

BOARD OF TRUSTEES

Meeting Agenda

Wednesday, February 12, 2020

Regular Board Meeting -2:00 pm

Laidlaw Center Boardroom, #143

237 W. Kellogg Road, Bellingham, WA 98226

MEMBERS:

- **Steve Adelstein**
Chair
- **Rebecca Johnson,**
Vice Chair
- **Wendy Bohlke**
- **John Pedlow**
- **Teresa Taylor**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

**NEXT MEETING
REMINDER**

March 18, 2020

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Introduction of New Employee
- III. Consent Agenda Tab 1
 - a. Minutes of December 11, 2019 Board of Trustees Meeting (Attachment A)
 - b. Proposed Fall 2019 Quarter Graduates (Attachment B)
- IV. Strategic Conversation
 - Residence Life Updates – Terri Thayer, Director for Community Standards and Residence Life, Mo Whalen, Community Standards & Residence Life Coordinator, Brian Keeley, Senior Director for Facilities and Operations
- V. Action Item Tab 2
 - Proposed revision to Policy 401 Leave or Absences for Reasons of Faith and Conscience Policy (second reading, possible action)
 - Proposed new Bachelor of Applied Science (BAS) degree in Applied Business Management (first reading, possible action)
 - Proposed Board Resolution 20-01 – Waiver of high school graduation requirements (first reading, possible action)
- VI. Report from the President
- VII. Reports Tab 3
 - ASWCC – Mario Alem
 - WCCFT – Tommaso Vannelli, President
 - WFSE – Carolyn Jovag, Representative
 - Administrative Services –Vice President Nate Langstraat
 - Student Services –Vice President Luca Lewis
 - Instruction – Vice President Ed Harri
 - Advancement - Executive Director Eva Schulte
- VIII. Discussion/Items of the Board
 - February Board Retreat – date change to March 3, 2020
 - ACT Conference/Transforming Lives Dinner

IX. Executive Session

- ... to review the performance of a public employee...
- ...as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining...
- ...to discuss with legal counsel representing the agency matters relating to Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation

X. Public Comment

XI. Adjournment

***The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of December 11, 2019 Board of Trustees Meeting (Attachment A)
- b. Proposed Fall Quarter Graduates (Attachment B)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, December 11, 2019

2:00 p.m.

- **CALL TO ORDER** Vice Chair Rebecca Johnson was running a few minutes behind. As a result, Trustee John Pedlow officially called the Board of Trustees meeting to order at 2:12 p.m. Present in addition to Trustee Pedlow were trustees Rebecca Johnson (vice-chair), Wendy Bohlke and Teresa Taylor, constituting a quorum. Others present included President Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Earl Sullivan, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Taylor moved to approve the agenda. It was seconded by Trustee Bohlke and the **motion was approved.**
- Trustee Pedlow announced that there is a designated time for public comment on the agenda

CONSENT AGENDA

- **Consent Agenda**
 - a. Minutes of the November 13, 2019 Board of Trustees Meeting (Attachment A)
- Vice Chair Johnson stated: "If there are no objections, this item will be adopted." As there were no objections, this item was adopted.

STRATEGIC CONVERSATION

➤ **Simpson Intercultural Center program update – Janis Velasquez Farmer, Director for Intercultural Services**

Ed Harri introduced Janis Velasquez Farmer, Director for Intercultural Services. Farmer introduced the following students: Ezinna Onukwufor, Emmanuel (Manu) Waore, Deni Kennedy-Jefferson, Tony Blackwell, and Maritza Mendoza. A PowerPoint presentation with an overview of initiatives and activities were shared which began with a land acknowledgement.

Highlights included:

- The vision of the center is to honor all identities that include scholarly development. Students who frequent the center will consistently hear “scholar” and “leader” and reflect on their personal associations with the terms.
- A change from a safe space to a brave space. It is a space that individuals can have courageous conversations.
- Activities included Stone Soup, Fireside Chats, study sessions in partnership with athletics, instructor hours, advisor hours, counselor hours, a satellite library with a collection of books on equity and diversity.
- Students shared their thoughts on what the center means to them

ACTION ITEM

➤ **Proposed revision to Policy 401 Leave or Absences for reasons of Faith and Conscience Policy (First reading, possible action)**

Vice President Ed Harri presented the proposed revision to Policy 401. Discussion ensued. The board deferred taking action to the January meeting.

PRESIDENT’S REPORT

- President Kathi thanked Trustee Pedlow for attending the Winter Holiday Luncheon on December 4, 2019.
- Eva Schulte, newly hired executive director for Institutional Advancement will begin in her position on January 2, 2020. President Kathi is working the Advancement staff on plans to introduce her to donors, friends, and the

community.

- Plans are underway to have a soft opening of the Phyllis and Charles Self Learning Commons over the summer for the Self family and a grand opening in late September/early October 2020.
- Staff is working on getting new art selected with the Washington Art Commission for the Phyllis and Charles Self Learning Commons. The original artist was unable to deliver the artwork.
- Food Fight Challenge between Whatcom, Bellingham Technical College and Skagit Valley College is underway.
- The president's council (WACTC) will be meeting later in the week to provide feedback for the State Board Strategic Vision Statement. They will also be meeting with Senator Emily Randall and Representative Drew Hansen. Representative from the Washington Business Roundtable will also be meeting with the presidents.
- President Kathi attended the Northwest Accreditation Commission Annual Meeting in Seattle. Sixteen different groups have contacted Whatcom staff since our successful accreditation visits.
- President Kathi attend the National Initiative for Cybersecurity Education (NICE) Annual meeting. Staff met with representatives from the National Science Foundation and National Security Agency to explore future funding and submitting a proposal to become an international center for cybersecurity education.

REPORTS

- **ASWCC President** – Mario Alem
 - Student Senate allocated \$800 in funding to the Programming and Diversity Board to provide snacks to students for finals week.
 - Alem shared that 2019 was a productive year for student leaders and he was proud of what they were able to accomplish.
- **WCCFT** – Tommaso, Vannelli, President
 - Vannelli thanked vice presidents Nate Langstraat and Ed Harri and Executive Director for Human Resources Becky Rawlings for working with the union relating to the legislative funding allocated to nursing faculty.
- **WSFE** – Carolyn Jovag, Representative

- Jovag shared that several union members will be attending lobby day on January 20, 2020.
- **Instruction** – Ed Harri, Vice President
 - Harri reported that over 100 students presented at the recent student showcase. He thanked faculty for taking the initiative to provide student opportunities to showcase their projects
- **Administrative Services** – Nate Langstraat, Vice President
 - Langstraat shared new renderings and timeline videos of the two capital projects.
 - The College will be defending its managing documents of ctcLink this week and a full report will be available to the board in January.
 -

DISCUSSION/ITEMS OF THE BOARD

➤ **February Board Retreat**

The board asked staff to reschedule the February board retreat due to scheduling conflicts.

➤ **Legislative Visits**

Staff will work with board members to schedule legislative visits in Olympia.

EXECUTIVE SESSION

- At 3:15 p.m., the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes “...review the performance of a public employee...” and “...as provided in RCW42.30.140(4)(a), to discuss collective bargaining...”

Vice chair Johnson announced that action was anticipated. Guest included President Kathi Hiyane-Brown, Assistant Attorney General Earl Sullivan, and Vice President for Instruction Ed Harri and Vice President for Administrative Services, Nate Langstraat. Trustee Bohlke left the meeting due to a family emergency.

- The Executive Session adjourned at 3:45 p.m. and the Board reconvened into open session at 3:45 p.m.

ACTION ITEM

- Trustee Pedlow moved to approve the 2020-2021 sabbatical recommendations from Professional Advisory Committee (PAC). It was seconded by Trustee Taylor and the motion was approved.

PUBLIC COMMENT

- Vice chair Johnson called for public comment. There is no public comment.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 3:48 p.m.

WHATCOM COMMUNITY COLLEGE

FALL 2019 GRADUATES

December 13, 2019

BACHELOR OF APPLIED SCIENCE IT NOTWORKING CYBERSECURITY

Elijah Cherney

HONORS PROGRAM

Benedict Yeoh ◇

ASSOCIATE IN ARTS AND SCIENCES

Dolores D. Avalos ◇	Kiana J. Gray	Richard V. Munoz
Payton L. Baker	Morgan R. Hance	Kristi J. Nason ◇
Lydia K. Barr	Erin Adrian Harper	Daniella Natasha ◇
Anchi Hong Becker ◇	Parker A. Hennessy	Emmett J. Oneill
Ronald G. Boettcher	Logan Henry	Daria M. Pemberton
Michelle K. Bohnen ◇	Samantha L. Hogan ◇	Dan D. Pham ◇
Stephen T. Bradley ◇	Tyler J. Holmes	Hang Thi-Thanh Phan ◇
Nunzia Brown	Cody L. Hunter	Amber C. Rodriguez
Brett A. Burton	Ashley C. Isenberg	Rachel M. Sande
Erin N. Cruikshank	Mong-Ting Jea ◇	Michael J. Shuler ◇
Kayleasha M. Davis	Tyler J. Johnson	Jacob R. Slagle
Drake W. Day	Isabella F. Jukic ◇	Jamie L. Soria-Orbinati
Joseph J. Deegan	Dylan Z. Karter ◇	Erik D. Sotelo
Alyssa A. Dichoso ◇	Megan M. Kelly	Anna-Luiza Q.
Michaela A. Dora	Sarah J. Khaliulina ◇	Spacov ◇
Michelle A.	Jay Wook Kim	Connor E. Sterbenz ◇
Drummond	Colby M. King	Jason D. Stevenson ◇
Maia S. Early	Kaela R. Lee	Hannah M. Stine
Elisa V. Espinoza ◇	Chloe C. Leisegang ◇	Tessandrea L. Sullivan
Eric A. Evans ◇	Mann W. Lewis	Dan E. Tamir
Monique C. Everett ◇	Tara N. Lindhout	Dylan S. Thompson ◇
Callista Faustine ◇	Allie E. Macias	Anastasia J. Tippery ◇
Meritt L. Fink	Vanecsa Macias	Maria Torres-Carrillo
Kendall R. Fox ◇	Ivan Magana	Abbigail M. Totten
Christina M. Funk ◇	Megan A. Mcallister ◇	Blayne N. Vilandre
Staci L. Gallegos ◇	Thomas Pa Mclaughlin	Yanbo Wang
Jasmandeep K. Gill ◇	Jennifer M. Meirhofer	Sydney M. Whiting
Monica C. Gonzalez	Samara G. Mejia	Bambi A. Wishart
Margaret A.	Madison A. Miller ◇	Benedict Yeoh ◇
Goodfellow ◇	Tony Mueantonthian ◇	William S. Zibell ◇

ASSOCIATE IN BUSINESS DTA/MRP

Papandee K. Brar ◇
Torsenn J. Brown
Valerie M. Campbell
Mackenzie J. Cardinell
Nhi Nguyen ◇

Marlee J. Polanco ◇
Michael D. Sargent ◇
Sukhraj Singh ◇
Scott J. Wilson

ASSOCIATE IN SCIENCE TRANSFER

Flynn H. Forest-Angelos
Tyler W. Freedman ◇
Max M. Grubb
Nicole B. Seiger ◇

**ASSOCIATE IN APPLIED SCIENCE- TRANSFER
CYBERSECURITY**

Cameron M. Carr ◇
Ian A. Dempsey ◇
Joseph Khaliulin ◇
Michael V. McGinn ◇

Matthew W. Nunn
Isaac L. Parks
Jared S. Russell
Scott M. Russell

**ASSOCIATE IN APPLIED SCIENCE- TRANSFER
EARLY CHILDHOOD EDUCATION**

Lisa A. Levine

ASSOCIATE IN LIBERAL STUDIES

Veronica D. Coughlin
Catalina Gliddendeleon
Simcha G. Heiser ◇

Sandra A. Rafferty
Samuel C. Rosado
Vanessa R. Warshawer ◇

ASSOCIATE IN SCIENCE ACCOUNTING

Kelcey L. Brown
Martha P. Ramirez ◇

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION

Sarah I. Dickinson ◇
Naomi B. Steele

ASSOCIATE IN SCIENCE COMPUTER INFORMATION SYSTEMS

Ronald G. Boettcher
Isaac B. Diblasio
Erik E. Gelhar
Jason D. Moran

◇ Finished with Honors (GPA 3.5 <)

ASSOCIATE IN SCIENCE CRIMINAL JUSTICE

Kier J. Munzanreder
Jared A. Willis

ASSOCIATE IN SCIENCE FINANCE

Kelcey L. Brown

**ASSOCIATE IN SCIENCE HOSPITALITY AND TOURISM
BUSINESS MANAGEMENT**

Whitney O. White

ASSOCIATE IN SCIENCE MEDICAL ASSISTANT

Lloyd A. Antunez ◇
Vitaliya V. Balko ◇
Anastasia V. Cheshev ◇
Madison E. Clark

Amara N. Escobar ◇
Lyndsey N. Fife
Sukhmanpreet Kaur
Jeanette P. Scholten ◇

ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT

Jacqueline E.
Bernhagen
Jill M. Blok ◇
Zana J. Burnett
Kaley E. Crapser ◇
Sylvester L.
Edmondson ◇
John A. Farber ◇

Shelby M. Greif ◇
Alexander J. Horn
Kelly A. Johnson ◇
Erin S. Kimber ◇
Andrew P.
Kirkpatrick ◇
Annalise E. Mack ◇
Lucas K. Magnatta ◇

Caroline R. Martin ◇
Rachel A. Nelson ◇
Marian E. Paden ◇
Gabe R. Rongve
Kelli L. Schlarmann ◇
Taylor N. Stewart ◇
Bri Sullivan ◇
Mani C. Wanderer

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

Forrest P. Morris

CERTIFICATE CIS-NETWORK ADMINISTRATION

Ryan C. Kussmann

CERTIFICATE CIS-TECHNICAL SUPPORT

Ryan C. Kussmann

CERTIFICATE MASSAGE THERAPIST

Mary L. Hayes

CERTIFICATE MEDICAL ASSISTING

Vitaliya V. Balko
Peyton C. Benson
Madison E. Clark
Alisha B. Colwell
Arizbeth Contreras

Morgan L. Dalgardno
Lyndsey N. Fife
Hailey R. Loid
Michelle Mendez
Jugjot S. Padda

Ian Phelps
Mayra C. Ramirez
Bee Suggs
Jeffrey S. Thomas
Alondra Trujillo

CERTIFICATE PARALEGAL STUDIES

Shaw S. Lowry

CERTIFICATE SUBSTANCE USE DISORDER PROFESSIONAL

Stevona J. Burks
Lourdes V. Liera
Chloe Mccabe

Heidi R. Roland
Shelby J. Thomas
Tatyana P. Vetkov

HIGH SCHOOL DIPLOMA

Anchi Hong Becker
Catalina Gliddendeleon
Erin Adrian Harper
Logan Henry
Thi Hoang Le

Uyen Tranthao Le
Chloe C. Leisegang
Allie E. Macias
Kier J. Munzanreder
Trang Yen Nguyen

Tuan Le Pham
Samuel C. Rosado
Anna-Luiza Q. Spacov
Connor E. Sterbenz
Yanbo Wang



Memorandum

Instruction Office

To: WCC Board of Trustees

From: Ed Harri, Vice President for Instruction

Date: November 27, 2019

RE: Revisions to Board Policy 401

In 2019, the Washington State legislature passed Senate Bill 5166, which changed RCW 28B.137.010 to advance the opportunity for students to miss class for reasons of faith or consciousness without negatively impacting their ability to be successful in a course. Prior to this change, students were limited to two days of missed class per year. This legislation lifted that time restriction and provided guidance for colleges implementing this policy.

In addition to the legislative requirement for college policy, faculty are required to make students aware of this policy and their classroom practice in their course syllabi. Syllabus language has been drafted for faculty to use beginning winter quarter.

This policy was vetted by faculty through the instructional divisions and then brought to college council for feedback and revisions. The feedback was useful in promoting improved awareness of the legislation and amending the existing policy to clearly reflect current state law.

Therefore, the Instruction Office provides the suggested motion below:

Move to amend Policy 401 – Leave or absences for reasons of faith and consciousness.
--

TITLE: [Holiday of Leave or Absences for Reasons of Faith and Conscience Policy](#)

NUMBER: 401

STATUTORY AUTHORITY: Chapter 168, laws of 2014; WAC 82-56-010; WAC 357-31-052

APPROVED BY THE BOARD OF TRUSTEES: 2/18/2015

Employees: Whatcom Community College allows all employees two unpaid holidays per calendar year for a reason of faith or conscience or an organized activity conducted under the auspices of a religious denomination, church, or religious organization unless the employee's absence would impose an undue hardship on the College or the employee is necessary to maintain public safety.

Students: Per RCW 28B.137.10 (resulting from 2019 Senate Bill 5166), Whatcom Community College will grant reasonable accommodation so that grades are not affected for students who are absent ~~accommodate student absences for up to two days per academic year, to allow students to take holidays~~ for reasons of faith or conscience, or for an organized activity~~ies~~ conducted under the auspices of a religious denomination, church, or religious organization. Such absences must be requested in writing within the first two weeks of the quarter and may not incur additional fees for students. Faculty will include the language referencing this policy in their syllabi. Students who have concerns about approval or an affected grade may use the student complaint process to file their complaint. ~~so that students' grades are not adversely impacted by the absences.~~



Memorandum

Instruction Office

To: WCC Board of Trustees

From: Ed Harri, Vice President for Instruction

Date: January 8, 2020

RE: Bachelor of applied science (BAS) degree – applied business management

Whatcom Community College's curriculum committee has recommended approval of a new Bachelor of Applied Science (BAS) degree in Applied Business Management.

The approval of this degree follows an extensive development process involving SBCTC approval of the statement of need document, SBCTC approval of the program proposal, and college curriculum committee approval. These steps ensure that the degree meets local workforce needs, is carefully planned and designed to meet student needs, and consists of a high-quality curriculum that aligns with WCC mission and goals. The WCC Board of Trustees previously approved the College's pursuit of the degree in 2018 in order to support the necessary application and planning steps.

WCC began offering its first bachelor of applied science (BAS) degree in fall 2017, in IT networking – cybersecurity. WCC is now looking to strengthen its workforce education offerings with the addition of a BAS degree in applied business management. The new degree builds upon WCC's current business degrees.

WCC's proposed BAS program is unique in that it is a *business* management degree, with a strong emphasis on offering a degree option in our community for working or part-time students that will support regional needs of Whatcom County small to medium-sized businesses.

With your approval, the application period will commence immediately, with the first students beginning the upper division coursework for the program in fall 2020.

Therefore, we provide the suggested motion below:

Move to approve the Bachelor of Applied Science Degree in Applied Business Management.

**Business Administration
Program Information Report
Bachelor of Applied Science (BAS) - APPLIED BUSINESS
MANAGEMENT**

The Business Management BAS degree prepares students with the comprehensive skills and knowledge to oversee and manage business systems and operations. Students focus on areas of management including marketing, finance, strategic planning, human resource management, project management, leadership, and professional and organizational communications. With an emphasis on practical skills and knowledge the BAS degree incorporates opportunities for students to directly apply concepts in business settings.

**Course Requirements for Bachelor of Applied Science (BAS)-APPLIED BUSINESS
MANAGEMENT**

PREREQUISITES (for Special Admissions Programs)		Credits
Washington State community or technical college associates degree.		90
Sub-Total Units		90
CORE REQUIREMENTS		Credits
BUS 301	PROFESSIONAL READINESS & COMMUNICATION	5
BUS 302	PROJECT MANAGEMENT	5
BUS 310	FOUNDATIONS OF MANAGEMENT	5
BUS 330	HUMAN RESOURCES FOR MANAGERS	5
BUS 340	MARKETING FOR MANAGERS	5
BUS 370	MANAGEMENT INFORMATION SYSTEMS	5
BUS 380	OPERATIONS MANAGEMENT	5
BUS 400	PRIVATE ENTERPRISE, PROFIT AND SOCIAL JUSTICE	5
BUS 420	BUSINESS STRATEGY AND SUSTAINABILITY	5
BUS 450	FINANCIAL MANAGEMENT	5
BUS 460	ORGANIZATIONAL LEADERSHIP & TEAMWORK	5
BUS 495	BUSINESS CAPSTONE	5
Sub-Total Units		60
GENERAL EDUCATION REQUIREMENTS/RELATED INSTRUCTION*		Credits

ACCT& 201	PRINCIPLES OF ACCOUNTING I	0 to 5
ACCT& 202	PRINCIPLES OF ACCOUNTING II	0 to 5
ACCT& 203	PRINCIPLES OF ACCOUNTING III	0 to 5
BUS& 201	BUSINESS LAW	0 to 5
CMST 245	INTRODUCTION TO ORGANIZATIONAL COMMUNICATION	0 to 5
ECON& 201	MICRO ECONOMICS	0 to 5
ECON& 202	MACRO ECONOMICS	0 to 5
ENGL& 101	ENGLISH COMPOSITION I	0 to 5
ENGL& 235	TECHNICAL WRITING	0 to 5
MATH& 141	PRECALCULUS I or	0 to 5
MATH 145	ALGEBRA APPLICATIONS FOR ECONOMICS AND BUSINESS	0 to 5
MATH& 146	INTRODUCTION TO STATISTICS	0 to 5
PHIL 301	PROFESSIONAL ETHICS	5
Natural Sciences, courses designated as "MS" or "MSI". At least 10 credits in physical, biological and/or earth sciences, shall include at least one laboratory course.		0 to 10
Humanities Courses designated as "H" or "Hp"		0 to 5
Sub-Total Units		5 - 75
ELECTIVES/COOPERATIVE WORK EXPERIENCE		Credits
Students may need to apply up to 25 elective credits to meet the minimum of 180 credits for graduation. Please see an advisor for planning.		0 to 25
Sub-Total Units		0 - 25
Total Units		180.00 - 225.00

MEMORANDUM

Instruction Office

TO: WCC Board of Trustees

FROM: Ed Harri, Vice President for Instruction

DATE: February 3, 2020

RE: Temporary Waiver of High School Graduation Requirements

Background

Whatcom Community College issues adult high school diplomas through the Transitional Learning program, using established credit requirements established by the Washington State Board of Education (SBE).

In 2010, the State Board of Education adopted new Career- and College-Ready (CCR) Graduation Requirements, which were revised and implemented in January, 2014 (Chapter 217, Laws of 2014 (E2SSB 6552)). The revision increased graduation requirements from 20 to 24 credits (2 credits of world language; 1 credit of art; and 1 credit of lab science) to take effect with the graduating class of 2019. As part of the revision, SBE included a waiver option to delay the increased graduation requirements. RCW 28A.230.090(1)(e)(ii) authorizes school districts, private schools, and community colleges to apply to the SBE for a temporary waiver from the career- and college-ready graduation requirements, beginning with the graduating class of 2020 or 2021 – instead of the graduating class of 2019. Applying for SBE approval to implement this waiver requires Board of Trustees approval.

Challenges

Implementing the 24-credit requirement for this graduating class creates several challenges.

1. To date, Bellingham, Blaine, and Lynden School Districts have applied for and received the temporary waiver. Without the waiver, Whatcom would be out of alignment with the graduation requirements of local high schools in our service district.
2. Whatcom does not currently have courses to meet the high school world language requirement identified in the CCR 24-credit distribution.
3. The 24-credit requirement adds an undue burden to students beginning their WCC education as credit-deficient students. The waiver would assist students in transitioning to their college and career goals faster, as the additional credits would prolong students' HSC coursework by a quarter or more.

WCC's Transitional Learning program is recommending the temporary waiver of high school graduation requirements until the graduating class of 2021 (first year in high school cohort year 2017) as authorized by RCW 28A.230.090(1)(e)(ii). This recommendation has been reviewed and supported by WCC's academic standards committee and curriculum committee. Following Board approval of a resolution, WCC will apply for the waiver to the State Board of Education.

Recommended action:

Pass a resolution supporting the College's action to apply for a temporary waiver of revised high school graduation requirements for adult high school completion students for the graduating classes of 2019 and 2020, as allowed by RCW 28A.230.090(1)(e)(ii).



**Resolution to Apply for Temporary Waiver from High School Graduation
Requirements under RCW 28A.230.090(1)(e)(ii)
Resolution No. 20-01**

The Whatcom Community College Board of Trustees supports applying for a waiver from the career and college ready graduation requirements directed by Chapter 217, Laws of 2014 (E2SSB 6552). Applying for this waiver is authorized by RCW 28A.230.090(1)(e)(ii). This waiver shall be effective for the graduating classes of 2019 and 2020, with new graduation requirements for career and college-ready standards to be implemented by Whatcom Community College for the graduating class of 2021.

Done in Open Meeting by the Board this _____ day of _____, 2020.

BOARD OF TRUSTEES
Whatcom Community College

By: _____
Chairperson of the Board



Reports to the Board of Trustees January 15, 2020 Meeting

- **Administrative Services—Nate Langstraat, Vice President**

Administrative Services *(4.1 Offer programs, services, and facilities that support college needs and market demands)*

- Beta review of Compass, the new staff intranet, has been completed. A group of faculty and staff reviewed the site; overall impression was very positive. A few minor issues with the functionality were identified and are being resolved. Compass is on track to launch January 8. Some key features at launch will include a comprehensive search tool, customizable dashboard for each employee, easy access to forms, news and other popular resources, and employee recognition. Compass training sessions are scheduled during January.

- **ctcLink** *(4.1 Offer programs, services, and facilities that support college needs and market)*

- The College's ctcLink initiation deliverables were presented at the December 9-11 Deployment Group 5 (DG5) Peer Review meeting at Bellevue College. Whatcom received top scores for all 10 deliverables. The statewide ctcLink Steering Committee will review the Group results prior to the start of the March 30, 2020 implementation phase.

Facilities & Operations *(4.1 Offer programs, services and facilities that support College needs and market demands)*

Programming and design efforts have begun on the new Engineering remodel in Cascade Hall. Construction for this project is scheduled to begin in late-summer 2020 and will provide new lecture, lab, and support space for the growing Engineering Program.

Project planning and design work for the campus exterior lighting upgrade is progressing. The project scope has been fully reviewed with Integrity Energy Services and their subcontractor, NW Edison, to ensure all elements of the project were considered. Integrity Energy Services will have the final scope prepared by the first week of January and the construction contract will be executed following final review.

Conference & Event Services (CES) *(4.1 Offer programs, services, and facilities that support college)*

Agreements have been confirmed for facility use with Department of Ecology (conference), Assessment & Treatment Associates (workshop), TAG - Technology Alliance Group (conference), The Chelsey Ebert Basketball Tournament (competition) and the Department of Revenue (workshop). Internally, CES is supporting Winter Quarter Wave (new student orientation) events, Martin Luther King Conference

co-sponsored with the Intercultural Office and the Human Rights Task Force (conference), The Chinese New Year celebration co-sponsored by the WCC Foundation office (community celebration) and the Winter Club Fair.

Emergency Preparedness, Safety & Security (5.3 Promote a safe environment for teaching, learning, and working)

On November 21 and 22, staff hosted the SSEMC - Safety, Security and Emergency Management Council for their fall quarter meeting. Twenty nine college's and state board staff attended the meeting to engage in discussion around safety and security topics that are common across the CTC system.

On December 10, staff participated in the planning and development meeting for school safety with the Ferndale School District. This partnership is key to prepare and educate incoming Running Start students in matters of emergency preparedness and safety.

On December 11, as an appointed Commissioner for the Whatcom County Domestic and Sexual Violence representing all County area Colleges and University, staff participated in the quarterly law enforcement sub-committee meeting. The emphasis of this meeting was on prevention and education.

Staff facilitated a Building Responder meeting which had 31 campus faculty and staff participation. The focus of this meeting was on building evacuations. As part of our safety and security compliance, WCC will be conducting building evacuation drills in Spring Quarter 2020.

Information Technology (4.1 Offer programs, services and facilities that support College needs and market demands)

The IT department continues to focus on filling key vacancies in staff positions, including network manager, IT security manager, and software developer. All recruitments are running concurrently.

The IT department completed an upgrade to virtual desktop infrastructure (VDI) environment over the winter break. This upgrade further improves remote access to employees' computer workstations.

Teaching station upgrades were completed during the winter break in Heiner Center. This undertaking means that Heiner Center (HNR), Kulshan Hall (KUL), Cascade Hall (CAS), and Laidlaw Center (LDC) are now upgraded to the new system which provides a streamlined end-user experience.

- **Bookstore** (4.1 Offer programs, services, and facilities that support college needs and market demands, 3.1 Ensure all students have access to campus resources that support educational success)
 - In support of the Whatcom Reads county-wide literacy program, the Bookstore is currently featuring the Whatcom Reads 2020 book of the year *To the Bright Edge of the World* by Eowyn Ivey at a discounted price. The author, a 2013 Pulitzer Prize for Fiction finalist, is a former Western Washington University student. Eowyn will be in Bellingham this coming March 5-7 for several presentations and discussions of her literary works.
- **Student Services—Luca Lewis, Vice President**
 - **Student Life and Development:** (Goal 1.3 Promote student access through quality services and resources. 1.4 Provide students with mentors, internships, and career preparation, 2.1 Increase collaboration and communication to serve collective needs

- across the College, 2.2 Create teaching and learning communities, 3.1 Ensure students have access to campus resources that support their educational success, 4.1 Offer programs, services, and facilities that support college needs and market demands)*
- Partnered with the ASWCC Programming and Diversity Board to host “DoNut Stress, and Faculty and Staff Appreciation” stress relief event the week before finals. Students were able to create bath salts and signature tea blends while enjoying donuts and beverages. Approximately 150 students attended the event.
 - Partnered with the ASWCC Programming and Diversity Board to host a finals relief event to provide snacks to students around campus throughout finals week.
- **Community Standards and Residence Life:** *(Goal 2.1 Increase collaboration and communication to serve collective needs across the College, 2.5 Cultivate community awareness and support for the College, 3.6 Increase campus engagement in social justice education and leadership opportunities)*
 - Updated current housing application and payment practices to reflect the Residence Life programming that will be implemented in the residence hall to create community and awareness of support services on campus.
 - Held National Behavioral Intervention Team Association (NaBITA) Threat Assessment training with the Behavioral Intervention Team.
 - **K-12 Partnerships:** *(Goal 1.3 Promote student access through quality services and resources, 3.1 Ensure all students have access to campus resources that support educational success, 4.2 Increase college enrollment and secure resources for the continued viability of the College)*
 - Outreach hosted 27 Lynden High School students for a Fall Preview Day. Lynden brought 27 students to campus who missed Fall Preview Day due to a death of a classmate.
 - Continued partnerships with Bellingham School District through participation on the Community Truancy Board.
 - Outreach will conduct “Whatcom Wednesday” information sessions. Information sessions are open to the general public and will run each month on the 2nd and 4th Wednesday—one in the day time and one in the evening.
 - **Financial Aid:** *(Goal 1.3 Promote student access through quality services and resources, 3.1 Ensure all students have access to campus resources that support educational success)*
 - In 2006-2007, WCC was selected as one of five colleges to pilot the State Opportunity Grant Program with the goal of providing funding and wrap-around support for low income student pursuing professional technical degrees and certificates. WCC has awarded over three million dollars to needy students with Opportunity Grant funding in the past 13 years. During the 2018-19 academic year, Financial Aid awarded \$318,000 to 72 students and provided support to empower their success. Fall to spring retention rates were one of the highest in the state at 93%.

- **Entry Services:** *(Goal 1.3 Promote student access through quality services and resources, 3.1 Ensure all students have access to campus resources that support educational success)*
 - Streamlined diploma ordering to allow students to receive their diplomas within four to six weeks instead of eight to twelve weeks.
- **Student Success and Retention:** *(Goal 1.1 Improve student success in retention, completion, transfer, and employment, 1.3 Provide students with mentors, internships, and career preparation, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)*
 - Launched the pilot version of online orientation via Canvas for online students and those who are unable to attend the in-person Wave New Student orientation.
 - Pod Leaders called approximately 700 new students for winter quarter to provide support and guidance through the onboarding processes.
 - Hosted 20 Upward Bound students on campus to hear a guest motivational speaker as a way to honor and celebrate first generation students.
 - One hundred percent of Upward Bound students that enrolled in college have been retained fall 2018 to winter 2020.
- **Access and Disabilities Services:** *(Goal 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)*
 - Registered 423 students with ADS during fall 2019 compared to 433 students in fall 2018.
 - Sent 725 letters of accommodation to faculty during Fall 2019 compared to 588 letters during Fall 2018.
 - Used Funds for Excellence Foundation support to purchase 11 Livescribe Echo Smartpens for students who required accommodations. Due to the success of this technology, ADS ordered five more pens to meet student need.

➔ **Instruction— Ed Harri, Vice President**

- **Community and Continuing Education (CCE) and Transitional Learning (TL)** *(2.5 Cultivate community awareness and support for the College, 2.6 Engage with business and industry to strengthen regional economic development)*
 - CCE and TL are partnering with the Northwest Agriculture Business Center (NABC) to sponsor a non-credit beginning computer course, *Curso Basico de Computacion*, for local farmers and agriculture business owners this spring quarter.
- **Teaching and Learning Center** *(2.2 Create teaching and learning communities, 4.3 Provide ongoing opportunities for faculty and staff professional growth)*
 - The grand opening for the new teaching and learning center is scheduled for Monday, January 13, 2020, 3:30-6:00 pm in Heiner 306. The official name for the center will be announced at the event.

Area Health Education Center for Western Washington (AHECWW) *(1.4 Provide students with mentors, internships, and career preparation; 2.5 Cultivate community awareness and support for the College)*

In December AHECWW began its second cohort of AHEC Scholars, including seven nursing students and one Substance Use Disorder Professional (SUDP) student from Whatcom, as well as students from the University of Washington, Shoreline Community College, Bastyr University, and Washington State University. The online two-year program covers inter-professional education, social determinants of health, practice transformation, behavioral health integration, cultural humility, and emerging health topics. Students also accrue community/experiential/clinical learning hours in inter-professional settings. The nationwide AHEC Scholars program prepares students to serve rural and underserved communities with patient-centered, team-based care.

Full-time Faculty Recruitment (4.1 Offer programs, services, and facilities that support college needs and market demands)

Recruitment is underway for five full-time faculty, with an anticipated start date of fall 2020. Positions include Computer Information Systems, History, Physics, and Nursing faculty.

➤ **Foundation and College Advancement – Sue Cole, Executive Director**

Foundation 2.5 Cultivate community awareness and support for the College; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes.

Fundraising Update:

- Draft reports show that 46 gifts and pledges totaling \$57,580 were received for the month of December. Fiscal year to date as of December 30th, we have received \$194,978 in gifts and pledges.

Foundation News:

- The Foundation hosted the annual Holiday Luncheon in appreciation of WCC's faculty and staff on December 4th. Foundation Board members Ron Kleinknecht, Phyllis Self, Susan Sandell, and emeritus members Satpal Sidhu, John Stewart, and Kurt Anderson attended. Alongside this event, the Foundation partnered with the Combined Fund Drive for the annual cookie sale, which raised \$1,283 for WCC Foundation Scholarships.

Communications, Marketing and Publications 1.3 Promote student access through quality services and resources; 2.1 Increase collaboration and communication to serve collective needs across the College; 2.6 Engage with business and industry to strengthen regional economic development.

Web and Social Media Highlights

- Compass, Whatcom's new staff intranet, is in beta review. The site, which features a comprehensive search, employee directory, customizable dashboard, and easy access to key online resources will launch January 2020.
- Holiday video from President Kathi and Trustees has been sent campus wide and posted to YouTube: <http://youtube.com/whatcomcc>. This year's greeting contains a special message about the strengths of our college.
- New Facebook photos of the new student housing reached 1,396 people and had 211 engagements with 34 reactions and two shares.
- New Instagram photos of the new student learning center received 109 likes and 3 comments.

Publications and Advertising Highlights

- We continue to hear very positive feedback from Barkley Theater moviegoers about the College's new promotional videos, which play in the last local advertising spot on all screens. All the videos can be seen here: <http://youtube.com/whatcomcc>
- Redesigning the "All in One" professional technical brochure to feature a more modern design and be consistent with the new prof-tech program rack cards
- Updated flyers for BAS in IT Networking – Cybersecurity
- Invitation for WCC Athletics' inaugural Orca Golf Classic fundraiser

Press Releases and Resulting Media Coverage

- [MLK Jr. 22nd conference Jan. 18 at WCC, Lynden Tribune, 12/23/19](#)
- [Travel as an Insider in the Worlds of Wine and Words in Willamette Valley This May](#), Whatcom Talk, 12/18/19
- [Book looks at local business successes](#), Lynden Tribune, 12/17/19
- [Washington board awards \\$2 million to help financially struggling students](#), KATU.com, 12/12/19
- [Whatcom Community Education Classes Make the Perfect Gift](#), Whatcom Talk, 12/9/19
- [Library system names its many Champions](#), Lynden Tribune, 11/20/19
- [Cyber Skills, Tested. A Report from PNNL's CyberForce Competition](#), Energy.gov, 11/19/19
- Read more at whatcom.edu/news

Whatcom

COMMUNITY COLLEGE

Reports to the Board of Trustees February 12, 2019 Meeting

➤ ASWCC – Mario Alem, President

- **Student Engagement** (*Goal 3.1 Ensure all students have access to campus resources that support educational success, Goal 3.6 Increase campus engagement in social justice education and leadership opportunities*)
 - ASWCC Senate Meeting (December 12th, 2019)
 - Allocated \$280.44 to the ASWCC Racket Sports Club for a new ping pong table.
 - Allocated \$10,595 to the Intercultural Center for the Students of Color Conference (SOCC).
 - ASWCC Orca Volunteers
 - Hosted an Orca Volunteer Recognition Event where volunteers were recognized for their hard work with the ASWCC Orca Volunteer Program. In total, 10 people attended the event
 - ASWCC Club Events
 - Hosted first InterClub Council of winter quarter was on January 24th with 23 clubs attending. \$700 was allocated to the Student Nurses of Whatcom (SNOW) club for their pinning ceremony
 - Thirty-two clubs are chartered as of January 29th.
 - Club Weekly Mingles are continuing. This is an event geared towards supporting ASWCC clubs and allowing students to make connections through clubs. Seven people attended the last Wingle that was on January 22nd.
 - Finals Relief
 - This was a project that aimed at helping students de-stress during finals week by giving them snacks. ASWCC Student Government used a cart to provide snacks and assorted refreshments to students across WCC.
 - In total 1380 students were served.
 - Winter Welcome Back
 - The Winter Welcome Back was an event to welcome back returning students to Whatcom after Winter Break, as well as welcome new students to Whatcom .
 - During the Winter Welcome Back there were 23 campus and 10 community resources who participated in tabling and in total 148 people attended the Winter Welcome Back.
- **Collaboration** (*Goal 2.1 Increase Collaboration and communication to serve collective needs across the college*)
 - Legislative Advocacy Day

- Five members of the ASWCC Executive Board attended Legislative Advocacy Day on January 23rd in Olympia, WA
 - Student leaders shared their legislative priorities with 5 legislators including Representative Sharon Shewmake, Representative Luanne Van Werven, Representative Alex Ramel, Representative Debra Lekanoff and Senator Doug Ericksen. Members of the ASWCC Executive Board also advocated for the student body by identifying major student concerns and encouraging legislators to support legislation in favor of things like Open Educational Resources (OERS) and the use of Electronic Benefits Transfer (EBT) cards on college campuses
- **Accessibility** (*Goal 1.3 Promote student access through quality services and resources*)
 - ASWCC Food Fight (Orca Food Pantry)
 - ASWCC Student Government challenged the Associated Students of Skagit Valley College and the Associated Students of Bellingham Technical College to a food fight challenge. This challenge aimed at raising food for each schools respective food pantry. Whatcom Community College was awarded first place in the challenge with 1104.8 pounds of food raised! Bellingham Technical College came in second place with 1038 lbs. and Skagit Valley College also raised 957.6 pounds
 - Results of the Divisional Challenge:
 - President's Office/Foundation: 215.68 lbs.
 - Administration: 26.37 lbs.
 - Instruction: 123.61 lbs.
 - Student Services: 108.32 lbs.
 - General Donations: 665.65 lbs.
 - Total Collection for Whatcom Community College: **1,139 lbs.**
 - There was also an InterClub food fight at Whatcom Community College between ASWCC clubs. Two clubs were recognized as the winners and 38 pounds of food was raised.

➤ **WCCFT—Tommaso Vannelli, President**

- **General Union Meetings** (*2.1 Increase collaboration and communication to serve collective needs across the College*)
 - The union has held two well-attended general membership meetings since last reported to the board (Thurs 11/21/19 and Thurs. 1/30/20) where attending faculty were updated on important college and state activities, faculty discussed campus activities and events of note or concern, and union action items were established.
- **Executive Committee Meetings** (*2.1 Increase collaboration and communication to serve collective needs across the College*)
 - Regular meetings of the Executive Committee were held on Thurs. 11/21, Thurs. 12/10/19, and Fri. 1/17/20.
- **Limited Scope Negotiations** (*3.5 Improve recruitment and retention of diverse students, faculty, staff, and administrators.*)

- Negotiations regarding nurse educator salaries are complete and the union held a membership vote on ratifying the changes to the contract between Mon. 1/27 and Fri. 2/6. The results of this vote will be presented to the board at the 2/2/2020 meeting.
- **Other Meetings** (2.1 Increase collaboration and communication to serve collective needs across the College; 2.5 Cultivate community awareness and support for the College)
 - The union Legislative Interface Group organized a meeting between faculty and aides to Reps. Lekanoff and Shewmake on Wed. 12/11/19.
 - The union president meets bi-weekly with the college's VPI to discuss ongoing and emergent issues.
 - The union Executive Committee and the President's Cabinet are restarting joint meetings to discuss relevant work plan items. The first of these meetings for AY 19-20 will be held on Tues. 2/4/20.
- **The union president would like to read into the record the attached letter of support for the AIM program.** (1.1 Improve student success in retention, completion, transfer, and employment; 2.1 Increase collaboration and communication to serve collective needs across the College.)

➤ **Administrative Services—Nate Langstraat, Vice President**

- **Administrative Services** (4.1 Offer programs, services, and facilities that support college needs and market demands)
 - Compass, the new staff intranet, was successfully launched January 13, 2020. Training sessions to assist faculty and staff navigate the new system were scheduled for January 15, 24, & 30. Another training session will be held on Professional Development Day, February 18, 2020. Overall feedback from faculty and staff is positive.
 - The February 18, 2020 Professional Development Day program has been finalized and is available online at compass.whatcom.edu/PDD. Concurrent workshop sessions encompass a variety of topics for faculty and staff.
- **ctcLink** (4.1 Offer programs, services, and facilities that support college needs and market)
 - Although, the implementation phase of the ctcLink project at WCC will have an official kick-off date of March 30, several staff members have already begun Canvas training courses necessary for this phase. March through July 2020 will be an intense time of training, preparation, and configuration of the system for the College.
 - The State Board ctcLink project staff have recommended a new go-live date for Whatcom (as part of Deployment Group 5) of October 11, 2021. This date is expected to be approved by the statewide Steering Committee.
- **Finance** (4.1 Offer programs, services, and facilities that support college needs and market demands)
 - Since the start of winter quarter 2020, the Business Office has dispersed approximately \$1.9 million in financial aid refunds to 1,222 students and has enrolled 253 students into the Nelnet payment plan. Tuition payment plans continue to be an important option for many students.

- The Business Office completed an analysis of budgets in preparation for mid-year budget reviews. Overall, spending patterns are as forecasted; however, revenue collections are down as a direct correlation to enrollment trends. Mid-year budget review meetings provide learning opportunities with new budget managers.
- **Facilities & Operations** *(4.1 Offer programs, services and facilities that support College needs and market demands)*
 - The Learning Commons is entering into the final phase of construction. Interior finishes are nearly complete, furniture and equipment installations have begun, and final site grading and landscaping are underway. Final inspections should be completed by mid- February with a goal of reaching substantial completion by the end of the month. Library shelving installation is scheduled to begin February 17 with the balance of the furniture installation beginning March 16.
 - Cedar Hall continues to progress on schedule with the completion of interior finishes being the primary focus. The central staircase is nearly complete, carpeting is being installed starting from the 4th floor and moving down, and casework installation is nearly complete. Work has begun on the exterior bike shelter, and maintenance shed with the balance of the site work, landscaping, and picnic shelter scheduled to for March.
 - New staff recruitments are progressing for custodial and maintenance positions to support the Learning Commons operations. Interviews for both positions will be held in February.
 - Campus exterior lighting LED upgrades are progressing well. The project scope and lighting distribution definitions have been reviewed to ensure all elements and goals of the project were considered. Construction contract will begin late February.
- **Conference & Event Services (CES)** *(4.1 Offer programs, services, and facilities that support college)*
 - Agreements have been confirmed for facility use with the World Wide Dream Builders (conference), Assessment & Treatment Associates (workshop), Retirement Plus (workshop) and the Clan Heather Dancers (performance). Internally, CES is supporting ASWCC Find your Pod Conference, ASWCC Student Life Dance, Professional Development Day, Turban Awareness Day, WCC International Week, International Cultural Fair, Global Culture Night, and the Society for Anthropology in Community Colleges (SACC) Conference.
- **Bookstore** *(4.1 Offer programs, services, and facilities that support college needs and market demands, 3.1 Ensure all students have access to campus resources that support educational success)*
 - The Bookstore recently completed a major [redesign of its ecommerce website](#). The new site is more responsive and adaptable to a wider variety of browsers and devices. Smartphone users in particular will note the clearer design and find the website easier to navigate and process transactions.
 - As one of eight sales and service outlets in Whatcom County, the Bookstore is excited to continue its partnership with Whatcom Transit Authority through its support for WTA's new TouchPass Card System. Bookstore staff recently received training on the new system and can now electronically reload WTA paper passes as well as digital smartphone-based bus passes.

- **Food Services** (*Objective 3.3 Increase services focused on supporting marginalized (underrepresented) student populations to close the equity gap in student outcomes*)
 - Sodexo recently granted to the College \$1,000 to support Orca Food Pantry efforts as part of its “Stop the Hunger” campaign. This check will be presented during an upcoming ASWCC Senate meeting and will provide an opportunity to purchase needed food items for restocking the pantry.

➤ **Student Services—Luca Lewis, Vice President**

- **Student Life and Development:** (*Goal 1.3 Promote student access through quality services and resources, 2.2 Create teaching and learning communities*)
 - The Find Your Pod: Building Academic Success Through Academic Community Conference took place on February 1. This conference is a student-run, student-led conference that connects students to other individuals with similar academic goals and interests and increases campus community engagement. This year’s conference featured Melanie Zabel, Whatcom Psychology faculty, as the keynote speaker. Seventy-seven students attended this conference.
- **Athletics:** (*Goal 1.3 Promote student access through quality services and resources, 3.3. Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes*)
 - Officially added Cross Country as a varsity sport at Whatcom beginning fall 2020.
 - Hosted the Boys & Girls Clubs of Whatcom County for a free youth basketball camp, teaching more than 70 young basketball players the fundamentals of the game.
 - Hosted Youth Night at the basketball games against Skagit Valley College, allowing all youth wearing jerseys free admission into the games.
 - Partnered with the Intercultural Center (IC) to host “IC Night” at a basketball doubleheader. Fans had the opportunity to learn about the Intercultural Center and honored Dr. Martin Luther King Jr.
 - Whatcom’s Women’s Basketball Team is currently tied for first place in the NWAC North Region.
- **K-12 Partnerships:** (*Goal 1.3 Promote student access through quality services and resources, 3.1 Ensure all students have access to campus resources that support educational success, 4.2 Increase college enrollment and secure resources for the continued viability of the College*)
 - As of January 2020, 226 local high school seniors have applied with Whatcom for fall 2020. Outreach is working with these students and their high schools throughout the year to help these students register for classes.
 - Hosted a scholarship and FAFSA/WASFA workshop in Lynden to help students complete their applications. Over 70 students and family members attended.
 - Partnered with Entry Services and Student Success and Retention on a campaign to reach over 500 prospective students who have selected Whatcom as college on their FAFSA/WASFA applications but have not applied to Whatcom.

- With the guidance of Institutional Research, Running Start sent a survey to the 621 students that were new to Whatcom fall 2019, asking about the effectiveness of the admissions process. Responses from 99 students were received. The results were positive overall and offered some guidance as to how to improve our written communication. A focus group is in process, which will include this topic as well as questions about advising.
- **Academic Advising and Career Services:** *(Goal 2.1 Increase collaboration and communication to serve collective needs across the College)*
 - Partnered with Entry Services to update advisor assignment and student program codes. These updates help ensure students are working with the assigned advisor and their academic plans align with their program funding through Financial Aid.
- **Veteran Services:** *(Goal 1.1 Increase student achievement in transfer and career preparation, 1.2 Increase academic support for students, 1.3 Increase access for diverse and nontraditional student populations, 4.3 Increase access for underrepresented populations)*
 - Veteran Services is serving 94 military connected students for winter 2020, a 7% increase from fall 2019 (87 military connected students fall 2019).
- **Financial Aid:** *(Goal 1.3 Promote student access through quality services and resources, 3.1 Ensure all students have access to campus resources that support educational success)*
 - Partnered with Foundation and the AIM program to offer a scholarship workshop on January 22nd. Over 160 current and prospective students attended and provided positive feedback on the scholarship opportunities and information that was presented. Three days of follow up workshops helped over 50 students complete the FAFSA, WASFA, and scholarship applications.
 - Currently, 1,904 current and prospective students have completed the FAFSA/WASFA for the 2020-21 academic year. This compares to 1,887 completed FAFSA/WASFA applications as of a similar date for the 2019-20 academic year.
 - Nine staff members attended a Financial Aid Train the Trainer workshop at Skagit Valley College to advance financial aid outreach throughout the region.
- **Student Success and Retention:** *(Goal 1.1 Improve student success in retention, completion, transfer, and employment, 1.3 Promote student access through quality services and resources)*
 - Ninety-two students participated in winter 2020 Wave New Student Orientation (70 in person; 22 through the pilot online orientation), compared to 102 students winter 2019.
 - Hosted *Welcome to the Pod* tables with coffee, tea, and hot chocolate to welcome students back to campus and office assistance navigating campus (approximately 50 staff participated).
 - Received 1,090 student kudos during the Early Alert Progress cycle and 405 student warning flags of academic concern to provide email and phone outreach. Compared to 618 student warning flags winter 2019.

- **Access and Disabilities Services:** *(Goal 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)*
 - As of January 30th, ADS had 392 students registered for services. Compared to 343 student registered on January 30th 2019. This is a 14% increase in students.
 - Partnering with the Teaching and Learning Center to host a Focused Office Hour once a month for faculty and staff to drop-in to ask questions or get support around student accommodations and accessibility.

➔ **Instruction— Ed Harri, Vice President**

- **BAS in applied business management** *(1.1 Improve student success in retention, completion, transfer, and employment; 4.1 Offer programs, services, and facilities that support college needs and market demands)*
 - WCC received approval from the Northwest Commission on Colleges and Universities to offer a bachelor of applied science (BAS) degree in applied business management, effective fall 2020. Completers of any associate degree will be eligible to apply to this upper division degree program. Offered fully online and with robust on-campus supports, this degree will open up opportunities for many students to advance their education and career goals.
- **Community and Continuing Education (CCE)** *(2.5 Cultivate community awareness and support for the College, 2.6 Engage with business and industry to strengthen regional economic development)*
 - CCE was awarded a SBCTC Job Skills Program grant of \$112,870 to provide workforce training throughout the current biennium to NutraDried Foods (manufacturer of Moon Cheese™) in Ferndale. Training topics will include supervisory, leadership, and communication skills; ELL for the workplace; enterprise resource planning (ERP) software implementation; and lean manufacturing. NutraDried Foods is contributing an additional \$35,000 toward the training project.
 - CCE was awarded a \$7,500 grant from the City of Bellingham’s Tourism Promotion Fund to assist with marketing the 10th annual Chuckanut Writers Conference which will take place June 26 & 27, 2020.
 - CCE is partnering with the Jansen Art Center in Lynden to co-host several non-credit art classes at the Jansen Art Center during spring and fall 2020.
- **WCC Library** *(2.5 Cultivate community awareness and support for the College; 3.6 Increase campus engagement in social justice education and leadership opportunities)*
 - The WCC Library hosts:
 - Street Law – In partnership with the WCC Paralegal Program, the Law Advocates of Whatcom County provide free civil legal assistance to low-income Whatcom County residents.
 - Talk-Time – In conjunction with the WCC English Language Learner (ELL) program, the Whatcom Literacy Council offers weekly sessions to practice English conversation.
 - VITA (Volunteer Income Tax Assistance) – The WCC accounting program and VITA, an IRS-certified program, offer free tax assistance to anyone who needs help preparing and filing their tax returns.

- **Grants** (3.2 Apply cultural responsive pedagogy in all teaching and learning environments, 4.2 Increase college enrollment and secure resources for the continued viability of the College)
 - WCC has been awarded \$100,000 from the National Endowment for the Humanities (NEH) for a project titled “Situating Ourselves in the Salish Sea: Using Experiential Learning and Storytelling to Inspire Critical Thinking about Place.” The project contains several elements which will benefit students, faculty, and community, including the creation of digital Story Maps and a cohort of linked courses that recognize the Salish Sea as a Cultural Heritage site. This is WCC’s first college-wide grant from NEH.
- **English Department** (1.3 Promote student access through quality services and resources, 3.4 Revise policies, practices, services, and curricula from an equity-based lens)
 - WCC is one of two winners nationwide of the 2020 Diana Hacker TYCA (Two-year College English Association) Awards for its informed self-placement (ISP) process for new students placing into English. In only a few years of implementation, the program has radically improved access to college-level English while narrowing access equity gaps.
- **All-faculty meetings** (2.1 Increase collaboration and communication to serve collective needs across the college)
 - In support of major work plan items, two faculty meetings were held on January 27 and 28 to provide updates and request feedback on three items of campus-wide and faculty interest: (1) guided pathways efforts; (2) WCC-specific graduation requirements; and (3) programming in the teaching and learning center. Dozens of faculty attended and provided excellent feedback to move forward these initiatives for actions later in the year.
- **Intercultural Services** (1.1 Improve student success in retention, completion, transfer, and employment; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes; 3.6 Increase campus engagement in social justice education and leadership opportunities)
 - The first annual MLK Week in the Intercultural Center (IC) featured guest speakers, a film, and a community arts mural. Over 60 students, staff, faculty, and community members participated.
 - The IC co-sponsored the Whatcom Human Rights Task Force’s 22nd annual Reverend Dr. Martin Luther King Jr. Human Rights Conference, bringing nearly 400 community members, students, staff, and faculty together in a day of learning.
 - January IC usage averaged 30 sign-ins each day. WCC faculty provide nine hours of dedicated support each week in business, math, biology, and chemistry. Partnering with the Learning Center, Spanish tutoring is also offered.
- **Area Health Education Center for Western Washington (AHECWW)** (1.4 Provide students with mentors, internships, and career preparation; 2.5 Cultivate community awareness and support for the College)
 - AHECWW staff presented Mental Health First Aid training to nursing students at Bellingham Technical College; loan repayment information for providers serving rural and underserved populations at the UW Doctorate of Nursing Practice (DNP) Job Fair; and at the Northwest Life Passages Coalition.

- The first cohort of AHEC Scholars (a 2-year program that prepares students from a variety of backgrounds for serving rural and underserved communities) presented their final projects in January. Six WCC students are currently enrolled in the 2nd cohort, and will complete the program next year.

➤ **Foundation and College Advancement – Eva Schulte, Executive Director**

- **Foundation 2.5** *Cultivate community awareness and support for the College; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes.*
 - Fundraising Update:
 - Draft reports show that we received 21 gifts and pledges totaling \$19,611 for the month of January. Fiscal year to date as of January 30, 2020, we have received \$218,202 in gifts and pledges.
 - Foundation News:
 - WCC's new Executive Director of Institutional Advancement, Eva Schulte, began work on January 2nd. Foundation staff are excited to work with Eva as the Igniting Futures campaign transitions to the public phase, drawing on her experience with community engagement and raising capital.
 - The Foundation's 2020-2021 scholarship application opened in mid-January. Students can apply online at <http://whatcom.edu/wccfscholarships> until March 2nd, 2020. Foundation staff partnered with Financial Aid and AIM in a series of events aimed at promoting scholarships and helping students apply. Foundation staff are reviewing scholarship questions to ensure inclusion and the reduction of applicant barriers. As of January 29, 220 students have started their WCCF scholarship applications.
 - WCC's first faculty-staff fundraising campaign is in development and will launch at Professional Development Day on February 18th and coordinate with subsequent all campus days.
 - The WCC Foundation ad-hoc governance committee developed draft policies that are pending further input. They include a whistle blower policy, confidentiality policy, and conflict of interest policy.
- **Community Affairs 2.1** *Increase collaboration and communication to serve collective needs across the College; 2.5 Cultivate community awareness and support for the College.*
 - The second phase of the Igniting Futures campaign will move into more public strategies involving on-campus and off-campus events. The new building events will be coordinated.
 - Neighborhood: Nate Langstraat, Ed Harri, Eva Schulte, and Jonathan Dymond were invited to attend a lunchtime presentation to a group of 30 at the Cordata Presbyterian Church. Nate and Ed focused the presentation on the new buildings based on interest.
- **Communications, Marketing and Publications 1.3** *Promote student access through quality services and resources; 2.1 Increase collaboration and communication to serve collective needs across the College; 2.6 Engage with business and industry to strengthen regional economic development.*
 - Web and Social Media Highlights

- Top performing winter Instagram post said “Stay Cozy, Orcas” announcing our first snow day closure. It reached 1,262 people, received 199 likes, 13 comments, and 19 shares.
- Top Facebook post announcing Foundation scholarships reached 1,061 people and received 6 likes, 4 shares, and 29 engagements.
- Top Twitter post reminded students to sign up for emergency alerts. It received 1,449 impressions and 133 link clicks to our website.
- New for winter quarter posting more content to LinkedIn. Top post shared news about best value colleges and WhatcomCC was on the list. It received 2,060 impressions, 56 link clicks, 35 reactions, and 1 share.
- Publications and Advertising Highlights
 - Our advertising campaign promoting winter enrollment with the new “If you come to Whatcom” video series wrapped up with very positive and interesting results. The videos saw significant engagement on Facebook with males age 18-44 and significant engagement on YouTube with females age 18-34. Both of these audiences are generally difficult to reach on these platforms.
 - The 2019-20 annual report is being developed with an anticipated publication date in February. The magazine-like publication features a fresh design and student, alumni and employee stories of excellence.
 - The spring quarter newsletter, which is mailed to all households in Whatcom County and distributed on campus March 5, is being created. The publication features information about our new student residence hall.
 - The housing flier promoting Cedar Hall has been updated to include new interior building renderings, estimated square footage, complex location, floor plans, and amenities. International programs and Residence life will use this to promote the new opportunity for students.
- Press Releases and Resulting Media Coverage
 - WCC’s recent National Endowment for the Humanities grant award for our Salish Sea project was mentioned in a [Jan. 14 New York Times article](#). We will work with history faculty Anna Booker to continue to leverage this exciting news.
 - [Whatcom Community College English Program Named ‘Outstanding’ by National Association](#), Whatcom Talk, 1/29/20
 - [WCC awarded grant for Salish Sea project](#), KGMI, 1/27/20
 - [New executive director for institutional advancement joins WCC](#), BBJ, 1/24/20
 - [Whatcom Community College Athletics](#), KGMI, 1/22/20
 - [Several Bellingham events honor legacy of slain civil-rights leader around MLK holiday](#), Bellingham Herald, 1/17/20
 - [Crews working Friday to clear roads as more snow falls overnight in Whatcom County](#), Bellingham Herald, 1/17/20
 - [State Association to Honor WCC Student Jodi Borrelli as ‘Transforming Lives Award’ Nominee](#), Whatcom Talk, 1/17/20
 - [Whatcom honors MLK](#), Real Change, 1/17/20
 - [Good Samaritans offer help to Whidbey drivers during winter storm](#), Whidbey News Times, 1/17/20

- [State Association to Honor WCC Student Jodi Borrelli as “Transforming Lives Award” Nominee](#), The Chamber, 1/16/20
- [Out and About](#) (Human Rights Conference), GoSkagit, 1/16/20
- [School closures for Bellingham and Whatcom County for Thursday, Jan. 16.](#), Bellingham Herald, 1/15/20
- [Fierce Urgency of Now](#) (MLK Conference), Cascadia Weekly, 1/15/20
- [Whatcom CC adds men's, women's cross country](#), Lynden Tribune, 1/14/20
- [New law means college is truly free for some](#) (Looking back at the local 2019 news), Lynden Tribune, 1/8/20
- [Zervas Architects announces retirement](#), BBJ Today, 1/7/20
- [Whatcom READS Invites Public to Join Lively Events Leading up to March 5-7 Appearances by ‘To the Bright Edge of the World’ Author Eowyn Ivey](#), Whatcom Talk, 1/6/20
- [UVic men sail past UBC-Okanagan, Heat hand surprise loss to Vikes women](#), Times Colonist, 1/4/20
- [Vikes have no problem with Heat](#), Times Colonist, 1/3/20
- [Thrive in a Fast Track to a New Local Career With Whatcom Community College](#), Whatcom Talk, 12/31/19
- [Coupeville, Oak Harbor grads continue athletic careers in college / Alumni update](#), Whidbey News-Times, 12/27/19
- [Mariners recruits finding their sealegs in college basketball, Prince George Citizen, 12/24/19](#)
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