

I _____, give permission for the Washington State Department of Social and Health Services and Whatcom Community College (WCC) to use and share confidential information about me (except as limited below) as necessary for Employment and Training (E&T) activities as required by the BFET program.

This consent is valid for a maximum of three years from the date signed, unless I withdraw or change my consent in writing.

This consent DOES NOT permit sharing of sensitive information about my mental health, chemical dependency, HIV/AIDS and STD results, diagnosis or treatment.

I understand that I must fill out a separately approved consent form if I am under 18 years of age, I want to further limit information shared about me, someone else is representing me in this matter, or I want to allow sharing of sensitive information about my mental health, chemical dependency, HIV/AIDS and STD results, diagnosis or treatment.

Agency: DSHS 4100 Meridian Street, Bellingham	Agency: Opportunity Council 1111 Cornwall Ave, Bellingham
Agency: Department of Children Youth & Families (DCYF)	Other:
Agency: <input type="checkbox"/> Northwest Workforce Council <input type="checkbox"/> Employment Security Dept <input type="checkbox"/> DVR	Contact info:

for the purpose of: **Basic Food Employment and Training (BFET) Programs**

This release of information is limited to:

- | | |
|--|---|
| <input type="checkbox"/> Academic Transcript/Grades | <input type="checkbox"/> Schedule of classes/Program of Study |
| <input type="checkbox"/> Enrollment Status, Attendance, Progress | <input type="checkbox"/> Employment status |
| <input type="checkbox"/> Personal Barriers to progress | <input type="checkbox"/> Financial Aid |
| <input type="checkbox"/> Basic Food Eligibility | <input type="checkbox"/> _____ |

- *All parties understand that all inquiries should be directed to the WCC BFET Office and that college faculty are not authorized to have direct contact with any person other than the enrolled student.*
- *The authorized individuals named above are officials who need this information to perform job-related duties and this authorization is effective until the student revokes it or ceases attendance in the program/college, whichever comes first.*

Student Name _____ Signature _____

DOB _____ cTeLinkID _____ Date _____

This form is available in alternate formats, please ask BFET staff for assistance

Whatcom

COMMUNITY COLLEGE

Basic Food Employment and Training Program

PROGRAM REQUIREMENTS & PROCEDURES

Eligibility Guidelines:

- Be an eligible DSHS Basic Food Assistance recipient
- Be enrolled in an eligible career oriented program or in an ABE/GED/ELL/High school completion program and planning to work after degree attainment.
- Current and returning WCC students must be in compliance with WCC Financial Aid Satisfactory Progress Rules (maintain a GPA of 2.0 or higher).
- Must access Whatcom Student email address for BFET emails.

Participant Responsibilities:

1. Identify clear and realistic employment and training goals.
2. Meet with a program advisor about your plan of study.
3. Maintain Satisfactory Academic progress as described above.
4. Submit the FAFSA online with two weeks of acceptance into the BFET program.
5. Develop a long-term plan to pay for tuition (BFET tuition assistance is limited)
6. Inform BFET staff if you are struggling in, or withdraw from, your classes (please be advised that withdrawing from classes after the quarter begins may affect your eligibility for future assistance from BFET.)
7. Inform BFET staff if you change your program of study.
8. Submit a progress report to BFET staff quarterly and as requested.
9. Accept the invitation to the BFET Canvas course.

I have read and understand the BFET requirements and procedures, and I understand that I must comply with these requirements and procedures in order to remain eligible for the BFET program.

Student Signature: _____ Date: _____

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.