

MEMBERS:

- **Rebecca Johnson,**
Chair
- **Wendy Bohlke,**
Vice Chair
- **Steve Adelstein**
- **John Pedlow**
- **Teresa Taylor**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

NEXT MEETING REMINDER

May 12, 2021

BOARD OF TRUSTEES Meeting Agenda Wednesday, April 21, 2021 Regular Board Meeting -2:00 pm

Via Zoom

<https://us02web.zoom.us/j/82126053319?pwd=OVBoR1lWTEhRTU51WjB3dTFWUm82Zz09>

Meeting ID: 821 2605 3319

Passcode: 578168

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Consent Agenda Tab 1
 - a. Minutes of March 17, 2021 Board of Trustees Meeting (Attachment A)
- III. Public Comment
 - [Protocols for Public Comment](#)
- IV. Legislative Internship – Da'Mea Birdsong, WCC Student
- V. Action Items Tab 2
 - Proposed Associate in Science – Transfer Major Related Program in Materials Science and Manufacturing (First reading, possible action) – Ed Harri, Vice President for Instruction
 - Proposed Software Development Degree (First reading, possible action) – Ed Harri, Vice President for Instruction
- VI. Discussion of the Board
 - Open Meeting Act Required Training for the Board– Kerena Higgins, Assistant Attorney General
- VII. Executive Session
 - to discuss collective bargaining...
 - to discuss with legal counsel representing the agency matters relating to Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation
- VIII. Adjournment

*The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of March 17, 2021 Board of Trustees Meeting (Attachment A)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Virtual Meeting via Zoom

Wednesday, March 17, 2021

2:00 p.m.

- **CALL TO ORDER** Chair Rebecca Johnson officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Wendy Bohlke, Steve Adelstein, John Pedlow, and Teresa Taylor, constituting a quorum. Others present included President Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Ed Harri, Vice President for Instruction; Luca Lewis, Vice President for Student Services; Eva Schulte, Executive Director for Institutional Advancement; Terri Thayer, Interim College Equity Officer; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Adelstein moved to accept the agenda with one change to remove Executive Session after Action Item. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Johnson announced that there is a designated time for public comment on the agenda.

CONSENT AGENDA

- Consent Agenda

Minutes of the February 17, 2021 Board of Trustees meeting and March 2, 2021 Board of Trustees Retreat.

Chair Johnson stated: "If there are no objections, items in the consent agenda will be adopted." As there were no objections, these items were adopted.

Chair Johnson shared that WCC is one of over 235 campuses in 37 states and the District of Columbia, and one of only two schools in the State of Washington that has been designated as a "Voter Friendly Campus" for 2021-2022. She thanked the student leaders, staff and faculty for their hard work.

PUBLIC COMMENT

- Chair Johnson called for public comment. She announced a 15 minutes public comment period with 2 minutes allocated to each person.
- There was no public comment.

EXECUTIVE SESSION

- At 2:05 p.m. the meeting was adjourned for a closed Executive Session of the Board to approximately 4:15 pm to evaluate the qualifications of an applicant for public employment... or to review the performance of a public employee...

Chair Johnson announced that action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Ed Harri and Nate Langstraat, Assistant Attorney General Kerena Higgins and tenure probationers and probation committee chairs.

The Executive Session adjourned at 4:19 p.m. and the Board reconvened into open session at 4:19 p.m.

ACTION ITEMS

➤ **Tenure Considerations**

Chair Johnson thanked the probationer and probation review committee members for their extraordinary work. She said she is proud to serve as a trustee at an institution with such talented faculty. She was pleased to the emphasis on professional development at WCC.

- Trustee Adelstein moved to award tenure to Karen Piette. It was seconded by Trustee Pedlow and the motion was approved unanimously.
- Trustee Pedlow moved to award tenure to Chris Pasquini. It was seconded by Trustee Taylor and the motion was approved unanimously.
- Trustee Adelstein moved to award tenure to Darrell Criss. It was seconded by Trustee Taylor and the motion was approved unanimously.
- Trustee Taylor moved to award tenure to Kirsten Egerstrom. It was seconded by Trustee Adelstein and the motion was approved unanimously.
- Trustee Adelstein moved to award tenure to Lauren Maniatis. It was seconded by Trustee Pedlow and the motion was approved unanimously.
- Trustee Pedlow moved to award tenure to Leslie Glen. It was seconded by Trustee Adelstein and the motion was approved unanimously.
- Trustee Adelstein moved to award tenure to Theron Eirish. It was seconded by Trustee

Taylor and the motion was approved unanimously.

- Trustee Pedlow moved to award tenure to Dawn Kroontje. It was seconded by Trustee Taylor and the motion was approved unanimously.
- Trustee Taylor moved to award tenure to Veronica Gosch. It was seconded by Trustee Bohlke and the motion was approved unanimously.

➤ **Proposed Policy 616 and proposed revisions for Policy 620 and 615 (second reading) and Title IX Emergency Rules Extension – Luca Lewis, VP for Student Services**

Trustee Pedlow moved to approve the Title IX Emergency Rules extension. It was seconded by Trustee Taylor and the motion was approved unanimously.

Trustee Pedlow moved to approve Policy 616 and revisions to Policy 620 and 615. It was seconded by Trustee Taylor and the motion was approved unanimously.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:32 p.m.



Memorandum

Instruction Office

To: Whatcom Community College Board of Trustees

From: Ed Harri, Vice President for Instruction

Date: April 12, 2021

RE: Associate in Science-Transfer Major Related Program in Materials Science and Manufacturing Engineering

WCC's curriculum committee has recommended approval of a new engineering degree for implementation in fall 2021. This degree provides a specific major related program in materials science and manufacturing engineering. The Associate in Science – Transfer / Major Related Program (AS-T / MRP) degree in Materials Science and Manufacturing Engineering specifically provides engineering preparation for degree completion in two years following transfer.

WCC currently offers three other AS-T / MRP degrees in engineering fields. This degree is a newly approved transfer degree at the state level that focuses on the specific course preparation needed for materials science, manufacturing engineering, or plastics and composite engineering fields. The degree follows statewide agreements between community and technical colleges and public baccalaureate degree institutions.

The AS-T / MRP will prepare students for success in upper division engineering coursework upon transfer and allow them to complete the rigorous lower-division coursework necessary for engineering students to complete a bachelor's degree within two years of transfer. This sets students up for success and saves students time and money. This degree also aligns well with two of three engineering pathways offered by Western Washington University.

Approval of this degree allows Whatcom Community College to continue to advance and expand its engineering program and options for students. This degree would be effective in fall 2021.

Suggested Motion:

**Move to approve the Associate in Science-Transfer Major
Related Program in Materials Science and Manufacturing
Engineering**

Associate in Science – Transfer Major Related Program (AS-T/MRP) – Materials Science and Manufacturing Engineering

AU / Department: Sciences

Rationale: This is a new MRP recently approved at the state level. WCC faculty have been involved in the development of this pathway over the past three years. This new degree might become a popular option at WCC as it aligns well with two of WWU's three engineering majors.

CIP code:

EPC code:

Career opportunities: Transfer to a 4 year institution with a major in Materials Science and Engineering, Manufacturing Engineering or Plastics and Composites Engineering.

Dates

Requested start: 09.01.2021

Effective: Fall 2021

Committee approval: 03.19.2021

State approval:

Associate in Science - Transfer (AS-T/MRP) – Materials Science and Manufacturing Engineering (99 - 108 credits)

Engineering programs at four-year colleges and universities require extensive preparatory coursework in order to be eligible for direct admission into a selective entry program. WCC offers several pathways to provide students with the preparation required for a variety of engineering majors at transfer institutions. Students are strongly advised to consult with an advisor about specific engineering pathways and transfer institutions in order to select the most appropriate degree pathways.

The following list of courses satisfies the requirements for the AS-T track 2 degree. Choose specialization courses appropriately to prepare for one or more of the following majors: materials science and engineering; manufacturing engineering; plastics and composites engineering.

General education requirements / related instruction

Course #	Course title	Credits
ENGL& 101	English composition I	5
Any course designated as humanities (H)		5
Any course designated as social sciences (SS)		5
Any additional course designated as humanities (H) or social sciences (SS)		5
Note: See an advisor for help choosing appropriate courses in this area.		0
Depending on the major and the transfer institution, certain courses are preferred. An economics course is generally recommended.		
# of credits		20

Core requirements: Math

Course #	Course title	Credits
MATH& 151	Calculus I	5
MATH& 152	Calculus II	5
MATH& 163	Calculus III	5
MATH 204	Introduction to linear algebra	5
MATH 207	Taylor series	1
or MATH 208	Sequences and series	3
# of credits		21 - 23

Core requirements: Science and Engineering

Course #	Course title	Credits
CHEM& 161	General chemistry with lab I	5
ENGR 101	Introduction to engineering	5
or Note: ENGR 101 may be waived for students entering the pathway with advanced standing (MATH& 152 or higher)		0
ENGR 201	Fundamentals of materials science	5
ENGR& 214	Statics	5
ENGR& 225	Mechanics of materials	5
PHYS& 221	Engineering physics I	5
PHYS& 222	Engineering physics II	5
PHYS& 223	Engineering physics III	5
# of credits		35 - 40

Specialty requirements: Program specific requirements

Course #	Course title	Credits
Students must complete a minimum of five additional courses selected from the following list according to intended major and transfer university requirements:		0
BIOL& 221	Majors ecology/evolution	5
and/or CHEM& 162	General chemistry with lab II	5
and/or CHEM& 163	General chemistry with lab III	5
and/or CHEM& 261	Organic chemistry with lab I	5
and/or CS& 141	Computer Science I Java	5
and/or ENGR 240	Applied numerical methods	5
and/or Note: Credit from both CS& 141 and ENGR 240 can not be applied to this requirement.		0
ENGL& 230	Technical writing	3 to 5
or ENGL& 235	Technical writing	5
and/or Note: Credit from both ENGL& 230 and ENGL& 235 cannot be applied to this requirement.		0
ENGR& 114	Engineering graphics	5
and/or ENGR 151	Introductory design and computing	5
and/or ENGR& 215	Dynamics	5
and/or ENGR& 224	Thermodynamics	5
and/or MATH 238	Introduction to differential equations	5
and/or MATH 246	Statistics for engineering	5
and/or MATH& 264	Calculus 4	5
# of credits		23 - 25

Memorandum

Instruction Office

To: Whatcom Community College Board of Trustees

From: Ed Harri, Vice President for Instruction
Tonya Wagner, Dean for Workforce Education

Date: March 12, 2021

RE: Associate in Science Degree Software Development

Whatcom Community College's technology department is proposing the approval of a new Associate in Science (AS) degree in Software Development. Faculty have submitted this degree to the curriculum committee and have attained full approval for this new degree, slated to launch fall 2021.

The software development degree is designed to prepare individuals to work as entry-level programming positions within an organization. Students will acquire the core skills to design, code, implement, and maintain programs and database systems that provide programming solutions to meet industry needs. Successful completion of this degree prepares students to enter directly the workforce as junior software developers, testers or programmers.

In close collaboration with the technology community, this degree will help address the growing gap in Washington state for skilled software developers: "In the 2016 skilled and educated workforce report there were 3,900 more projected to be openings for computer scientists than prepared graduates to take those jobs." While graduates will address workforce needs in Whatcom county (entry-level wages \$25.07 - \$35.72 per hour; 10th and 25th percentiles), since technology-based careers lend themselves to remote working, graduates may find opportunities statewide (\$38.87 - \$50.87), without having to move.

WCC intends to apply for Career Launch endorsement from the State Board of Community and Technical Colleges for this new software development degree. Career Launch is the term used to describe endorsed academic programs that includes high caliber industry aligned curriculum, as well as meaningful paid internships within their degree. Career Launch endorsement both acknowledges the high caliber of curriculum, it also offers opportunities for increased funding for student supports.

Approval of this degree allows Whatcom Community College to continue to expand its high demand technology program offerings for students. These new programs would be effective fall 2021.

Suggested Motion:

**Move to approve the Associate in Science Degree in Software
Development**

Associate in Science – Software Development

The software development degree is designed to prepare individuals to work as entry-level applications or web programmers within an organization. Students will acquire the core skills to design, code, implement, and maintain programs and database systems that provide programming solutions for industry.

AU / Department	Technology Department	CIP code	11.0201 Computer Programming/Programmer, General
Rationale	This degree has been requested by local employers, due to workforce demand.	EPC code	515
Dates		Career opportunities	Software Development graduates will be able to enter into roles as Junior Software Developers, testers and programmers.
Requested start	Fall 2021	Committee approval	
Effective	Fall 2021	State approval	

Course Requirements

Course #	Course title	Credits
GENERAL EDUCATION REQUIREMENTS/RELATED INSTRUCTION		
ENGL&101	English Composition I (CM)	5
MATH& 141	Precalculus I (CP) (5 credits) or any higher level course in calc sequence	5
CMST	Any CMST or CMST& course designated "OC" 5 credits	5
Subtotal		15
CORE REQUIREMENTS		
CIS 105	Computer operating systems I	5
CIS 201	Introduction to database design	5
CIS 220	Cloud foundations	5
CIS 236	Cisco networking I	5
CS 120	HTML fundamentals	5
CS& 141	Computer Science I Java	5
CS 145	Computer Science II	5
CS 240	Data structure and algorithm fundamentals	5
SD 130	Systems analysis and design	5
SD 180	Technical internship and career preparation	2
SD 230	Web Programming	5
SD 235	Programming for Mobile Devices	5
SD 247	Applied computer architecture	5
SD 250	Software security principles	3

Course #	Course title	Credits
SD 299	Software development capstone	5
and/or SD 290	Software development internship	5 or 10
Subtotal		75
Total		90

*Course numbers will be selected by Computer Information Systems program at a future date.

Whatcom

COMMUNITY COLLEGE

Reports to the Board of Trustees April 21, 2021 Meeting

➤ ASWCC – Hannah Oliver, President

- **ASWCC Student Engagement:** *(Goal 1.3 and Promote student access through quality services and resources, Hannah Oliver, ASWCC President)*
 - ASWCC Programming and Diversity Board hosted a virtual paint night with improv artist Anjl Rodee from Brush Capades. 18 participants attended the event.
 - Hosted a Winter Virtual Game Night co-sponsored by the Programming and Diversity Board and ASWCC gaming club. Five students attended.
 - ASWCC Programming and Diversity Board partnered with the Intercultural Center and Bellingham Public Schools for a Fireside Chat with Damn Wandke who spoke about incorporating disability into equity, diversity, and inclusion. 23 participants attended the event.
 - The ASWCC Programming and Diversity Board partnered with the Intercultural Center and Bellingham Public Schools for a Fireside Chat in celebration and recognition of Women's History Month. The conversation featured Benita Smith, a small business owner, and Chef Jan Parker who shared a meaningful conversation about owning one's future. 35 participants attended.
 - Daily events: Every week the PDB has 3 events, Motivation Mondays, Tuesday Talks, Philosophical Friday. These events are meant to increase engagement with students by having a recurring time. We have an average attendance of 3 people per event.
The ASWCC Health and Wellness Committee and ASWCC Programming and Diversity Board offered 60 Finals Relief packages to WCC Students. The packages included snacks, drinks, self-care items, and other items to help students navigate finals week successfully.

➤ **Advancing Equity – Terri Thayer, Interim College Equity Officer** (*Advancing equity is infused in all strategic goals.*)

Bias Incident Reporting (*2.1 Increase collaboration and communication to serve collective needs across the College, 3.1 Ensure all students have access to campus resources that support educational success, 3.2 Apply culturally responsive pedagogy in all teaching and learning environments, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes*)

- Receive and respond to Bias Incident Reports from students, faculty and staff.
- Provide support and coaching to those impacted (reporters).
- Work collaboratively with other divisions and departments to provide awareness in conversations and training related to reports.

Weekly Equity coaching, training and discussions (*Goal 1.1 Improve student success in retention, completion, transfer, and employment, 1.3 Promote student access through quality services and resources, 2.1 Increase collaboration and communication to serve collective needs across the College, 3.1 Ensure all students have access to campus resources that support educational success, 3.2 Apply culturally responsive pedagogy in all teaching and learning environments*)

- Provide equity training and facilitate equity discussions weekly with the President's Cabinet to increase knowledge, understanding and application of equity within our day to day practices.
- One on one coaching meetings with staff and faculty.

Equity Support, Building Connections, Cultural Recognition (*Goal 1.1 Improve student success in retention, completion, transfer, and employment, 1.3 Promote student access through quality services and resources, 2.1 Increase collaboration and communication to serve collective needs across the College, 3.1 Ensure all students have access to campus resources that support educational success, 3.2 Apply culturally responsive pedagogy in all teaching and learning environments, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes*)

- Communications: Ongoing support to Marketing.
 - Women's History Month, Trans Day of Visibility: Campus messaging and community response
 - What's Up Whatcom morning show
- Attending a number of college committees and sub committees to address equity and interweaving equity into the work – Board of Trustees Retreat, COVID Planning and Response Team, College Diversity Committee, Tenure Review Committee, Land Acknowledgement Taskforce
- WCC 2SLGBTQ+ Community Support

➤ **Administrative Services—Nate Langstraat, Vice President**

- **ctcLink** (*4.1 Offer programs, services, and facilities that support college needs and market*)
 - The ctcLink Steering Committee for the system approved the go-live dates for all deployment group 5 (DG5) colleges. Whatcom's official go-live date is October 25, 2021.
 - Key ctcLink activities for April 2021 include continuing required employee training, completing cycle three legacy data cleanup, building employee security

roles, reviewing supplemental applications and tools needing software updates for ctclink integrations, and defining new ctclink business processes to support change management.

- **Finance** (4.1 Offer programs, services, and facilities that support college needs and market demands)
 - The budget process for 2021-22 continues. Budget managers have submitted budget requests to their respective Vice Presidents for review and consideration. Maintenance-level budget items have been identified. Cabinet members continue to prioritize budget requests. The Budget Review Committee will meet in mid-April to review overall budget status. Final review and revisions will be finalized in late April. As the state legislature works on a compromise budget, potential impacts are evaluated.
 - Business office staff have completed the first data validation cycle and are preparing for the second data validation cycles. With each cycle the current accounting records are compared with data which has been converted. The business office reviews the converted data to verify that transactions are correctly transferred. This process will continue with multiple data validation cycles between now and the implementation date in October 2021.
- **Facilities and Operations** (4.1 Offer programs, services, and facilities that support college needs and market demands)
 - The Baker, Syre, and Kelly roof replacements projects, the Heiner glazing project, and the Syre & Roe fire alarm replacements are complete.
 - New LED Lighting was installed in orange lot (east lot) providing more reliable and consistent lighting for the area and reducing power consumption by 10,000 Kilowatt hours (\$1,100) annually. PSE provided a grant paying for over 40% of the project.
- **Conference & Event Services (CES)** (4.1 Offer programs, services, and facilities that support college needs and market demands)
 - Commencement planning continues with Full Measure, a third-party vendor, and WCC's Commencement Committee. RSVP requests were sent to students and appointments are being scheduled for recording of content for the virtual ceremony.
 - CES staff are providing weekly support for the Student Tech & Study Pod in the Learning Commons and continue to work with external clients to bring activities and events back to campus.
- **Bookstore** (4.1 Offer programs, services, and facilities that support college needs and market demands, 3.1 Ensure all students have access to campus resources that support educational success)
 - For spring quarter, the college's Inclusive Access (IA) pilot program is being offered for two new course sections (BIOL 241 OL1, OL2) and will continue for two sequentially sequenced courses (BIOL 242, 223). Students like the lower material prices and have adapted well to the digital format. Instructors appreciate the day-one access for students and the interactive qualities of the Canvas integrated materials.
 - The bookstore hosted a textbook buyback for students on March 25 and 26. This event provided students an opportunity to sell back their books, which also provides greater quantities of discounted used books for the following quarter's

students. In an area (course materials fulfilment) experiencing high costs as well as rapid changes, textbook buybacks remains a critical service that many students depend on. Additionally the bookstore, college, and community all benefit from the local sourcing aspects derived from the buyback program.

- **Information Technology** (4.1 Offer programs, services and facilities that support college needs and market demands)
 - The Student Tech and Study Pod provides students safe, physically distanced space on campus to access technology resources and quiet study spaces. The soft opening on the first floor of the Learning Commons went smoothly. Beginning April 5, the space will be available Monday through Thursday for both morning and evening sessions for spring quarter. Students schedule appointments to access the space.
 - The College will move forward with a migration to Microsoft 365 (formally Office 365) for a cloud-based collaborative office suite of tools. This is planned for full deployment by fall 2021. This move will allow better access to files from off campus and more collaborative communications for both students and faculty/staff.

➔ **Student Services—Luca Lewis, Vice President**

- **Access and Disability Services:** (Goal 3.1 Ensure all students have access to campus resources that support educational success; Goal 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes, Goal 4.3 Provide ongoing opportunities for faculty and staff professional growth. Kerri Holferty, Director, Access and Disability Services)
 - WCC is one of seven Washington State Institutions participating in the Washington State Audio Description Project. This project is an effort to support higher education institutions across Washington State as they ramp up their capacity to add audio description to public videos. This is another effort the Access & Disability Services office is doing to support ADA compliance for our institution. This UW project includes funding for the work done during the length of the project.
 - Collaborating on a project with Outreach to create a “get started at WCC” video in American Sign Language for Deaf students in our local high schools and community.
- **Athletics and Recreation:** (Goal 1.3 and Promote student access through quality services and resources; Goal 2.5 Cultivate community awareness and support for the College. Danny Day, Director, Athletics and Recreation)
 - Men’s & Women’s Cross Country seasons finished with both Orca teams taking 2nd in the Northwest Region. Roberto Aguilera Jr. finished as the #1 racer in every race throughout the year, earning top honors in the NWAC Northwest Region individually.
- **Community Standards and Residence Life:** (Goal 1.2 Foster student learning through student-centered teaching and learning practices; Goal 1.3 Promote student access through quality services and resources; Goal 2.1 Increase collaboration and communication to serve collective needs across the College; Goal 2.2 Create teaching and learning communities; Goal 4.3 Provide ongoing opportunities for faculty and staff

- professional growth. Goal 4.4 Enhance the safety of the college environment. Terri Thayer, Director, Community Standards and Residence Life)*
- Residence Life programming for March included a St. Patrick's Day Scavenger Hunt and Virtual Campus Tour, and Thursday Night game nights.
 - **Financial Aid:** *(Goal 1.3 Promote student access through quality services and resources; Goal 3.1 Ensure all students have access to campus resources that support educational success. Dave Klaffke, Director, Financial Aid)*
 - The 2020-2021 school year was the first year for the Washington College Grant being fully funded with the promise of free college and ability to serve many more needy students. At WCC currently 1410 students have been awarded just over 3.4 million dollars for the 2020-2021 school year. This compares to 1,176 student who received 2.9 million dollars during the 2019-2020 school year.
 - Currently 2511 students and prospective students have completed the FAFSA/WASFA for the 2021-2022 school year. This compares to 2967 completed FAFSA/WASFA applications as of a similar date for the 2020-2021 school year.
 - **K-12 Partnerships:** *(Goal 1.3 Promote student access through quality services and resources; Goal 3.1 Ensure all students have access to campus resources that support educational success; Goal 4.2 Increase college enrollment and secure resources for the continued viability of the College. Amy Anderson, Director, K-12 Partnerships)*
 - Outreach is planning a Virtual Interactive Engagement Week (VIEW) for future students the week of May 17. Future students will have an opportunity to interact with faculty, staff and students.
 - Running Start enrollment at the beginning of Spring Quarter included 916 students (945 in 2020), 724.83 FTE (767.94) and students are taking 11.9 credits per students (12.2).
 - **Student Life and Development:** *(1.3 Promote student access through quality services and resources, 1.4 Provide students with mentors, internships, and career preparation, 2.1 Increase collaboration and communication to serve collective needs across the College, 2.2 Create teaching and learning communities, 3.1 Ensure students have access to campus resources that support educational success, 4.1 Offer programs, services, and facilities that support college needs and market demands. The Office of Student Life and Development:*
 - Hosted three Area of Study Virtual Lounges in March to help students learn about what an Area of Study is, meet faculty, staff, and students that work within that area of study, and to break down myths and stereotypes about areas of study. These virtual lounges had 3-5 students in attendance at each event.
 - Partnered with the Simpson Intercultural Center to host a Trans Day of Visibility conversation led by Intercultural Center Peer Navigator, Bern Lim, and WCC Staff member, Autumn Wilfong. 13 participants attended the event.
 - **Student Success and Retention:** *(Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources. Nic Hostetter, Director, Student Success and Retention)*

- Raised 1,861 Registration Reminder referrals for Pod Leaders to make phone calls to. At the beginning of Spring Quarter, approximately 430 referrals remained open.
- Expanded the Virtual Front Desk hours of operation on Monday and Wednesday to 8:00PM. Pod Leaders staff the expanded hours.
- Hired six additional Pod Leaders and completed their onboarding and training.
- Supported 500+ students in the Virtual Front Desk (290 served in February).
- **Veteran Services** (*Goal 1.1 Increase student achievement in transfer and career preparation; Goal 1.2 Increase academic support for students; Goal 1.3 Increase access for diverse and nontraditional student populations; Goal 4.3 Increase access for underrepresented populations. Jarid Corbitt, Assistant Director, Veterans Services*)
 - Veteran Services Office will staff Zoom spaces dedicated for military connected students throughout spring quarter. VSO staff have solicited feedback from military connected students, and have adjusted Zoom offering to match. Veteran Services will host Zoom spaces at a variety of different times and days to accommodate student requests
 - 93 military connected students enrolled spring 2021 (87 spring 2020) and 92 military connected student enrolled in winter 2021 (97 winter 2020).
 - 12 prospective military connected students have inquired with Veteran Services, throughout March and April, about starting their education or returning to complete at Whatcom when they are able to attend in person classes. Of the 12 have indicated they will enroll in fall 2021 regardless of in-person options.
 - Veteran Services staff met with representatives from the Bellingham Vet Center to discuss work study opportunities for eligible military connected students.
 - 2 WCC student veterans secured employment at the Bellingham Vet Center for spring quarter 2021.

➤ **Instruction— Ed Harri, Vice President**

- **Grants** (*1.1 Improve student success in retention, completion, transfer, and employment; 4.2 Increase college enrollment and secure resources for the continued viability of the College*)
 - **Cybersecurity grants activity:**
 - The College Board, has approved the new Advanced Placement (AP) Computer Science Principles (CSP) – Cybersecurity course developed with funding through the C5 grant to WCCThe curriculum will be used by K-12 and post-secondary institutions to promote college readiness. On March 9-10, the NCyTE leadership team, President Hiyane-Brown, VP for Instruction Harri, and National Science Foundation (NSF) Program Officer Corby Hovis met virtually with the National Visiting Committee (NVC) for NCyTE for their annual review of the Center’s accomplishments against grant objectives, and to develop their required annual report to the NSF. Volunteer members were highly complementary of NCyTE achievements, especially during COVID. NVC members represent Lockheed Martin

Corp., U.S. Bank, Health Information & Management Systems Society (HIMMS), Northrop Grumman Corp., Energy Sector Security Consortium, Pacific Northwest National Laboratory, the Center for Systems Security & Information assurance (CSSIA) and Pivot4Change.

- Thirty-three interactive cybersecurity lessons developed to support educators with new teaching resources have now been posted to the NCyTE Website. The lessons are designed to help students grasp difficult concepts and were funded through NSF grants to Brookdale Community College and WCC. To view the “interactives” go to <https://www.ncyte.net/ncyte-news/news/new-cybersecurity-interactive-lessons>
- NCyTE’s online member webinar on 19 March reviewed how colleges can partner with NCyTE to host a Cybersecurity Industry Night. NCyTE member colleges learned how, with support funding and mentorship / facilitation from NCyTE, to strengthen alignment of cybersecurity program outcomes to the hiring needs of industry, and to better connect students to local internship / employment opportunities.
- **International Programs** (1.3 Promote student access through quality services and resources; 3.5 Improve recruitment and retention of diverse students, faculty, staff, and administrators; 4.2 Increase college enrollment and secure resources for the continued viability of the College.)
 - International Programs registered more than 30 new international students for the Spring 2021 intake, and is projecting a modest (approximately 6%) increase in international enrollments as compared to Spring 2020.
 - Whatcom Community College was selected to host a student from East Timor to complete an associate’s degree in Business Administration. The funding agency is the Washington DC-based American Councils for International Education – a cultural exchange, language training, and professional development organization. The student will receive a full funding for his education and living expenses from American Councils, and will engage in a variety of volunteer activities in the community throughout his two years at Whatcom.
 - International Programs is piloting a program with an experimental high school in Shenzhen (Guangdong Province, in the southern part of), China that allows highly motivated students to jointly enroll in online classes at Whatcom and their high school in China. The first students for this program began taking online classes in January 2020. The number of students enrolled in the program grew from four in Winter 2020, to 25 in Spring 2021.
- **Assessment and Institutional Research (AIR)** (4.6 Apply assessment and evaluation data to inform decisions)
 - In January, the faculty outcomes assessment coordinator (Tresha Dutton) and the AIR director (Anne Marie Karlberg) completed a Canvas course providing resources and a central location for faculty to submit their course outcome reports, program outcome reports, core learning ability reports, and program/discipline improvement process (PIP/DIP) reports.
- **Intercultural Services** (Goal 1.1 Improve student success in retention, completion, transfer, and employment, 1.3 Promote student access through quality services and resources, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes, 3.5 Improve recruitment and retention of diverse students, faculty, staff, and administrators, 4.3 Provide ongoing opportunities for faculty and staff professional growth)

- Hosted four sessions called Dialoguing with Faculty in partnership Teaching and Learning Center on March 3, 5, 9 and 11, to bring programming for faculty and students. The four sessions included faculty in STEM, Social Science, Humanities and Prof/Tech programs to come and share their disciplinary passion with students.
 - Hosted Fireside Chat about Cooking on a Budget with Chef Jason Velasquez on March 1. Chef Jason born and raised in a Filipino family was inspired by the traditional Filipino dishes created by his family. He was offered the opportunity to train as a sushi chef, learning traditional-style sushi art. From there, his passion for grew and propelled him to partner in his own establishment in San Diego, 2008. He shared his story and facilitated a discussion on how to cook on a budget.
 - Hosted Fireside Chat with Farhana Khan in collaboration with ASWCC Program and Diversity Board on March 8 for International Women’s Day. Farhana is an Insurance and Financial Specialist, working with New York Life Insurance, a Fortunate 100 company. As a local Shia Muslim woman from Pakistan, she shared her story and facilitated a discussion on Women in Finance.
 - Hosted Talkin’ Story on Mental Health and Art on March to learn about unseen mental issues such as Autism and Bipolar. Bre Garcia and Alex Vega, Intercultural Student Staff, shared their life experience and opinions about their diagnoses. Access and Disability Director, Kerri Holferty and personal counselor, Margaret Vlahos was there for support.
 - Hosted Fireside Chat with Karla Rivera on March 17 in partnership with ASWCC Programming and Diversity Board. Karla has been working for Cisco Systems for 7 years and in sales, strategy, academia, and consulting for over 22 years. She shared her experience and facilitated conversation on Women in Technology including networking and interview skills that will pivot student’s career journey.
 - Hosted Fireside Chat with Daman Wandke in collaboration Bellingham Public Schools and ASWCC Programming and Diversity Board on March 18. Daman is the CEO and Founder of Wandke Consulting and a Disability Studies instructor at WWU. He shared his journey through the public school system to becoming an entrepreneur and educator while living with Cerebral Palsy. He facilitated a conversation on incorporating Disability into Equity, Diversity and Inclusion.
 - Hosted three Workshops About Politics in partnership with faculty members, Mary Haberman and Doug Robertson to discuss topics including police prospective on defund the police, information on modern day voter suppression and HR1. Da’Mea Birdsong, Daniela Gutierrez and Lizeth Ortiz, Intercultural Center Peer Navigators facilitated conversations.
 - Hosted Talkin’ Story on Trans Day of Visibility on March 31 to honor and appreciate Trans and gender nonconforming community for their achievements and contributions to society as well as remembering those who sacrificed their lives. It is a day dedicated to raising awareness for transgender community who faced brutal discrimination and oppression. Bern Lim, Intercultural Center Peer Navigator and Rukhsar Sadat, Intercultural Center Support Staff facilitated the conversation.
- **Workforce Education** *(4.1 Offer programs, services, and facilities that support college needs and market demands. 2.3 Strengthen partnerships with K-12 and higher*

education institutions. 2.4 Foster learning, service, and leadership opportunities through community partnerships.)

- The state unexpectedly ended the Able Bodied Adults without Dependents (ABAWD) program due to a fiscal issue between the Federal government and DSHS. SBCTC and the navigators have been assured their work was not a case; indeed, and DSHS hopes to re-institute this role in future programming.
- The program included a navigator/student recruiter who was effective in responding to student needs. Basic Food Employment & Training (BFET) program has been instrumental in advancing equitable access to education, with \$276,877.32 support dollars expended in the form of textbooks, housing funds, and tuition paid (\$210,248.70) on behalf of students who were ineligible for FAFSA or in process of establishing eligibility. This is critical equity support grants access and engagement to students who are predominantly first generation, in poverty, many are people of color and receiving disability support.
- SBCTC endorsed WCC's Computer Information Systems (CIS) and Cybersecurity associate degrees as Career Launch programs. This endorsement recognizes career-oriented rigorous curriculum and paid work-based learning. It reinforces a recent award of \$130,780 for CIS/Cybersecurity curriculum updates and industry engagement.
- HEET (Hospital Employee Education and Training) special projects request was awarded by the SBCTC that provides funding for a 0.25 FTE nursing program navigator to support the nursing program expansion and offer nursing textbooks to students.
- Nursing students and faculty have served at various COVID-19 vaccination clinics in the community including: Bellingham, Blaine, and Lynden school districts; Northwest Pathology, and the Whatcom County Community Vaccination Clinics. A total of 30 WCC students have volunteered 255 hours. This work is ongoing.
- The Nursing Program welcomed the first spring cohort of 20 associate degree nursing students starting April 6.

➤ **Foundation and College Advancement— Eva Schulte, Executive Director**

Foundation *(2.5 Cultivate community awareness and support for the College; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)*

Student and Mission-Based Support

- Student Emergency Funds: The spring quarter emergency fund application closed March 22 with 374 applications for support. Spring quarter grants will be finalized in April. We anticipate funding all 374 applicants for a projected total of \$313,588.
- Scholarships: The 2021-22 WCC Foundation scholarship application closed March 11 with 264 applications. One to one support for students who started the scholarship application but did not finish was offered for the first time. The Scholarship Review Committee, made up of faculty, staff, WCCF board members, and WCC retirees workshopped the scholarship rubric used by reviewers with the goal of increasing consistent and equitable scoring. Review is underway and will end April 14.

Fundraising: Draft reports show the Foundation received 43 gifts and pledges totaling \$35,277 for the month of March. Fiscal year to date as of March 31, the Foundation received \$387,399 in gifts and pledges.

- Haggren Food & Pharmacy announced that the Building Brighter Futures Together fundraising campaign raised \$5,500 for the College's Foundation.
- The A FRIEND (Adjunct Faculty Relief in Emergency Need with Dignity), which is a partnership between the WCCFT Union and WCC Foundation, successfully raised over \$8,000 to date. The application is open for eligible adjunct faculty. Financial support awards will follow fund agreement parameters defined by WCCFT and the WCC Foundation and be administered confidentially by WCC's Human Resources Director.

Community Affairs (2.1 Increase collaboration and communication to serve collective needs across the College; 2.5 Cultivate community awareness and support for the College)

Cross Divisional Collaboration:

- The Communications & Marketing Dept. is collaborating with Outreach and Guided Pathways / Title III programs to capture new campus video footage and photography to use in the website redesign, prospective student outreach, and future marketing projects.

Profile-Raising:

- Institutional Advancement is supporting the promotion and celebration of Community College month utilizing the toolkit provided by ACCT. During April, social media, web engagement, campus-wide messages, impact reports, and donor gratitude communications will shine a light on the importance of community colleges and WCC. Follow along to share stories of community, success, and diversity. @WhatcomCC @CCtrustees #CCmonth #MyOrcaPod
- The Foundation is working to promote the successful close of the Igniting Futures Campaign. A press release and infographic-style impact report were shared with media outlets. To date, the Bellingham Chamber of Commerce, Business Pulse, and KGMI ran stories. The impact template will be used to regularly track WCC Foundation impacts for students and College initiatives and programs.

Relationship Building: The WCC Foundation is renewing membership in local/regional chambers of commerce on behalf of WCC to support partner outreach.

Communications, Marketing and Publications (1.3 Promote student access through quality services and resources; 2.1 Increase collaboration and communication to serve collective needs across the College; 2.6 Engage with business and industry to strengthen regional economic development)

Web and Social Media

- The Communications & Marketing Department is coordinating with the Interim College Equity Officer, Terri Thayer to share cultural and identity events on social media using an "Advancing Equity at WCC" template.

Graphics, Publications and Advertising

- A marketing campaign to promote the new on-campus Student Tech & Study Pod program inside the Phyllis and Charles Self Learning Commons was developed. The graphic design is similar to the "Orca Healthy" campaign to ensure consistent health and safety messaging for students and employees.

- WCC's current digital advertising campaign is performing well and has reached more than 80,000 people online. The campaign includes engine marketing (Google AdWords), social media, video advertising and digital retargeting.

Press Releases and Resulting Media Coverage

- [Faculty Awarded Tenure at Whatcom Community College](#), 3/25/2021
- [Out and About \(Community Education Zoom class mention\)](#), GoSkagit, 4/1/2021
- [Whatcom Community College to offer new pathways for chemical dependency professionals](#), Tacoma Daily Index, 3/31/2021
- [Explore the Lives and Stories of Native Women Across North America With Whatcom Museum "Seeds of Culture" Exhibit](#), WhatcomTalk, 3/26/2021
- [Here's the next sign-up for COVID mass vaccination clinic in Bellingham](#), Bellingham Herald, 3/23/2021
- [St. Michael's graduate named to conference volleyball team \(alumni mention\)](#), Santa Fe New Mexican, 3/22/2021
- [Whatcom's mass COVID vaccination site to open Saturday at Bellingham Technical College](#), The Herald, 3/9/2021
- [BTC mass vaccination clinic starting](#), Lynden Tribune, 3/10/2021
- [County's mass vaccination site to start this weekend](#), The Northern Light, 3/10/2021
- [Community Vaccination Center Open to Public, First Clinic March 13](#), Whatcom County Health Department, March 9, 2021
- [WCC Cross Country](#), KGMI, 3/4/2021
- Read more at www.whatcom.edu/news