

BOARD OF TRUSTEES
Meeting Agenda
Wednesday, March 16, 2022
Regular Board Meeting -2:00 pm

[Via Zoom](#)

Meeting ID: 819 9527 1177

Passcode: 118676

MEMBERS:

- **Rebecca Johnson,**
Chair
- **Wendy Bohlke,**
Vice Chair
- **Steve Adelstein**
- **John Pedlow**
- **Teresa Taylor**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

**NEXT MEETING
REMINDER**

April 13, 2022

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Consent Agenda Tab 1
 - a. Minutes of February 16, 2022 Board of Trustees Meeting and March 8, 2022 Board of Trustees Retreat (Attachment A)
- III. Public Comment
 - [Protocols for Public Comment](#)
- IV. Executive Session
 - ... to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...
- V. Action Items Tab 2
 - Tenure Considerations
- VI. Executive Session
 - ...as provided in RCW 42.30.110 and 42.30.140 (4)(a), to discuss collective bargaining...
 - ... to discuss with legal counsel representing the agency matters relating to Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation.
- VII. Adjournment

***The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of February 16, 2022 Board of Trustees Meeting and March 8, 2022 Board of Trustees Retreat (Attachment A)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Virtual Meeting via Zoom

Wednesday, February 16, 2022

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Rebecca Johnson officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Wendy Bohlke, Steve Adelstein, and Teresa Taylor, constituting a quorum. Trustee John Pedlow was absent. Others present included President Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Darlene Snider, Interim Dean for Workforce Education; Luca Lewis, Vice President for Student Services; Terri Thayer, Interim College Equity Officer; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Bohlke moved to accept the agenda. It was seconded by Trustee Adelstein and the **motion was approved.**
- ➔ Chair Johnson announced that there is a designated time for public comment on the agenda.

CONSENT AGENDA

- ➔ **Consent Agenda**

Minutes of the January 12, 2022 Board of Trustees Meeting.

Chair Johnson stated: "If there are no objections with the noted change, item in the consent agenda will be adopted." As there were no objections, this item was adopted.

PUBLIC COMMENT

- ➔ Chair Johnson called for public comment. She announced a 15 minutes public comment period with 2 minutes allocated to each person.
- ➔ Ines Poblet, faculty, shared comments regarding student vaccine verification.
- ➔ Anna Wolff, faculty, shared comments regarding student vaccine verification.

STRATEGIC CONVERSATION

- Upward Bound Program Update – Sarah Simpson, Interim Project Director, TRIO Upward Bound and Adam Beals, Director for TRIO & Student Support

Simpson and Beals shared a PowerPoint presentation with an overview and updates of the TRIO Upward Bound program. Guest speakers included Collin Buckley, principal of Nooksack Valley High School and Aislinn Anaya, first year WCC student and Upward Bound graduate.

Highlights included:

- Services provided: one-on-one advising, tutoring and academic support, career counseling, monthly workshops, cultural field trips, college tours, and 6 week summer academy on WCC campus
- Student Centered Advising Model
- Total students served: 99
- Students who have enrolled in one or more WCC course: 53 plus

PRESIDENT'S REPORT

- President Kathi shared an update on legislative bills relating to operating budget, capital budget, and cybersecurity funding.
- President Kathi shared that tenure recommendations will be presented to the Board on March 16, 2022 for board action.

DISCUSSION/ITEMS OF THE BOARD

- **WCC Trustees Endowment Award**

Chair Johnson shared that Thanks to the generosity of present and past Whatcom Community College trustees, the WCC Trustees Endowment Award was created to recognize students who have overcome barrier to achieve their educational goals as demonstrated by their selection as WCC's Transforming Lives Award nominee.

She presented the award to this year's recipient, Carlyn Finerty. Finerty was also the first recipient of this award.

Finerty serves as the president of the Associated Student of Whatcom Community College and a student representative on both the College's Campus Diversity Committee and Accessibility and Disability Services Committee. Finerty found her voice and identity at WCC with the support of faculty and staff. She is determined to use her voice to advocate for individuals with disabilities and neurodiversity. After graduating from WCC this spring, Finerty plans to transfer to WWU to pursue studies in Biochemistry & Neuroscience.

EXECUTIVE SESSION

- At 2:55 p.m. the meeting was adjourned for a closed Executive Session of the Board to approximately forty-five minutes as provided in RCW 42.30.140 and 42.31.110, to discuss collective bargaining...; to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee, and to consider the selection of a site or the acquisition of real estate by lease or purchase...

Chair Johnson announced that action was not anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Kerena Higgins.

The Executive Session was extended for an additional fifteen minutes. The Executive Session was adjourned at 3:55 pm p.m. and the Board reconvened into open session at 3:55p.m.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 3:55 p.m.

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES RETREAT

9565 Semiahmoo Parkway, Blaine, WA

Tuesday, March 8, 2022

8:30 a.m.

- ➔ **CALL TO ORDER** Chair Rebecca Johnson officially called the Board of Trustees meeting to order at 9:00 a.m. Present in addition to the chair were trustees Wendy Bohlke, Steve Adelstein, John Pedlow, and Teresa Taylor, constituting a quorum. Others present included President Hiyane-Brown; Darlene Snider, Interim Dean for Workforce Education, Luca Lewis, Vice President for Student Services; Terri Thayer, Interim College Equity Officer; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Bohlke moved to accept the agenda with one change to defer Budget Presentation to a future meeting. It was seconded by Trustee Pedlow and the **motion was approved**.
- ➔ Chair Johnson announced that there is a designated time for public comment on the agenda.

PUBLIC COMMENT

- ➔ Chair Johnson called for public comment. She announced a 15 minutes public comment period with two minutes allocated to each individual.
- ➔ There was no public comment.

INSTITUTIONAL PRIORITIES FOR SPRING AND FALL 2022

- ➔ Cabinet members shared a list of accomplishments and priorities for spring and fall 2022.

Highlights included:

- Accomplishments:
 - Hiring of new VPI
 - State Board approval to proceed with new applied baccalaureate for Social Work

- Established Orca Central in Heiner
- Assessment of DEI activities, needs, and wants
- \$5.25 million federal, state and private funding distributed to 2,300 students
- Awarded status of the National Center for Cybersecurity Training and Education
- Statewide recognition of college's lead in cybersecurity education
- COVID response and planning
- Ctclink implementation
- Priorities:
 - Instructional governance framework
 - Increasing enrollments and retention
 - Mid-year accreditation visit
 - DEI work
 - Hiring for the CDEIO position
 - Coordinating equity plans
 - Training for all employee groups
 - Building a campus climate of civility, trust, and accountability
 - Opening and operating the campus to largely pre-Covid levels

EXECUTIVE SESSION

- At 12:30 p.m. the meeting was adjourned for a closed Executive Session of the Board until 2:30 p.m. as provided in ...as provided in RCW 42.30.110 and 42.30.140 (4)(a), to discuss collective bargaining..., and to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chair Johnson announced that action was not anticipated. Guests included President Kathi Hiyane-Brown, Vice President Luca Lewis, Interim College Equity Officer, Terri Thayer, Interim Dean for Workforce Education Darlene Snider; and Special Assistant to the President, Rafeeka Kloke.

The Executive Session adjourned at 2:30 p.m. and the Board reconvened into open session at 2:30 p.m.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 2:30 p.m.

MEMORANDUM

Office of the President

TO: Board of Trustees
FROM: Kathi Hiyane-Brown
DATE: March 16, 2022
RE: Tenure Consideration

State law (RCW 28B.50.852) and the Negotiated Agreement require that full-time faculty members employed primarily with state funds be extended, awarded or denied tenure by the last day of winter quarter during their third year of employment .

In anticipation of the future consideration for tenure, each new full-time faculty member is assigned a Probationary Review Committee. The role of that committee is to:

- Assess and advise the probationary of his/her/their professional strengths and weaknesses and to make reasonable efforts to encourage and aid in overcoming any deficiencies.
- Conduct the probationary review process in accordance with the Negotiated Agreement between the Faculty Association and the Board of Trustees.
- Provide a written recommendation to the appointing authority for or against the awarding of tenure.

The Probationary Review Committees assigned to work with the probationary faculty members have submitted their final reports and recommendations for consideration by the Board of Trustees. The current members of those committees are as follows:

DISCIPLINE	FACULTY MEMBER & CHAIR
Physical Therapy Assistant	Brenda Henoach, Hilary Engebretson
Counseling	Dawn Gallardo, Tresha Dutton
Psychology	Erin Graham, Anita Harker
Nursing	Gail Rea, Kiki Tommila
Engineering	Pat Burnett, Eric Davishahl
Math	Seth Greendale, Jody DeWilde

Possible Actions for each probationary faculty member

- To award tenure: Move the award of tenure to
- To deny tenure: Move to deny tenure to
- To extend probationary period: By mutual consent of the committee, the probationer, and the Board, move to extend the probation period by



Reports to the Board of Trustees March 16, 2022 Meeting

- **ASWCC – Carlyn Finerty, President**

Student Engagement (*Goal 1.3 and Promote student access through quality services and resources*)

- ASWCC Clubs
 - As of February 28th, there are twelve chartered ASWCC clubs and two clubs in the process of chartering.
 - Winter InterClub Council took place on February 11th. The ASWCC Clubs unanimously voted to allocate \$5804.59 for the Rocketry and Propulsion Society's club materials. ASWCC Clubs also brainstormed ideas for Orca Day participation.
- ASWCC Wingles (Weekly Mingles) — February 9th, 16th, 23rd
 - Wingle events have gained greater participation and visibility, with about 30 students attending each week in February. The ASWCC Programming and Diversity Board has partnered with the ASWCC Vice President for Clubs to create the weekly activities for these mingle opportunities.
- Virtual Game night— February 3rd, 10th, 17th, 24th
 - The weekly ASWCC Virtual Game Night Event promotes student engagement. On average, we have 9 participants with 9 screens turned on.
- ASWCC Senate
 - The ASWCC student government continues to host Coffee with a Student Leader every week in the Learning Commons. The goal of this outreach event is to increase the ASWCC student government's visibility and to share information with students about student government and resources available across campus. Coffee and cookies are served at this event. For the month of February, there were a total of 25 student connections made.
- Legislative Advocacy
 - The ASWCC student government met with local legislators in order to share the ASWCC legislative platform for this year. Three key issues that students have identified as being crucial to their academic and personal success: expanded mental health resources, food insecurity, and textbook affordability and Open Education Resource (OER) accessibility. The ASWCC held six meetings with local legislators, one with each of the Senators and Representatives from the 40th and the 42nd legislative districts. There were 11 different students attended and 5 student leaders shared their stories and concerns about the issues within the ASWCC platform.

➔ **Advancing Equity – Terri Thayer, Interim College Equity Officer**

Equity Support, Building Connections, Cultural Recognition (*Goal 1.1 Improve student success in retention, completion, transfer, and employment, 1.3 Promote student access through quality services and resources, 2.1 Increase collaboration and communication to serve collective needs across the College, 3.1 Ensure all students have access to campus resources that support educational success, 3.2 Apply culturally responsive pedagogy in all teaching and learning environments, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes*)

Equity Strategic Planning:

The Office of Diversity, Equity and Inclusion is focused on identifying, and building a framework for the current equity work on campus which will inform the strategic equity plan. Current legislation has specific outcomes. The goal is to support, promote and elevate the work on campus which meets and expand beyond the outcome requirements.

- Marketing and Communications. Collaboration on DEI website needs and changes in creating a coordinated site with all information on DEI work and needs on campus.

Ongoing Activities and Engagement:

- SBCTC Commission meetings to discuss Legislative objectives, budget, and subcommittee work.
- Attended Re(imagining) Equity in Higher Education event/training.
- Recruitment, Hiring and Retention. Attend Search Advocate Training offered by Spokane Community College; review job announcements with an Equity and Search Advocate lens; serving as Search Advocate for the Director of Marketing and Communications; chair for the CDEIO Hiring Committee.
- Dead naming concerns. Meeting with internal stakeholders, communicating concerns and awareness with potential concerns related to transitions to ctLink conversion. Collaboration with HR and IT.
- Dismantling Racism and Advocating for Social Justice. Collaboration with Foundation for Lecture/Speaker Series funded by Luca Lewis. This is a Whatcom led community endeavor that is not Higher Education focused but focused on equity within the larger community. The group has identified gender as the emphasize for the first community speaker.
- PDD planning and presentation.
- Instructional Collaboration:
 - Support to faculty with inquires related to equity. Topics included: Equity in the Sciences, Indigenous perspective, and protocol

Employee Resource Groups (*3.6 Increase campus engagement in social justice education and leadership opportunities*)

- ERG check in provided by Guava Jordan, Tanya Zaragoza-Rosas, Jackie Rumble. Provided outline of ERG expectations including annual summary report, report template, and best practices.
- Current ERG's
 - First People's League of Nations
 - Jewish Employees and Friends at Whatcom

- LGBTQ+ Employee Group
- People of Color Collective
- Whatcom Employees of African Heritage
- Whatcom White Womxn for Racial Justice

Intercultural Services: *Goal 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes, 4.3 Provide ongoing opportunities for faculty and staff professional growth*

- Hosted Talkin' Story on February 2 to celebrate the differences and similarities between Lunar New Year celebrations across cultures. Isabelle Agnes, Intercultural Center Peer Navigator facilitated the conversation.
- Hosted Talkin' Story on February 9 on deconstructing Valentine's Day: the history and social connotations. The discussion was about implications of Valentine's Day and its origins and impact on American consumerism culture. Gurpreet Brar, Intercultural Center Peer Navigators facilitated the conversation.
- Hosted Talkin' Story on February 23 on "Who's was profitable for?" The conversation engaged campus community on who profits from war and who it takes from, with special attention to current Ukraine conflict. Giordanne Panis, Intercultural Center Peer Navigator facilitated the conversation.
- Hosted Talks for Change on February 10 centered on Black History Month in partnership with WCC Teaching and Learning Center and other groups at WCC. Dr. Rashida Willard, presented "You are worthy: Black healing in the midst of White dominance." The presentation was on how to cultivate black healing in a world of white supremacy and structural racism.
- Hosted Intercultural Center Peer Navigator training on Peer Mentoring Toolkit on February 11 to the IC Peer Navigators. Training led by Juan Serrano and Veronica Perez, WCC AIM coaches.
- Intercultural Center Peer Navigator attended trainings on January 28, February 11 and February 25 on Demystifying Accessibility and Accommodations. Training led by Kerri Holferty, Director of Access and Disability Services and Melissa Anderson, Access and Disability Services Specialists.
- Attended Northwest Regional Conference February 23-25 as Professional Development for Intercultural Center Peer Navigators and IC Support Staff.

➔ **Administrative Services—Nate Langstraat, Vice President**

- **Bookstore** *(4.1 Offer programs, services, and facilities that support college needs and market demands, 3.1 Ensure all students have access to campus resources that support educational success)*
 - The Bookstore experienced a strong rebound in sales of non-course material items. For January-February, sales of school supplies, WCC sportswear, food and drink, and novelty items increased 62% over the same period last year. With an eye towards this continuing trend, the Bookstore increased restocking efforts of retail merchandise.
- **Conference & Event Services (CES)** *(4.1 Offer programs, services, and facilities that support college needs and market demands)*

- Agreements have been confirmed for Whatcom Girls Youth Lacrosse and North County Lacrosse.
- Internally Conference & Event Services has begun the planning of the 2022 Commencement Ceremony, which will be an on-campus, in-person outdoor event, as well as supporting 2022 Find Your Pod and , Pi€ Day (3/14).
- **ctcLink** *(4.1 Offer programs, services, and facilities that support college needs and market)*
 - ctcLink was offline Fri 2/25 to Mon 2/28 for Deployment 6-A conversion (Lake Washington Institute of Technology, Renton Technical College and Shoreline Community College). Communication was sent to students, staff, and faculty.
 - Work continues to create Whatcom internal ctcLink employee support process, providing updated and new employee ctcLink resources for Compass and Student public website, and supporting ctcLink staff with ctcLink questions/issues.
 - ctcLink queries and reports were identified that will assist with budget management for WCC budget authorities and managers.
- **Facilities** *(4.1 Offer programs, services, and facilities that support college needs and market demands)*
 - Coordination with James Harry, local indigenous artist, for installation of the artwork associated with the Phyllis and Charles Self Learning Commons is underway. The designed art piece “incorporates elements that belong to Coast Salish peoples of the Pacific Northwest.” Installation is scheduled for late summer 2022.
- **Finance** *(4.1 Offer programs, services, and facilities that support college needs and market demands)*
 - Budget trainings were provided to budget authorities and managers February 28 and March 1. This includes instructional department chairs who are now responsible for budget development in their respective areas. An all-campus budget training took place on March 7.

Information Technology *(4.1 Offer programs, services, and facilities that support college needs and market demands)*

- IT staff continue to install new computers and monitors purchased to support better video conferencing capabilities like Zoom and Microsoft Teams.
- **Safety and Security** *(4.4 Enhance the safety of the college environment)*
 - Evolving COVID-19 protocols continue to be monitored. WCC will continue indoor masking requirements through the end of winter quarter. The WCC COVID Planning Team is reviewing the latest guidance on COVID-19 safety protocols for higher education institutions. Prior to the end of winter quarter, mask requirement and guidance for spring quarter will be communicated.

➔ **Student Services—Luca Lewis, Vice President**

- **Student Life and Development** *(1.3 Promote student access through quality services and resources, 1.4 Provide students with mentors, internships, and career preparation, 2.1 Increase collaboration and communication to serve collective needs across the College, 2.2 Create teaching and learning communities, 3.1 Ensure students have access to campus resources that support educational success, 4.1 Offer programs, services, and facilities that support college needs and market demands)*

- In the month of February, 40 student ID cards, and 5 cards for new faculty and staff were printed. Over 65 student inquiries and interactions at the OSLD front counter were served regarding ASWCC governance, ASWCC clubs, lost and found, Orca Food Pantry, ASWCC activities, general questions about WCC and also issues with the Orca ID card.
- The 2022-23 Voter friendly campus statement of interest was submitted, which was approved. Student Leaders will submit an action form to continue its designation as a *Voter Friendly* campus.
- **TRiO Upward Bound** (*Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources*)
 - Upward Bound hosted two Financial Aid workshops this month, one being a “Financial Aid Follow Up and Next Steps” and the other being worktime and support to complete the Whatcom Community College Foundation Scholarship
 - Appeared on the *What’s Up Whatcom* radio show to share info about TRiO SSS and Upward Bound with the WCC community.
 - In day-to-day news, Upward Bound students continue to work on college admissions applications, fill out residence life applications, complete any necessary Financial Aid follow-up documents, meet with mentors and receive coaching.
- **TRiO Student Support Services** (*Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources*)
 - established new processes for vetting students’ TRiO eligibility, which allowed for a reduction in the number of questions on the TRiO SSS application from 29 to 21.
 - Provided workshop on resumes, cover letters and job interviews to prepare TRiO students to engage in the WCC Virtual Job Fair.
 - Reorganized TRiO SSS Canvas course to facilitate easy navigation amongst our resources.
 - Appeared on the *What’s Up Whatcom* radio show to share info about TRiO SSS and Upward Bound with the WCC community.
- **Residence Life and Community Standards** (*Goals 1.1 Improve student success in retention, completion, transfer and employment; 1.2 Foster student learning through student-centered teaching and learning practices; 1.3 Promote student access through quality services and resources; 2.5 Cultivate community awareness and support for the College; 4.4 Enhance the Safety of the College environment*)
 - Current occupancy is 120 student residents, including 63 international students and 14 WCC athlete with an anticipated increase of approximately 18 students moving out at the end of winter quarter and approximately 35 moving in for spring. Total occupancy for spring quarter will be approximately 137 total students.
 - Re-envisioned new goals and outcomes academic Integrity presentation to international students to better include campus resources and the classroom syllabus.

- Engaged the Behavior Intervention Team (BIT) in collaborative discussions to improve student of concern tracking, record keeping and personalized follow-up using technology platforms to improve communications and support to students.
- **Student Success and Retention:** *(Goal 1.1 Improve student success in retention, completion, transfer, and employment; Goal 1.3 Promote student access through quality services and resources. Nic Hostetter, Director, Student Success and Retention)*
 - Served approximately 230 students in the Virtual Front Desk.
 - In the absence of Starfish, Pod Leaders reached out to students who disappeared or were non-communicative with faculty. This is ongoing throughout winter quarter. To date, approximately 85 students have been contacted.
- **K-12 Partnerships** *(Goal 1.3 Promote student access through quality services and resources; 3.1 Ensure all students have access to campus resources that support educational success; 4.2 Increase college enrollment and secure resources for the continued viability of the College)*
 - Invited to do information sessions within a few of our high schools: Nooksack Valley, Meridian, Squalicum, in addition to the Information Sessions for the public.
 - Working with the new head of school at Explorations Academy, including presenting an Information Session on their campus for the first time.
 - Developing a new partnership with Whatcom Intergenerational High School, and finalizing agreements to provide Running Start funding and information sessions.
- **Access and Disability Services** *(3.1 Ensure all students have access to campus resources that support educational success; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes; 4.3 Provide ongoing opportunities for faculty and staff professional growth)*
 - ADS purchased Glean for Education notetaking software for 50 users. ADS will transition from peer note takers as an accommodation and will implement the Glean software beginning Spring Quarter. This software is a web-based application that transcribes lectures while allowing students to take notes, annotate and organize the information.
 - Met with Special Ed Director at Intergenerational High School to establish partnership in transitioning students with IEPs/504 plans to WCC.
 - During winter quarter, ADS staff conducted a Faculty Education Workshop (16 registered) for staff and faculty, as well as a workshop for student employees (23 registered) from Student Life & Development, Intercultural Center and Pod Leaders. The workshop, “Demystifying Accessibility and Accommodations for the Classroom and Workplace” was delivered via Canvas as well as optional zoom meetings.

- **Athletics and Recreation** (*Goal 1.3 Promote student access through quality services and resources, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes*)
 - Hosted Drop-In Badminton twice per week during February, averaging between 15-20 students participating each day.
 - Hosted 4 home NWAC basketball doubleheaders during the month of February, serving as the platform for student-athletes to achieve success.
 - Served more than 130 Orca student-athletes during winter quarter in partnership with the AIM program, setting the student-athletes up for success towards their degree plans.

- **Advising and Career Services** (*Goal 3.1 Ensure all students have access to campus resources that support educational success; 1.3 Increase access for diverse and nontraditional student populations, 4.3 Increase access for underrepresented populations*)
 - Working closely with IT staff and account managers to get Starfish back to full functionality as quickly as possible. Starfish is one of many systems needed to be reconfigured with critical student data, following Whatcom's transition to ctLink.
 - Development and coordination has begun in the College's deployment with Anthology, a communication platform tool used to increase access and yield for new and returning students. This work will lead to the eventual launch of Anthology Reach, a strategic mass-communication and enrollment tool (CRM).
 - In partnership with other members of the Orca Central Core Team, Advising has contributed to the development and launch of Discover Whatcom. These will be general information sessions offered throughout March, including two sessions offered in Spanish, providing general information to prospective and returning students considering attending Whatcom.
 - For the month of February, of the 659 student appointments captured in Starfish, 93.2% (287) were scheduled appointments and 6.8% (45) were same-day appointments (drop-in).

➤ **Instruction— Darlene Snider, Interim Dean for Workforce Education**

- **International Programs** *(1.3 Promote student access through quality services and resources; 3.5 Improve recruitment and retention of diverse students, faculty, staff, and administrators.)*
 - On February 24, International Programs hosted a presentation entitled “Putin On The Blitz? A Wary Look At Today’s Russia.” This was conducted by the University of Washington Jackson School of International Studies professor, David Fenner. Although the event was planned months in advance, the presentation date coincided with the day that Ukraine was invaded by Russia. About 40 faculty, students, colleagues from Western Washington University, and community members attended the presentation.
 - International Programs and ESLA have initiated planning to offer online ESLA teaching to public schools in Okinawa, Japan starting in early Summer 2022.
 - The first students from a private high school (SLK Bali) in Bali, Indonesia have applied to Whatcom to begin their studies in Spring 2022. The partnership between Whatcom and SLK Bali will allow for students to concurrently enroll in classes at their local high school and enroll in online classes at Whatcom.
- **Cybersecurity Grants** *(1.1 Improve student success in retention, completion, transfer, and employment; 4.2 Increase college enrollment and secure resources for the continued viability of the College.)*
 - On February 7th, NCyTE hosted a virtual Career & Technical Education Workshop for twenty-one high school teachers to introduce them to teaching cybersecurity in the high school. This workshop will last for 12 weeks and culminate in an in-person training in May, providing participants with a variety of pedagogical and hands-on tools, materials and resources to enhance their teaching skills.
 - On February 17th, NCyTE hosted its first CAE Candidates Helpdesk Q&A forum in support of colleges and universities applying for program assistance or the Center of Academic Excellence.
 - On February 18th, NCyTE hosted its monthly Member Webinar focused on Career Readiness Requirements & Student Job Placement Experiences. Panel members included Kris Rides, Co-Founder & CEO of Tiro Security and Ann Beheler, Principal Investigator of the NSF National Convergence Technology Center and IT Skill Standards 2020 project. Dr. Costis Toregas, consultant to NCyTE for industry and international activities and Director of the Cyber Security & Privacy Research Institute at George Washington, moderated the session.
 - On February 18th, NCyTE PI/Director Corrinne Sande presented at the North Center Washington Summit in Wenatchee, Washington. Sande provided an overview of the current state of the nation’s cybersecurity workforce and discussed how NCyTE is helping to address the significant shortage of workers.
- **Library & Learning Center** *(1.3 Promote student access through student-centered services and resources; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes; 4.2 Increase college enrollment and secure resources for the continued viability of the College.)*

- The Learning Center is collaborating with the Library and Upward Bound to build a pilot program allowing high school students access to academic support and student space in the Learning Commons this spring. This work aims to bridge student learning losses associated with COVID, while strengthening outreach to potential Running Start students and increasing student momentum towards college entrance and success. If the pilot is successful, there is an opportunity to expand the opportunity to other high school students in the county.

➤ **Marketing and Communications – Rafeeka Kloke, Special Assistant to the President & Director for Government Affairs**

- **Communications, Marketing and Publications** *(2.1 Increase collaboration and communication to serve collective needs across the College; 4.1 Offer programs, services and facilities that support college needs and market demands)*
 - Completed WCC marketing analysis and assessments and provided recommendation to cabinet.
 - On-going participation in Customer Relationship Management software implementation with student services.
 - Planning and support for Commencement Ceremony in June 2022.
 - Engagement with SBCTC regarding statewide advertising campaign.
 - **Web/Social Media Development**
Publications (completed or in development)
A number of publications were completed or in development for a variety of events and programs:
 - Program rack cards update for Outreach
 - On-going COVID 19 webpage updates
 - On-going work with Granicus and campus leadership to finalize timeline for website refresh
 - Campaign for Discover WCC on-campus information session series including printed materials and webpage updates
- **Press Releases/Media Relations – Summary/Highlights Of Media Coverage** *(2.5 Cultivate community awareness and support for the College; 2.6 Engage with business and industry to strengthen regional economic development)*
 - WCC in the News
 - [North Central Educational Service District Hosts Cybersecurity Forum for Local Professionals – NewsRadio 560 KPQ](#)
 - [NCW Cybersecurity Summit coming Feb. 18 | Business | wenatcheeworld.com](#)
 - Social Media (Facebook/Twitter/Instagram/Snapchat):
 - WCC Professional Technical Information Sessions
 - Discover WCC Information Sessions
 - Find Career Opportunities at WCC (an ongoing series of open positions)
 - College Planning Nights
 - Learning with Leaders – Healthcare Pathways
 - Celebrating Women’s History Month
 - WCC Foundation Scholarships – Apply Now!
 - Apply for WCC’s Massage Program – Fall Quarter 2022

- Free Tax Help @ WCC/Volunteer Income Tax Assistance
- ctcLink OFFLINE notification
- Virtual Winter Job Fair
- World Day of Social Justice

➔ **Foundation – Eva Schulte, Executive Director**

Foundation (2.5 Cultivate community awareness and support for the College; 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)

- **Student, College and Mission-Based Support**
 - **Emergency and stimulus funding:** More than 650 requests for support have been received to date in 2022. In February, WCC Foundation partnered with English Language Learner (ELL) faculty Catalina Hope and Financial Aid to process and award 15 Spanish-language requests from ELL students thanks to the newly translated applications.
 - **Scholarships:** The 2022-2023 WCC Foundation Scholarship application opened January 24 and will close March 13. As of March 3, more than 300 students have started an application for funding.
 - **Awards:** Thanks to the generosity of present and past Whatcom Community College Trustees, the WCC Trustees Endowment was created to recognize students who have overcome barriers to achieve their educational goals as demonstrated by their selection as WCC's Transforming Lives Awardee. This year the WCC Trustees Endowed fund made possible an award of \$500 to recognize this year's inspiring awardee, Carlyn Finerty.
 - **Funds for Excellence:** Kate Imus, Program Specialist 4 is now managing the Funds for Excellence program. WCC Foundation secured a technology solution for managing Funds for Excellence grant making, which supports a streamlined process for application submission, committee and staff review, grant reporting, and tracking outcomes.
- **Fundraising**
 - **Fiscal year-to-date:** \$363,708.51 in contributions have been received, excluding the WCC Microsoft Philanthropies award.
 - 27 contributions totaling \$4,196.04 were recorded for the month of February 2022.
 - A double challenge gift match was secured for the Skipping Stone Foundation endowed fund supporting students with a passion and commitment to the arts, diversity, equity, and inclusion.
- **Governance-Foundation Board of Directors**
 - **Orca Pod Projects:** Foundation board directors continue to provide leadership in fundraising and to date, the Orca Pod projects have raised \$127,050.