WHATCOM COMMUNITY COLLEGE

RESIDENCE CHECKLIST/ APPLICATION FOR NON-RESIDENT WAIVER

Registration/Records Office - 237 W. Kellogg Road - LDC 102
Bellingham WA 98226 - 360.383.3030

Directions: If you have been classified as a non-resident and are requesting a change to resident status:

1. **Complete Section I** (Residence Checklist) – This section will help you to determine if you qualify for resident status. Check the box next to the items you are submitting as proof of status of Washington residency.

2. **Complete Section II** (Application for Non-Resident Waiver) – If you do not qualify for Washington residency, you may qualify for a waiver. Review and check any conditions that apply, sign/date and submit with required supporting documentation.

3. **Complete the Residence Questionnaire**. (Residence Questionnaire is required if you are applying for a change from non-resident to resident status; it is not required if you are only requesting a non-resident waiver.)

4. **Sign, date and submit form(s) to the Registration Office along with <u>all supporting documentation</u>** (items you have checked in steps 1 and 2).

SECTION I – RESIDENCE CHECKLIST

Residency is based on several factors including, but not limited to: ***Citizenship status***
(Check each box that applies)   ***Financial independence***
   Establishment of domicile

1. Citizenship

☐ You are a U.S. citizen.

☐ Your are not a U.S. citizen but hold temporary or permanent resident immigration status.
     (You must provide a <u>copy of your immigration document</u>.)

2. Financial Dependence / Independence

☐ You are under the age of 24, and
     ☐ claiming to be *financially dependent.*
          (Submit a <u>copy of your parent(s) tax form</u>.)
     or
     ☐ claiming to be *financially independent.*
          (Submit a <u>copy of your parent(s) tax form AND a copy of your own tax form.)</u>

☐ You are at least 24 years old.
     (No tax forms are required, but your employment history on the Residence Questionnaire must demonstrate that you have sufficient financial resources to be considered financially independent)

3. Establishment of Domicile for at least one year for purposes other than education.
     note: If *financially independent*, provide the following documents about yourself.
          If *financially dependent,* provide the following documents about your parent(s)/legal guardian(s).

☐ You have been physically present in Washington for **at least one year**.
     (Submit a copy of mortgage settlement document, or lease/rental agreement, or rent receipts)
and
☐ Your intent to remain in Washington was established **at least one year ago**.
     ☐ Washington driver's license or Washington ID card (Submit a copy)
     ☐ Washington motor vehicle registration (not title) of the vehicle you own or use (Submit a copy)
     ☐ Washington voter registration card (Submit a copy)
     ☐ Evidence of full-time employment (Submit employer statement noting hire date and average hours per week)
     ☐ Other (Submit evidence of insurance coverage, W2s, professional/state license such as NAC/hunting/fishing, etc)

     _____

     _____

You might also qualify as a Washington resident *if you meet one of the following conditions:*

☐ You are a member/dependent of the U.S. military stationed in Washington or a member of the Washington national guard. ***(attach proof of status)***

☐ You spent at least 75% of both your junior and senior years in a Washington state high school, AND enrolled in a Washington college within 6 months of graduating from high school and have remained continuously enrolled, AND your parents/legal guardians were domiciled in Washington for at least 1 year within the 5-year period before you graduated from high school. ***(submit official high school and college transcripts and a detailed statement regarding domicile in Washington, signed by both you and a parent)***

☐ You are not a US citizen and do not have permanent resident immigration status, but you have resided in Washington State for the three (3) years immediately prior to receiving a high school diploma and completed the full senior year at a Washington high school, OR completed the equivalent of a high school diploma and resided in Washington State for the three (3) years immediately before receiving the equivalent of the diploma; AND have continuously resided in Washington State since earning the high school diploma or its equivalent. ***(attach a Washington State Higher Education Residency Affidavit form)***

☐ You are a member of a federally recognized American Indian tribe whose traditional and customary tribal boundaries included portions of the state of Washington and whose tribe was granted reserved lands within the state of Washington. In addition, you must have been domiciled for the previous year in either Idaho, Montana, Oregon or Washington, or a combination thereof. ***(attach proof of tribal membership and proof of residency in one of the states listed above for the previous year)***

SECTION II – APPLICATION FOR NON-RESIDENT WAIVER

If you do not meet the State of Washington's residence requirements as outlined above, you may be eligible for a waiver of the non-resident tuition operating fee which would substantially reduce the amount of tuition you pay. if you are a US citizen or INS Permanent Resident and meet <u>one</u> of the following conditions (check if applicable):

☐ You have attended Whatcom Community College as a full-time, non-resident student for at least three quarters (the first quarter must have been Fall 1999 or later*).*

☐ You are a graduate of a Washington state high school ***(attach an <u>official</u> high school transcript).***

☐ You are a veteran of the U.S. Military ***(attach a copy of your DD214).***

☐ You have Permanent Resident immigration status **and** came to Washington State directly from your country of origin and have remained in Washington State since your arrival.

☐ You participate in a co-curricular program (student government, student clubs/activities, athletics, student publications). **Note: A separate application is required and can be obtained from the Student Information Center (SYRE 208).**

CERTIFICATION – *The information submitted above is true and accurate to the best of my knowledge.*

Name _____   SID _____

Student Signature _____ Date _____