

BOARD OF TRUSTEES
Meeting Agenda
Wednesday, February 16, 2022
Regular Board Meeting -2:00 pm

[Zoom link](#)

Meeting ID: 871 7060 9295

Passcode: 269018

MEMBERS:

- **Rebecca Johnson**
Chair
- **Wendy Bohlke,**
Vice Chair
- **Steve Adelstein**
- **John Pedlow**
- **Teresa Taylor**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

**NEXT MEETING
REMINDER**

**March 8, 2022 – Board
Retreat**

**March 16, 2022 –
Regular Board Meeting**

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Consent Agenda Tab 1
 - a. Minutes of January 12, 2022 Board of Trustees Meeting (Attachment A)
- III. Public Comment
 - [Protocols for Public Comment](#)
- IV. Strategic Conversation
 - Upward Bound Program Update – Sarah Simpson, Interim Project Director, TRIO Upward Bound and Adam Beals, Director for TRIO & Student Support
- V. Report from the President
- VI. Reports Tab 2
 - ASWCC – Carlyn Fintery, President
 - WCCFT – Anna Wolff, President
 - WFSE – Dan Andreason, President
 - Administrative Services –Vice President Nate Langstraat
 - Student Services –Vice President Luca Lewis
 - Instruction – Vice President Ed Harri
 - Equity Initiatives - Interim CDEIO Terri Thayer
- VII. Discussion/Items of the Board
 - WCC Trustees Endowment Award
- VIII. Executive Session
 - ...as provided in RCW 42.30.110 and 42.30.140 (4)(a), to discuss collective bargaining...
 - to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee
 - to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- IX. Adjournment

***The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of January 12, 2022 Board of Trustees Meeting (Attachment A)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

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COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Virtual Meeting via Zoom

Wednesday, January 12, 2022

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Rebecca Johnson officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Wendy Bohlke, Steve Adelstein, and John Pedlow, constituting a quorum. Trustee Teresa Taylor was absent. Others present included President Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Ed Harri, Vice President for Instruction; Luca Lewis, Vice President for Student Services; Terri Thayer, Interim College Equity Officer; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Adelstein moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was unanimously approved.**
- ➔ Chair Johnson announced that there is a designated time for public comment on the agenda.

CONSENT AGENDA

➔ Consent Agenda

Minutes of the December 8, 2021 Board of Trustees Meeting.

Chair Johnson stated: "If there are no objections with the noted change, item in the consent agenda will be adopted." As there were no objections, this item was adopted.

PUBLIC COMMENT

- ➔ Chair Johnson called for public comment. She announced a 15 minutes public comment period with 2 minutes allocated to each person.
- ➔ Nathan Hall, faculty, shared comments regarding student vaccine verification.

PRESIDENT'S REPORT

- President Kathi shared the latest COVID planning efforts and VPI Search timeline. She also shared her appreciation for the contribution of Ed Harri, Vice President for Instruction, during his tenure at WCC.
- President Kathi asked Ed Harri, Vice President for Instruction, and Luca Lewis, Vice President for Student Services to provide updates on enrollment and initiatives to support students. Highlights included:
 - December 2021 enrollment was down about 40%; however, due to the tremendous efforts from staff in reaching out and working with students; the college's overall enrollment in January 2022 was down 15%
 - Instruction modality: Approximately 36% of all course offerings has an in-person component (24% hybrid and 12% face to face).
 - Instruction continued to gather information on student attendance on a daily basis to make necessary adjustments.
 - Student Services continued to adapt and adjust services to students in response to changes and challenges presented by ctclink, inclement weather, etc.
 - Continue to review and improve entry and onboarding process
 - Orca Central offers a one-stop center to serve new and returning students
 - Financial aid/emergency funds: \$7 million awarded with an additional \$2 million available
 - ctclink – staff made 1300 phone calls to students to help them set up ctclink accounts.
- Accreditation – Mid-cycle visit is scheduled in May 2022. This is a great opportunity to get early feedback from visiting team in preparation for WCC's seven year visit.
- President Kathi invited Arlen Harris, SBCTC Legislative Director, to provide a legislative update. Harris noted Senator Simon Sefzik appointed to fulfill late Senator Doug Ericksen's term. He encouraged the college to connect with the new senator. He also thanked President Kathi's leadership and WCC's initiatives both at the local and national level to advance cybersecurity workforce education.

REPORTS

➤ **WCCFT – Anna Wolff, President**

Wolff shared the following information in response to information shared by President Kathi at the previous board meeting.

- Wolff clarified that she responded to Invitation from cabinet to meet on behalf of faculty who spoke at previous board meeting so they did not feel singled out.
- The meeting referenced where there was a lack of invention included members of

administration who were in attendance.

- The DEI work among faculty referenced in the report was not new.

Legislative report: WCCFT is working with Washington American Federations of Teachers (AFT) in preparation for Annual Lobby Day on February 2, 2022.

On behalf of faculty, Wolff extended her gratitude to Ed Harri for his services in different roles serving as faculty, dean and VPI at the WCC.

➤ **Instruction – Ed Harri, VP**

Harri expressed his gratitude to the board. He stated that he has always felt supported by the Board.

DISCUSSION/ITEMS OF THE BOARD

➤ **ACT Winter Conference**

Chair Johnson reminded board members that ACT Winter Conference scheduled on January 25, 2022 was recently changed from in-person to virtual.

- Chair Johnson thanked Ed Harri for his leadership and years of services. Other board members also shared their appreciation.

EXECUTIVE SESSION

- At 3:00 p.m. the meeting was adjourned for a closed Executive Session of the Board to approximately forty-five minutes as provided in RCW 42.30.140 and 42.31.110, to discuss collective bargaining...; and to discuss with legal counsel representing the agency matters relating to Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation...

Chair Johnson announced that action was not anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, Vice President Ed Harri, and Assistant Attorney General Kerena Higgins.

The Executive Session was extended for an additional fifteen minutes. The Executive Session was adjourned at 4:00 pm p.m. and the Board reconvened into open session at 4:00 p.m.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:00 p.m.

Whatcom

COMMUNITY COLLEGE

Reports to the Board of Trustees

February 16, 2022 Meeting

➤ ASWCC – , Carlyn Finerty President

Student Engagement (*Goal 1.3 and Promote student access through quality services and resources*)

- ASWCC CCF Pancake feed— January 11th
 - The ASWCC Campus Christian Fellowship (CCF) Club kicked off winter quarter with the first ASWCC CCF pancake feed since January of 2022! This quarter, it was held on the Learning Commons patio from 10a-2p. The ASWCC Executive Board, Programming & Diversity Board, and Senate had the opportunity to connect with students and share more information about events and opportunities to join student government.
- ASWCC Wingles (Weekly Mingles) — January 12th, 19th & 26th, February 2nd
 - ASWCC Clubs have partnered with the ASWCC Programming & Diversity Board to host “Wingles” each Wednesday from 11:00am-1:00pm. These events take place in the Syre Auditorium and offer food, activities, and games. Attendance ranges from 13-25 people each week.
- Virtual Game night—January 13, January 21, January 27
 - Virtual game nights are held via zoom from 4-5:30 pm. The average number in attendance is about 9 each week. We are collaborating with the PDB on creating prizes for the winners of the games. In the virtual game nights, we had all students share their screen, participate in small group settings, and create team names. VP for Programming is discussing and planning ways to create Virtual game nights to be more widely known across the campus.
- InterClub Council meeting — January 14th
 - The first Winter ASWCC InterClub Council meeting occurred on January 14th from 11:00am-12:30pm. During the Open Floor session, clubs discussed the process around club officer election guidelines.
- Winter ASWCC Club Fair— January 19th
 - The ASWCC Club Fair occurred on January 19th from 11:00am-1:00pm. Students had the opportunity to learn more about various ASWCC Clubs and signed up on club interest sheets. Several senators were also present at the event. They collected constituents, informed students about student government, and passed out flyers.

- As of February 2nd, we have nine chartered ASWCC clubs and five clubs in the process of chartering. ASWCC will be working to increase visibility and engagement by attending club meetings this quarter.
- ASWCC Senate
 - The ASWCC Senate currently has eleven voting members: seven ASWCC Senators and four voting Executive Board members. The Senate met during Winter Quarter for the first time on January 24, 2022. During this meeting, they passed their first budget request by allocating \$785 for "Coffee with a Student Leader", an outreach project hosted weekly in the Phyllis Self Learning Commons by the ASWCC student government. Every Tuesday the ASWCC Executive Board hosts an information table in the Learning Commons for an hour. The purpose of this event is to increase the student government's visibility and to share information with students regarding student government and resources available across campus. We have hosted this event four times so far and seen a total of 32 students attend (an average of about 8 each week).

➤ **WCCFT—Anna Wolff, President**

- WCCFT’s negotiations committee and negotiations team continues to work on the items outlined in the Memorandum of Understanding for 2021-2023. Our committee meets weekly to move the work forward. Our negotiations team also meets weekly with the administration’s negotiations team to bargain the items in the MOU.
- Our union, including our executive committee, members of our new instructional council, and our contract administrative committee are working actively alongside college administrators to help administer our new contract, including a new faculty growth process, a new remediation and disciplinary process, and new requirements for faculty supervisors.
- Department Chairs, Division Chairs, Discipline Leads, and Program Coordinators are currently working with faculty and the instruction office to review scheduling for the 2022-2023 school year, and will be submitting their schedules later this quarter. This is rigorous work, both intellectually and emotionally, and our faculty deeply appreciate the careful labor of our faculty leaders and instructional staff who work to complete it.
- 3rd year probationary faculty have submitted their tenure notebooks to the Board along with the recommendations from their committees. We would like to acknowledge and honor the work of our colleagues who are arriving at this point in their careers! We would also like to acknowledge the work of our colleagues and our students who have supported our probationary faculty through this process.
- Members of our union executive committee also continually meet with our fellow faculty to discuss our working conditions and how best we can collectively continue to make WCC a great place to work and learn. One item of consistent concern is verification of student vaccination records as a workplace health and safety issue. Along with other faculty leaders, we have consistently advocated for this need with administration.

➤ **Advancing Equity – Terri Thayer, Interim College Equity Officer**

Equity Support, Building Connections, Cultural Recognition (*Goal 1.1 Improve student success in retention, completion, transfer, and employment, 1.3 Promote student access through quality services and resources, 2.1 Increase collaboration and communication to serve collective needs across the College, 3.1 Ensure all students have access to campus resources that support educational success, 3.2 Apply culturally responsive pedagogy in all teaching and learning environments, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes*)

Equity Strategic Planning:

The Office of Diversity, Equity and Inclusion is focused on identifying, and building a framework for the current equity work on campus which will inform the strategic

equity plan. Current legislation has specific outcomes. The goal is to support, promote and elevate the work on campus which meets and expand beyond the outcome requirements.

- College Diversity Committee: Listening and Feedback session discussion and planning. Researching formats, questions, and framework.
- Campus Climate survey related to DEI. SBCTC conversations and research on potential tools, and costs. Gathered information will be presented to the campus community in a number of venues for feedback, recommendations and suggestions.

Ongoing Activities and Engagement:

- SBCTC Commission meetings to discuss Legislative objectives.
- Serving as Search Advocate on the VPI search committee, Marketing Director hiring committee, CDEIO Search committee planning.
- Instructional Collaboration:
 - Support to faculty with inquires related to equity. Topics included: Implicit Bias, Indigenous perspective and protocol, Social Justice Outcomes conversations

Employee Resource Groups *(3.6 Increase campus engagement in social justice education and leadership opportunities)*

- POCC Advisory Collaborative meeting with other BIPOC ERGs to discuss POC Advisory Council. Nominations and volunteers are being sought for a leadership role in the council due February 11th.
- Current ERG's
 - First People's League of Nations
 - Jewish Employees and Friends at Whatcom
 - LGBTQ+ Employee Group
 - People of Color Collective
 - Whatcom Employees of African Heritage
 - Whatcom White Womxn for Racial Justice

Intercultural Services: *Goal 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes, 4.3 Provide ongoing opportunities for faculty and staff professional growth*

- Hosted Talkin' Story on January 5 to welcome students to the winter quarter and back to College, played ice-breaker games and came up with individual goals for this quarter that we saved in a time capsule. Mariah Sebastiani and Isabelle Agnes, Intercultural Center Peer Navigators and Support Staff facilitated the conversation.
- Hosted Talkin' Story on January 12, covered specific action and quotes by MLK that stood out to the audience. Provided participants an opportunity to describe

- what the quotes mean to them. Mariah Sebastiani and Isabelle Agnes, Intercultural Center Peer Navigators and Support Staff facilitated the discussion.
- Hosted Talkin' Story on January 19, we continued to celebrate MLK by reflecting and discussing modern day leaders that have had similar inspirational impact to MLK's teachings. Mariah Sebastiani, Intercultural Center Peer Support Staff facilitated the conversation.
 - Partnership with WWU, NWIC, BTC, SVC, Bellingham Public Schools, Veritas Media, City of Bellingham, PeaceHealth and Whatcom Human Right Tasks Force to provide multiple ways to observe Rev. Dr. Martin Luther King Jr. Holiday on a series of events on January 13-15 and 17.
 - Hosted Talks for Change on January 13 centered on Martin Luther King Jr. and his moving speeches for radical, reformative, and structure change. We will have an open discussion about MLK's impact on the civil rights movement while examining our own world. Mariah Sebastiani, Intercultural Center Peer Support Staff facilitated the conversation.
 - Hosted Talkin' Story on January 26 to help WCC community learn about climate change and its impacts. The IC would like to bring awareness to the scope of the issue and just how much of our day-to-day lives impact global warming or climate change as a whole. Isabelle Agnes, Intercultural Center Peer Navigator led the conversation.
 - Hosted Intercultural Center Peer Navigator Time Management training on January 7 to the IC Peer Navigators. Presentation led by Mariah Sebastiani, Intercultural Center Peer Support Staff.
 - Hosted Intercultural Center Peer Navigator Tony Robbins DISC assessment and the Values Inventory training on January 28 to the IC Peer Navigators. Presentation led by Monique Stefens, BFET/Workforce Navigator.

➔ **Administrative Services—Nate Langstraat, Vice President**

- **Bookstore** *(4.1 Offer programs, services, and facilities that support college needs and market demands, 3.1 Ensure all students have access to campus resources that support educational success)*
 - Despite the college's decline in enrollment, the Bookstore experienced an overall 5% increase in winter rush period sales over last year (W21). January web sales showed an 18% decline, but in-store sales increased 56%. This trend points towards increased student preference for shopping in-person and generally returning to campus.
- **Conference & Event Services (CES)** *(4.1 Offer programs, services, and facilities that support college needs and market demands)*
 - Agreements have been confirmed for facility use with the Chuckanut Bay Rugby (rugby), WFC Rangers (youth soccer), WCASA (adult soccer), and Bellingham Warriors (lacrosse).

- Internally Conference & Event Services is supporting ASWCC Winter Wingle Wednesdays and the Engineering Game Afternoon.
- **ctcLink** (4.1 Offer programs, services, and facilities that support college needs and market)
 - ctcLink training and resources continue to be updated and posted on Compass to support employees' use of the new system. Student-centric and Whatcom-specific user guides are under development and will be shared and posted publicly.
 - ctcLink trouble tickets (sent to SBCTC) are monitored daily and prompted for action as needed. These tickets are submitted by Whatcom staff who have experienced ctcLink functionality issues or business process barriers or questions. Since WCC's Go Live on October 25, 2021, 329 tickets have been opened. 83% of submitted tickets have been resolved and 17% of pending tickets are either still open or awaiting response.
- **Finance** (4.1 Offer programs, services, and facilities that support college needs and market demands)
 - After converting to ctcLink, the business office has identified additional processes that have changed and staff are adjusting procedures to make these processes flow smoother. Business office staff have been identifying reports with ctcLink that are needed to respond to various information requests.
 - Since the start of winter quarter 2022, the business office was able to successfully disburse approximately \$3.2 million of financial aid refunds to 1,421 students compared with the approximately \$2 million to 1,185 students in winter quarter of 2021.
 - Budget Review Committee met to review and discuss current federal and state updates (including federal aid packages and state legislative interests) for fiscal year 2022-23 (FY23) and budget development schedule.

Information Technology (4.1 Offer programs, services, and facilities that support college needs and market demands)

- IT continues to make good progress on integrating supplemental systems with ctcLink—including student network account setup, Canvas, Whatcom Alert, and Blackboard (ID card system). This important work will continue as a high priority with Starfish (degree planning and early alert), eRezLife (student housing platform), and Maxient (student conduct system) in the queue, among other operational systems.

➔ **Student Services—Luca Lewis, Vice President**

- **TRiO Student Support Services** (Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources)

- Prepared Annual Performance Report for the Department of Education; 68 students engaged with TRIO Student Support Services in year 1 of the grant; in year 2 the College is up to 81 TRIO SSS students and actively recruiting more.
- Delivered 204 hours of tutoring via TutorMe, 38 hours in summer quarter and 166 hours in fall quarter. TutorMe is an online service with live tutoring in over 300 subjects, available to students 24 hours a day.
- **TRiO Upward Bound** (*Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources*)
 - Upward Bound students are starting to see their college acceptance letters and invitations to interview rolling in! We have had several students already accepted to Western Washington University and one of our Mount Baker High School students had an interview with MIT.
 - The Upward Bound grant for the 2022-2027 cycle was submitted on the 31st. The Upward Bound Project Director worked closely with Grant Director Alison Scherer as she so eloquently articulated the need in our community and how our program impacts student success.
 - In day-to-day news, Upward Bound students continue to work on college admissions applications, fill out residence life applications, complete any necessary Financial Aid follow-up documents, meet with mentors and receive coaching.
- **Student Success and Retention** (*Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources*)
 - Approximately 225 students were served and supported through the Virtual Front Desk with questions related to advising, registration, financial aid, academic support, information technology, and paying for college.
 - Pod Leader called 65 students to provide support and registration assistance for students who were identified as “Never Attended” in their course.
- **Academic Advising and Career Services** (*Goal 3.1 Ensure all students have access to campus resources that support educational success; Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources*)
 - The overwhelming majority of effort this month continues to be supporting the implementation and adoption of ctcLink; our new student and employee information system.
 - Advisors added large blocks of time to their respective calendars, to offer same-day advising to students at the outset of winter quarter. Advisors increased their availability in-person as well as by phone and Zoom in

anticipation of complications resulting from students and employees, continuing to learn new processes with ctLink.

- Of the 311 student appointments captured in Starfish through February 1st, 92.2% (287) were scheduled appointments and 7.8% (24) were same-day appointments ranging in topics from academic goals and degree planning, financial resources, access to services and resources, and reviewed coursework.
- **Student Life and Development:** *(1.3 Promote student access through quality services and resources, 1.4 Provide students with mentors, internships, and career preparation, 2.1 Increase collaboration and communication to serve collective needs across the College, 2.2 Create teaching and learning communities, 3.1 Ensure students have access to campus resources that support educational success, 4.1 Offer programs, services, and facilities that support college needs and market demands)*
 - Four new ASWCC Student Leaders joined the Executive Board and Programming and Diversity Board teams this quarter.
 - In the month of January, OSLD printed 115 student ID cards, and 7 cards for new faculty and staff.
 - OSLD staff is working to support student leaders with slowly bringing back on campus activities and promoting these activities through on campus marketing. Campus activities bulletin boards across campus are being updated weekly and sandwich boards are placed with current week activities in most buildings.
- **Athletics and Recreation** *(Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources)*
 - More than 130 Orca student-athletes were served and supported with advising and degree plans during winter quarter in partnership with the AIM program.
- **Financial Aid** *(1.3 Promote student access through quality services and resources, 3.1 Ensure all students have access to campus resources that support educational success)*
 - Currently 1,347 students have been awarded CARES ACT stimulus and emergency funds for winter quarter totaling \$2,336,000. These funds have helped meet a variety of student emergency needs, including housing, food, utilities, childcare, medical and tuition. Emergency funds also made a significant difference for students who were impacted by the flooding, Veteran students with special funding needs, and students impacted by COVID.

➤ **Instruction— Darlene Snider, Interim Dean for Workforce Education**

- **Winter quarter instruction** *(1.2 Foster student learning through student-centered teaching and learning practices; 3.1 Ensure all students have access to campus resources that support educational success)*
 - The Mid-Cycle Evaluation Report for accreditation was compiled and submitted to the Northwest Commission on Colleges and Universities in January. Information for the Mid-Cycle visit in May has been prepared and will be disseminated to faculty for spring.
- **Instructional Administration** *(2.1 Increase communication and collaboration to serve collective needs across the College)*
 - Provisions for the VPI transition were documented and posted for campus reference to provide clarity for all employees regarding roles and responsibilities during instructional transition period. The Instructional Transition document includes supervision of employees reporting to VPI, instructional messaging and other process items, a decision-making directory, assignment of committee replacements and meeting representatives, defined roles, and outlined lead academic officer processes.
- **Guided Pathways** *(3.4 Revise policies, practices, and services, and curricula from and equity-based lens; Increase campus engagement in social justice education and leadership opportunities)*
 - Drafts have been completed for the Transfer-degree Pathway Map and are being reviewed by faculty. A session will be held at the end of winter quarter to share and review results.
 - The newly-constituted Guided Pathways Committee held their first meeting in February. The committee takes over from the Guided Pathways Work Group, which was a subcommittee of the Student Success and Achievement Committee
- **Responsive Pathways Grant** *(1.1 Improve student success in retention, completion, transfer, and employment; 4.2 Increase college enrollment and secure resources for the continued viability of the College)*
 - The Early Childhood Education has been successful in acquiring a Responsive Pathways grant, which provides \$30,000 funding used to offer a cohort model training program for community-based English and/or Spanish speaking providers. The project will advance equitable access for childcare professionals who may have perceived attending college as something beyond their reach. Instruction includes an extensive needs assessment, a focused outreach effort to connect with family childcare providers, and the creation of an educational model that accommodates their educational needs and responds to their

professional needs and interests. Providers will be able to complete their Initial and Short Early Childhood Certificates as required per WA State Child Care Licensing.

- **The Learning Center** (*1.3 Promote student access through student-centered services and resources; 1.2 Foster student learning through student-centered teaching and learning practices*)
 - The Learning Center has made multiple adaptations for COVID this Winter. A planned reduction of Zoom drop-in hours was cancelled to continue a high level of support for students online. In person, all math tutoring was shifted from the Math Center room to the large common space on the 3rd floor of LRN. Moving to the common area allowed physical distancing and improved airflow.
 - Expanded drop-in support (both online and in person) has allowed students and staff with COVID to avoid falling behind in their classes. This support became increasingly important with over 20 student staff quarantined for COVID this winter. We have also supported many students who were forced to work from home. To support staff who have been impacted by the virus, work was shifted online, allowing them to maintain stable income and continue to contribute to the college.
 - The Writing Center has provided over 375 sessions with students this quarter, and The Math Center has also helped hundreds of students in STEM disciplines.
 - The Testing Center has developed and delivered a 1-hour workshop on combatting test-taking anxiety. This workshop has been piloted and most recently delivered to an EDPL course. We are working to make the workshop a part of the EDPL curriculum going forward.

- **International Programs** (*1.3 Promote student access through quality services and resources; 3.5 Improve recruitment and retention of diverse students, faculty, staff, and administrators.*)
 - 38 new international students from China, Colombia, Indonesia, Saudi Arabia, Thailand, and Vietnam enrolled at Whatcom for the winter 2022 quarter.
 - 243 international students (from 22 countries) are enrolled this winter. This represents a 34% increase over winter 2021 enrollments—and a higher number of international enrollments than immediately before the pandemic (219 students, in winter 2020).
 - 51% of international students this quarter are studying online from their home country.
 - 33 international students moved into Cedar Hall at the start of winter 2022, and a total of 66 international students are currently living in the

residence hall. Approximately 40 international students have expressed interest in moving into Cedar Hall for spring 2022.

- **Cybersecurity grants** (*1.1 Improve student success in retention, completion, transfer, and employment; 4.2 Increase college enrollment and secure resources for the continued viability of the College*)
 - On January 31, President Kathi Hiyane-Brown, NCyTE PI/Director Corrinne Sande and Special Projects Director Janice Walker presented to the Washington State House College & Workforce Development Committee about Cybersecurity Initiatives. Topics addressed included the cybersecurity workforce gap, WCC's CIS / Cybersecurity programs and pathways for students, and the NCyTE Center's activities and national impact. Numerous House Representatives attended.
 - On January 31, NCyTE sponsored 30 high school students from Lynden High School to participate in the virtual Spring Season National Cyber League.
 - In January, Dr. Costis Toregas, consultant to NCyTE for industry and international activities and Director of the Cyber Security & Privacy Research Institute at George Washington University participated in a panel report for the Cybersecurity and Infrastructure Security Agency, US Department of Homeland Security. NCyTE is listed as one of the programs, projects and activities identified by the panel to help address the challenge of not enough people going into the field of cybersecurity.
 - On January 21, NCyTE hosted its monthly webinar focused on pathways for Career & Technical Education (CTE) high school teachers interested in teaching cybersecurity. On January 20, NCyTE PI/Director Corrinne Sande hosted a workshop for 10 university faculty interested in learning how to award credit for veterans who have served in military occupation specialties in cybersecurity.
 - The Anvil Corporation Security Operations Center (SOC) sponsored by Anvil, WCC and NCyTE on Anvil's Bellingham site is now ready for WCC CIS and Cybersecurity students, staff and faculty to begin setting up the network and equipment that will support the SOC. Two student CIS student interns are participating in this project, with oversight from CIS Program Coordinator Christy Saunders and Co-Op faculty lead Travis McEwen.
 - On January 11th, NCyTE PI/Director Corrinne Sande and Special Projects and Director Janice Walker participated in a US Cyber Command Academic Engagement Network meeting chaired by David Frederick, Executive Director, U.S. Cyber Command. The U.S. Cyber Command, covers all the main US military forces. Discussion focused on how the Command can support cybersecurity internships from participating educational institutions. WCC is one of 14 community colleges out of 84 educational institutions across the nation invited to participate in this network.

- Throughout January NCyTE leaders hosted workshops for colleges interested in cybersecurity program development, and to train mentors and peer reviewers to assist colleges and universities with starting or enhancing a program towards earning the Center of Academic Excellence (CAE) designation. Approximately 100 faculty and administrators received training.

➔ **Marketing and Communications – Rafeeka Kloke, Special Assistant to the President & Director for Government Affairs**

Communications, Marketing and Publications (*2.1 Increase collaboration and communication to serve collective needs across the College; 4.1 Offer programs, services and facilities that support college needs and market demands 2.5 Cultivate community awareness and support for the College; 2.6 Engage with business and industry to strengthen regional economic development*)

- **Web/Social Media Development**

- Reviewed all website landing pages for accuracy and updates and ongoing updates to program/department webpages
- Ongoing Covid-19 webpage updates, Covid-19 Dashboard updates, Case Information updates
- Continuing work with web developer Granicus and campus leadership to finalize timeframe for completion of project
- Presented new website design to Expanded Cabinet
- Collaborating with team from AHECWW to enhance the program's website
- Developed campaign for Workforce Education's Online Information Sessions
- Publications (completed or in development)

A number of publications were completed or in development for a variety of events and programs:

- Planning and development of Spring Quarterly Newsletter
- Additional signage for Orca Central

- **Press Releases/Media Relations – Summary/Highlights Of Media Coverage** (*goal # and title*)

- WCC in the News

[Expanded programs and partnerships in 2021 pave way for helping our students DREAM Big \(sanjuanislander.com\)](#)

[Matthew Thuney: UFO Class at WCC | 790 KGMI](#)

[WCC cybersecurity program partnering with U.S. Cyber Command | 790 KGMI](#)

[WCC cybersecurity program partnering with U.S. Cyber Command - NewsBreak](#)

[WCC cybersecurity program partnering with U.S. Cyber Command | 1170 KPUG-AM \(kpug1170.com\)](#)

<https://businesspulse.com/whatcom-county-takes-on-cybersecurity/>

- Social Media (Facebook/Twitter/Instagram/Snapchat):
 - Associate Degree in Business Administration

- Bachelor Degree in Business Management
- Black History Month
- Free Tax Help – Volunteer Income Tax Assistance
- University Transfer Student Fall Application Reminder
- WCC Job Fair
- Medical Assisting Program
- Certified Nursing Assistance Program
- WCC Foundation Scholarships
- College Planning Nights
- Drug & Alcohol Awareness Week
- Jennifer Zovar, faculty, Featured in AAAS-IUSE Report
- Funding Available for College Expenses
- Martin Luther King, Jr. Day

➤ **Foundation – Eva Schulte, Executive Director**

Foundation *(2.5 Cultivate community awareness and support for the College; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)*

Student, College and Mission-Based Support:

- **Emergency and stimulus funding** applications are accepted and funded on a rolling basis. Since the start of winter quarter, more than 460 requests for support have been received.
- **Scholarships** The 2022-2023 WCC Foundation Scholarship application opened January 24th and will close March 13th. As of Feb 1, more than 100 students have started an application for funding.
- **Funds for Excellence** In addition to the four projects announced in January, WCC Foundation has awarded an additional \$5,000 grant to support The Equity Project.

Fundraising:

- **Fiscal year-to-date**, \$354,164 in contributions have been received, excluding the WCC Microsoft Philanthropies award.
- 16 contributions totaling \$4,583 have been recorded for the month of January 2022.

Governance-Foundation Board of Directors:

- **Orca Pod Projects** Foundation board directors continue to support fundraising. To date, the Orca Pod projects have raised \$123,050.

The Orca Pod Project for Business, Law and Environment co-chaired by board directors, Bob Carmichael, Cheryl Thornton and Ron Kleinknect partnered with business faculty, Jim Drinkwine to convene an informational webinar for students and community members titled, “Sustainability, Food, and You: Exploring local agriculture and food systems.”

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