

BOARD OF TRUSTEES  
Board Planning Retreat  
AGENDA

August 29-30, 2022

Monday – 11:30 am – 5:00 pm.; 6:30 p.m. – 8:00 p.m.

Tuesday: 8:30 a.m. – 4:00 p.m.

Willows Lodge, 14580 NE 145<sup>th</sup> St., Woodinville, WA

MEMBERS:

Rebecca Johnson  
Chair

Wendy Bohlke  
Vice Chair

Jeff Fairchild

John Pedlow

Teresa Taylor

*Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the President's Office at 360.383.3330 (or TDD at 360.647.3279)*

**NEXT MEETING  
REMINDER**

**October 12, 2022**

**Monday, August 29, 2022**

- Call to Order, Approval of Agenda, and Notice of Public Comment Time
- Consent Agenda Tab 1
  - a. Minutes of June 8, 2022 Board of Trustees Meeting Minutes (Attachment A)
- Public Comment
- Strategic Conversations
  - Review 2021-22 work plan and priorities for 2022-23 work plan
- Adjournment

**Tuesday, August 30, 2022**

- Call to Order
- Public Comment
- Strategic Planning
- Board Discussions
  - Development of board goals and work plan
  - Board Self Evaluation
  - Identify a list of study topics for future board sessions
- Action Item
  - Election of Officers 2022-23
- Executive Session\*
  - "...to review the performance of a public employee...;"
  - to discuss with legal counsel representing the agency matters relating to litigation or legal risks of a proposed action or current practice the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency
- Adjournment

**\*The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...

**Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.**



## CONSENT AGENDA

- Minutes of June 8, 2022 meeting of the Board of Trustees (Attachment A)

### SUGGESTED RESPONSE

*The chair reads out the letters of the consent items. Then the chair states: “If there are no objections, these items will be adopted”. After pausing for any objections, the chair states, “As there are no objections, these items are adopted.”*

# Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

237 W. Kellogg Road, Bellingham

Pavilion 201

Zoom available

Wednesday, June 8, 2022

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Rebecca Johnson officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Wendy Bohlke, Steve Adelstein, John Pedlow and Teresa Taylor, constituting a quorum. Others present included President Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Barry Robinson, Vice President for Instruction; Luca Lewis, Vice President for Student Services; Terri Thayer, Interim College Equity Officer; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

## ACTION TO ACCEPT AGENDA

- ➔ Trustee Taylor moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was unanimously approved.**
- ➔ Chair Johnson announced that there is a designated time for public comment on the agenda.

## INTRODUCTION

- ➔ Kerena Higgins, AAG introduced Drew Nishiyama and Julie Nichols, AAGs assigned to Whatcom Community College beginning July 1, 2022. Nishiyama will serve as the primary AAG for the College.
- ➔ President Kathi asked Eric Davishahl, Engineering faculty, to introduce the WCC student team consisting of Emily Worthy, Babak Abedsaidi, Montana Williams, and Malachi Crump who won first place in the undergraduate student poster competition with their poster titled "aMAZEing Middle School STEM Outreach". The students presented their poster and shared their experiences with the project.

## CONSENT AGENDA

➔ **Consent Agenda**

Minutes of the May 11, 2022 Board of Trustees Meeting.

Chair Johnson stated: “If there are no objections, item in the consent agenda will be adopted.” As there was no objection, this item was adopted.

**PUBLIC COMMENT**

- ➔ Chair Johnson called for public comment. She announced a 15-minute public comment period with 2 minutes allocated to each person.
- ➔ Cynthia Hoskins shared comments relating to Professional Development Day workshop and the use of padlet during an exercise.
- ➔ Carlyn Finerty shared comments relating to the importance of student voice and current campus climate.

**ACTION ITEMS**

- ➔ **Proposed Submission of substantive change proposal to NWCCU to offer new BAS degree in social work**

Trustee Bohlke moved to approve the submission of a substantive change proposal to NWCCU to offer new Bachelor of applied science in social work degree. It was seconded by Trustee Pedlow. The motion was unanimously passed.

- ➔ **Proposed 2022-23 S&A Budget – Carlyn Finerty, ASWCC President**

Finerty shared a PowerPoint presentation with an overview of the proposed 2022-23 S&A Budget.

Trustee Taylor moved to approve the proposed 2022-23 S&A Budget as submitted. It was seconded by Trustee Pedlow. The motion was unanimously passed.

- ➔ **Proposed 2022-23 WCC Operating Budget – Nate Langstraat, Vice President for Administrative Services**

Langstraat shared a PowerPoint presentation with an overview of the proposed 2022-23 WCC Operating Budget. He stressed the importance of continuing revenue generation and budget saving discussions throughout the academic year.

Trustee Adelstein moved to approve the proposed 2022-23 WCC Operating Budget as submitted. It was seconded by Trustee Pedlow. The motion was unanimously approved.

## PRESIDENT'S REPORT

- President Kathi shared that hearing stories about our students and their accomplishments at Honors and Awards ceremony was truly amazing. She was proud of the way faculty and staff had supported our students.
- On May 18, 2022, WCC NCyTE and Anvil Corporation hosted a ribbon cutting ceremony for Cyber Range located at Anvil Corporation. It was well attended by industry, education and community partners along with local, state and federal elected officials. The event included a student demonstration. It is a great example of a partnership between education and industry.
- Paul Francis has been hired as the Executive Director of State Board of Community and Technical Colleges. He is currently the Executive Director of Council of Presidents.

## REPORTS

- **WCCFT - Anna Wolff, President**
  - Wolff thanked the Board for providing remote access to the Board of Trustees meeting.
  - Wolff announced the 2022-23 Faculty Union Executive Committee: Anna Wolff, President, Colleen McGoff, VP for Part-time Faculty Affairs, Kirsten Egerstrom, VP for Full Time faculty Affairs, Tara Hughes, Secretary, Jim Drinkwine, Treasurer, Seth Greendale, Membership Chair
- **Student Services – Luca Lewis, Vice President**
  - Lewis shared that he anticipated good turnout and fun at the 2022 Orca Golf Classic scheduled on June 9 at Sudden Valley Golf Course.

## DISCUSSION/ITEMS OF THE BOARD

### ➤ August Board Retreat

Chair Johnson shared that due to schedules conflict, staff sent out some alternative dates and asked members to respond to staff as soon as possible.

## EXECUTIVE SESSION

- At 3:30 p.m. the meeting was adjourned for a closed Executive Session of the Board to approximately forty-five minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...and as provided in RCW 42.30.140 and 42.31.110, to discuss collective bargaining and to discuss with legal counsel representing the agency matters relating to litigation or legal risks of a proposed action or current practice the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.
- Chair Johnson announced that action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, Vice President Luca Lewis, Vice President Barry

Robinson, Interim CDEIO Terri Thayer, Special Assistant Rafeeka Kloke and Assistant Attorney General Kerena Higgins.

The Executive Session was extended for an additional fifteen minutes. The Executive Session was adjourned at 4:30 p.m. and the Board reconvened into open session at 4:30 p.m.

### **ACTION**

➤ Memorandum of Understanding between WCC and WCCFT

Trustee Pedlow moved to approve the adoption of the revised negotiated faculty agreement for 2021-2024 which includes culminating work from MOU items #1 and #2 and the revised Memorandum of Understanding which eliminates item #1 and #2 and maintains MOU item #3 to be carried out in the 2022-23 academic year. It was seconded by Trustee Taylor. The motion was unanimously passed.

Chair Johnson shared that she is looking forward to learning about the outcomes of the new instructional structure. She is interested in hearing about how it might help in addressing some of the challenges around climate, communication, accountability and ultimately service to our students.

### **ADJOURNMENT**

➤ There being no further business, the meeting was adjourned at 4:30 p.m.