision with Complete College America, Hobsons.com, 1/11/19](#)
 - [Cooperative Preschools Enrolling Now for Fall 2019, The Chamber, 1/9/19](#)
 - [Dr. King's legacy endures, but so does racism, Cascadia Weekly, 1/9/19](#)
 - [Bellingham preschools offer college credit to parents, KGMI, 1/8/19](#)
 - [WCC Soccer Player Selected to 2018 Jr. College men's All American Team, The Chamber, 1/8/19](#)

- [Reflecting on local news of 2018 \(Gov. Inslee dedication of Learning Commons\), Lynden Tribune, 1/2/19](#)
- [Governor Appoints Teresa Taylor to WCC Board of Trustees, The Chamber, 1/2/19](#)
- Find college news at whatcom.edu/news